

The Courier

"A COMMUNITY ON THE POTOMAC" | WWW.COUNTRYSIDE-VA.ORG



IN THIS ISSUE

Reminders and News	Page 2
Meet the new Facilities & Grounds manager	Page 3
Late Winter: Gardening	Page 4
Grounds Committee Update	Page 5
2023 Events	Page 7
2023 Pool Season	Page 8
CountrySide BoD	Page 10
Neighborhood Services	Page 12
2023 HOA Dues	Page 13



MEETING SCHEDULE

COMMITTEE MEETINGS WILL BE HELD VIRTUALLY UNTIL FURTHER NOTICE

BOARD OF DIRECTORS (BOD)
1ST AND 4TH WEDNESDAYS, 7:00 PM

DESIGN REVIEW COMMITTEE (DRC)
4TH MONDAY, 6:30 PM

FACILITIES COMMITTEE (FAC)
2ND THURSDAY, 7:00 PM

GROUNDS COMMITTEE (GRNDS)
3RD WEDNESDAY, 7:00 PM

HORSEPEN RUN AD HOC COMMITTEE (HPRN)
2ND WEDNESDAY, 7:00 PM

NEIGHBORHOOD ADVISORY COUNCIL (NAC)
2ND TUESDAY, 6:00 PM

COMMUNITY RELATIONS COMMITTEE (CRC)
1ST THURSDAY 7:00 PM

FINANCE COMMITTEE (FIN)
3RD TUESDAY, 7:00 PM

Reminders and News



LOOKING FOR MINUTES?

Visit the CountrySide website to view the latest Meeting Minutes at <https://countryside-va.org/>



MARCH 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 BoD Meeting @7pm	2 CRC Meeting @7pm	3	4
5	6	7	8	9 FAC Meeting @7pm	10	11
12	13	14 NAC Meeting @6:30pm	15 GRNDS Meeting @7pm	16 HPR Meeting @7pm	17 	18
19	20 SPRING	21 FIN Meeting @7pm	22 BoD Meeting @7pm	23	24	25
26	27 DRC Meeting @6:30pm	28	29	30	31	

Meet CountrySide's New Facilities and Grounds Manager!

Jim White

I have been married for 28 years and have two children, a boy (19) and a girl (24). We live in a community similar to Countryside in Cross Junction, Virginia called Lake Holiday. As for personal interests, I enjoy my art and creating resin tabletops.

I have worked in Health Care; primarily Long-Term Care for over 30 years. In those years, I have managed Dining, Maintenance, Grounds, Housekeeping, Laundry, and Security. For the last 20 years it has solely been Environmental Services which comprises of Maintenance, Grounds, Security, Housekeeping, and Laundry.

I worked at my previous employment for 15 years and managed 70+ employees in the departments listed above. It was a 400+ retirement community that provided Independent living, assisted living, skilled, and dementia care. My main focus was in Maintenance where I created the policies and procedures, budgets, oversaw the daily service, and maintained Life Safety documentation and provided training for Disaster Preparedness. Also, during my time there I was the direct liaison between the facility and Shockey Construction for two major projects that totaled over 140 million. I served on the Property, Interiors, Building and Grounds, Quality Assurance committees and was the chairman for the Safety Committee.

Welcome to CountrySide, Jim!

Late Winter: A Great Time to Prune.....but How and Which??

By: Pamela McGraw
Loudoun County Master Gardener

Late February/early March constitutes late winter in our region (Zone 6b, closely bordering Zone 7). While still chilly, the sun provides warmth to endure a pruning session in your yard or garden, and March provides the perfect window of time to take a close look at deciduous (those without leaves presently) trees and shrubs. By pruning BEFORE any new growth starts, a tree/shrub puts energy towards producing new, healthy growth when the warmer temperatures of spring roll around. Practically speaking, it's also a lot easier to see the true shape of deciduous plants in the winter when the foliage is off. For shrubs which bloom in Spring (Forsythia, Weigelia, Azaleas, Rhodos, and some Hydrangeas), avoid pruning until after they have bloomed or risk losing any blooms for a season. Ornamental shrubs that bloom on new growth that emerges in spring can be pruned in late winter (Beautyberry, Butterfly bush, Clethra, Crepe Myrtle, Hydrangea paniculata, Hydrangea arborescens, roses, and Rose of Sharon). Evergreen shrubs will rarely need pruning and should be undertaken only with careful forethought and a light hand.

Maintenance pruning should be done to 1.) remove dead or diseased branches; 2.) thin out an over zealous shrub with a crowded interior; and 3.) remove branches which cross over one another or grow inward toward the center. Interestingly, unless a tree or shrub has been planted in a less than ideal location, it should rarely need pruning for any reason otherwise. And, of course, that can be avoided by ensuring that locations for future selections are made carefully and dependent upon its fully mature shape and size. If you already have a shrub that has outgrown its designated area, try to resist using electric shears unless it is part of a hedge. Such unnatural cuts will result in contorted or stunted stems and branches and require frequent repetition to sustain it. By nature, most shrubs are healthiest in their more natural shape. The exception to this would be an intentional topiary or bonsai where specific care and attention is merited.*

For most pruning, the best tools are loppers or a hand pruner. Be certain your tool is clean, wiped down with a disinfectant or alcohol pad before beginning. Typically in the cold months, disease and fungal pathogens are not present in the air as in warmer months, but clean tools should always be the precedent. Cuts to a branch should always be on a slant parallel to the branch immediately above where it is being pruned.

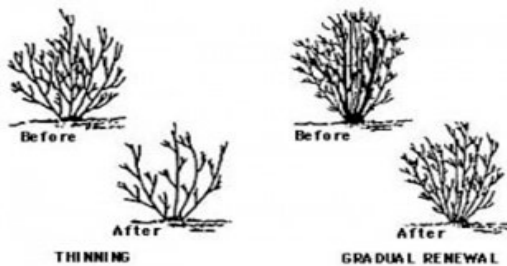


Figure 8. Deciduous shrub pruning

Favorable results can be assured if one takes time to stand back and assess a shrub or tree before "laying hands on it." Observe its natural shape and follow its lines, taking care not to remove more than 1/3 of a tree or shrub's growth; doing so lessens the shock to a plant or tree. The health of a tree or shrub must always be the first consideration in deciding "to prune or not to prune."

For further, more specific information on pruning, the following resource may be consulted.
Tree pruning basics | OSU Extension Service (oregonstate.edu).

*Disclaimer: Inasmuch as I have a couple of these in my own yard!

GROUNDS UPDATE



Deblyn will staff a resource table with information covering typical pond life—all the fascinating creatures that inhabit a pond environment—and their cycle of life, inclusive of a helpful handout so you can be on the lookout on your future visits to the pond. In addition, she is available for Q&A on organic pond life. A fun takeaway 'project' is planned.

Just a heads up on a great educational offering for the community on "Pond Planting Day." Two of our team members, Alys Jarvela and Deblyn Flack will be our hosts that day, April 22nd, at 10 a.m. at the north end of the pond (accessible via asphalt then grassy pathway off the Carrollton Road cul-de-sac.) Alys will be hosting a game called "Are you Smarter than a Caterpillar" which involves matching a local butterfly to its host plant when presented with photos of both that plant and a common ornamental plant with a similar look. The goal is to show that easy swaps in plant selection can achieve a desired look in landscaping while also helping the local ecosystem; i.e., YOUR yard.



Children will especially enjoy this offering, so bring the whole family. And, you'll get to see our community at work, busily planting to enhance our pond!

Events

CountrySide 2023 Event Schedule

Event	Date	Time	Location
Spring Fling	April 1st	1pm-3pm	Parkway
Spring Clean-Up	April 22nd	9am-Noon	CountrySide
Spring Yard Sale	May 6th	8am	CountrySide
Spring Shred/Paint Recycle	May 20th	9am-Noon	Parkway Parking Lot
Concert #1	June 10th	6pm-8pm	Parkway
Family Fun Night #1	June 24th	5pm-8pm	Parkway
Concert #2	July 8th	6pm-8pm	Parkway
Family Fun Night #2	July 22nd	5pm-8pm	Parkway
Fall Shred/Paint Recycle	September 16th	9am-Noon	Parkway Parking Lot
Fall Yard Sale	September 23rd	8am	CountrySide
Fall Fest	October 7th	Noon- 4pm	Parkway
Boo Fest	October 21st	1pm-3pm	Parkway Meeting Room
Winter Celebration	December 2nd	1pm-3pm	Parkway Meeting Room

Spring Yard Sale

May 6th from 8 am

COUNTRYSIDE WIDE YARD SALE
 Salvation Army Donation Pickup noon-1pm
 Parkway Parking lot See website for more information

CALL 703-430-0715 OR EMAIL
 RECEPTION.CSIDE@PMPBIZ.COM AND LET US
 KNOW YOU WANT YOUR HOME ON THE YARD
 SALE LIST!

DEADLINE IS MAY 3RD
 YARD SALE LIST WILL BE PUBLISHED ON CSIDE
 WEBSITE MAY 5TH

SHRED PAPER

- UP TO 5 BANKER BOXES
- STAPLES AND PAPER CLIPS OKAY
- NO BINDER CLIPS





Saturday, May 20th
9:00 am - 12:00 pm
Parkway Parking Lot
46020 Algonkian Parkway




RECYCLE PAINT

- \$5 PER CAN
- PAINTS AND STAINS ACCEPTED
- CASH, CHECK, & CARD ACCEPTED

Earth Day

Spring Clean-Up

April 22



Contact the office to join in the efforts of cleaning up
 CountrySide



Hello Neighbor!

I've sold over 50 homes in our neighborhood and I'd love to help with your next move.

Whether you are buying or selling, you can depend on me for the highest level of service and results.

YOUR #1 COUNTRYSIDE AGENT

"Julie is hands-down AMAZING! She goes above and beyond to help her clients every step of the way. Selling our home was a breeze thanks to her! She is thorough, professional, responsive, the list goes on! I would HIGHLY recommend Julie to anyone looking to buy or sell!" - Alison and Craig, Sterling, VA

Top 5 things you need to fix before you list your home



Julie Bowman
REALTOR®

703-434-9027

 julie@NOVAHomeMarket.com

 NOVAHomeMarket.com

 PEARSON SMITH
REALTY





Get Ready for the 2023 Pool Season

Make sure you're a resident in good standing!
Pools open Memorial Day weekend

While floating into summer, keep these thoughts swimming in your mind.....

Please ensure that the office has an updated amenities form listing all household residents.



The Best Summer Job

LIFEGUARDS

- Earn great pay while helping your community
- Build your resume with a responsible job (plus internships and pool manager positions)
- Work with friends
- Get paid for referrals!



Apply online today!
HighSierraPools.com



LONG & FOSTER[®]

REAL ESTATE



Looking to sell in **CountrySide?**

Sell for **TOP DOLLAR** utilizing the neighborhood expert with over **15+** years experience!

There's only one call you need to make...

- 📍 438 Maple Ave East
Vienna, VA 22180
- 📞 703-789-2046
- ✉️ Nate.Shapiro@LongAndFoster.com
- 👉 NovaPropertyPrices.com

Call *Nate!*



PMP

PROPERTY MANAGEMENT PEOPLE, INC.

"MANAGEMENT" is our middle name

92 Thomas Johnson Dr., Suite 170
Frederick, MD 21702
301-694-6900 - 1-800-336-8009
Fax: 301-694-9514

Chief Executive Officer Edward D. Thomas
President Rose G. Thomas

COUNTRYSIDE PROPRIETARY STAFF

703-430-0715

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catherineen.cside@pmpbiz.com

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Bryan Neal

Board of Directors

703-430-0715



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Belmont@countyside-va.org



FOXFIELD:

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Foxfield@countyside-va.org

Secretary



MORVEN:

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Vice President



ROKEBY:

Kumar Sangaran

Rokeby@countyside-va.org



WELBOURNE:

Sam Wilson

Welbourne@countyside-va.org

Lived in Countryside Long?

- Want to use your equity for a **second home**?
- Thinking of **renting out** your current home as you buy up?
- Want to sell without the hassle of "going on the market"?
- Need a **cash offer** & quick close?

Call me, I can help!

Gretchen Hamm, Licensed Realtor

Countryside Resident

571.442.6943

gretchen@jmpsells.com

www.allcountryside.com



20130 Lakeview Ctr Plaza
Ashburn, VA 20147
888-802-3767

NEIGHBORHOOD SERVICES



SERVICE	NAME	PHONE
Townhouse Mowing	Zack Daughtry	571-277-6820
Pet Care	Carys Singh	703-850-7525
Baby Sitter/Pet Care	Emma Angel-Wallen	804-761-5857
*Available in Foxfield, Oakridge, Oatlands, Morven, and Welbourne only		

COLLEGIATE SEALERS AND PAVING

Since 1988
Over 100,000 Customers



- Remove & Replace Driveways
- Driveway Sealcoating

Discount offered when scheduled with a neighbor

703-542-5555
repavemydriveway.com

Original Owner, JMU Grad

Driveway & Parking Lot Maintenance Specialists

2023 COURIER ADVERTISING

RATES PER ISSUE FOR RESIDENTS

Full Page	7-3/4" wide x 9-3/4" tall	\$20.00
Half Vertical	3-3/4" wide x 9-3/4" tall	\$10.00
Half Horizontal	7-3/4" wide x 4-3/3" tall	\$10.00
Quarter Page	3-3/4" wide x 4-3/4" tall	\$5.00

RATES PER ISSUE FOR NON RESIDENTS

Full Page	7-3/4" wide x 9-3/4" tall	\$25.00
Half Vertical	3-3/4" wide x 9-3/4" tall	\$15.00
Half Horizontal	7-3/4" wide x 4-3/3" tall	\$15.00
Quarter Page	3-3/4" wide x 4-3/4" tall	\$10.00

For more information:
phone : 703-430-0715
email : reception.cside@pmpbiz.com



Advertise
With Us

The CountrySide Proprietary, its members, and/or Board of Directors do not recommend or endorse any advertiser. The CountrySide Proprietary reserves the right to decline any advertisement for any reason it deems appropriate. Submitted articles are the opinion of the author and do not necessarily reflect the opinions of the CountrySide Proprietary, its members, or the Board of Directors.



Neighborhood Services

Do you babysit on the weekends? Walk your neighbor's dog every evening? When summer rolls around, are you mowing lawns for extra money?

Let your neighbors know!

Get added to the Neighborhood Services list in CountrySide Courier.

For information: reception.cside@pmpbiz.com

The Proprietary, its members, and the Board of Directors do not recommend or endorse any person on this list. If you or your child would like to register to be on the services list, please email reception at reception.cside@pmpbiz.com to get a copy of the registration form.



2023 HOA Dues

Single Family/Manor Homes	\$90.00
Town Homes	\$112.00
Villas	\$69.00

Pay to the order of:
CountrySide Proprietary

WHY DO TOWNHOUSES PAY A HIGHER ASSESSMENT?

Residents who are new to the HOA community, or unfamiliar with the operating budget of CountrySide, might ask why the townhouse monthly assessments are higher than the single family home assessment. The answer is fairly simple: It's a question of who pays for what. As an example: CountrySide single family homes are on VDOT streets—streets that are maintained by, and are plowed in winter by VDOT. That maintenance and plowing is all funded by the taxes paid by single family homeowners, and those taxes can easily run double what townhouse taxes are. By contrast, when a townhouse street needs to be repaired, repaved, or even totally rebuilt, those expenses have to be paid by the homeowners who benefit from the improvements. There are other townhouse-only expenses, but road maintenance is the biggest single difference.

The CountrySide Board of Directors accounts for townhouse-only expenses separately, so that assessments fairly reflect the share of expenses incurred by both categories. Separate Reserve funds are maintained for townhouse-only expenses, and those delineations are shown on the summarized budget presented to the residents after each budget cycle. If you have further questions on this subject, please feel free to contact the Proprietary Office or the Board of Directors.

SELLING YOUR HOME? YOU WILL NEED TO ORDER A PROPERTY OWNERS' ASSOCIATION DISCLOSURE PACKET NOTICE, OR POA.



HOW TO ORDER A POA PACKAGE

- Go to <https://pmprent.condocerts.com/resale> to order.
- Register, place your order, and your documents will be processed.

WESTWICK COURT VILLAS

- Go to <https://pmprent.condocerts.com/resale> and select the package for "The Villas."

When the Proprietary receives an order for a POA packet it initiates a physical inspection of the entire property.

- The inspection of exterior maintenance items includes peeling paint, algae on siding, broken window seals, wood rot, fences in need of repair, etc.
- Exterior modifications/enhancements are noted and checked for previous approval.
- If you haven't done so already, please ensure that you have submitted an application for those exterior modifications .



Virginia Property Owner's Act (Contract Disclosure Statement; Right of Cancellation).

"A. Subject to the provisions of Article 2 of 55-509, a person selling a lot shall disclose in the contract that (i) the lot is located within a development which is subject to the Virginia Property Owner's Association Act; (ii) the Act requires the seller to obtain from the property owners' association an association disclosure packet and provide it to the purchaser....."

Questions? Call Alicia McKenna-Graves at CountrySide Proprietary for more information.

**THE BEST TIPS FOR YOU
PARKING IN
COUNTRYSIDE**



Townhouse Parking

Each townhouse property has two assigned parking spaces. Residents should use their assigned spaces for parking.

Visitor Spots...



...are for visitors! A vehicle parked in the same space or visitor spots in the **same neighborhood three (3) times in a thirty (30) day period is considered a repeat or chronic offender.**

Towing



If you see a bright orange sticker on your vehicle, do not ignore it! Your final warning before towing will be clearly marked.

Commercial Vehicles



This applies to **any** vehicle designed or maintained for business/profit purposes and to vehicles with a rate capacity 1.5 tons or more. Vehicles may not bear commercial signs, advertising, or visible commercial equipment.

Other Prohibited Vehicles



Inoperable vehicles, abandoned vehicles, boats, trailers, recreational vehicles

Be Courteous!



We recognize that townhouse parking is tight. Be courteous and considerate to your neighbors by not monopolizing the visitor parking. We don't like to call Al's Towing & Storage, but we will!

THANKYOU

Use Your Assigned Spot

Homeowners are able to call Al's Towing & Storage themselves if they find their assigned parking space occupied by a non-authorized vehicle.



**Al's Towing & Storage
11 Douglas Court
Sterling, VA 20166
703-435-8888**

TRASH & RECYCLING COLLECTION

Trash must be in a receptacle with a lid. Trash/Recycling must be placed curbside before 7:00 am. Do NOT place trash on common areas.

For large items or bulk pickups, please email your request to hoa.nova@republicservices.com



FOXFIELD, OATLANDS, AND MORVEN
TRASH DAYS ARE MONDAYS & THURSDAYS

ROKEBY, WELBOURNE, BELMONT, AND OAKRIDGE
TRASH DAYS ARE TUESDAYS & FRIDAYS




FOXFIELD, OATLANDS, AND MORVEN
YARD WASTE ON MONDAYS
RECYCLING ON THURSDAYS

ROKEBY, WELBOURNE, BELMONT, AND OAKRIDGE
YARD WASTE ON TUESDAYS
RECYCLING ON FRIDAYS



DON'T FORGET



Yard waste must be in a paper bag or container & clearly marked "YARD WASTE"

NO PLASTIC BAGS

Yard waste in plastic bags will not be collected
Wood waste: Cut into 4-foot lengths & bundle

Per Republic Services: "If the contractor misses a stop, the contractor will go back and make that pick up that same day when reported to the contractor by 3:00 p.m. If after 3:00 p.m., then the pick up will occur the very next Contractor's business day." **Please report missed collections to**

hoa.nova@republicservices.com.

Trash & Yard Waste Reminders

USE A COVERED TRASH CAN

CountrySide Regulations state:

Article VI, Section 6. Prohibited Uses and Nuisances. (e):

"Trash and garbage containers shall not be permitted to remain in public view except on days of trash collection. No incinerator shall be kept or maintained upon any lot. Garbage, trash and other refuse shall be placed in covered containers."

What this means is you **MUST** use a covered trash receptacle. Trash placed out in bags is in direct violation of the Governing Documents. Also, the use of bags attracts unwanted wildlife leading to an unsightly and unsanitary mess.

YARD WASTE HANDLING

- Brush and limbs must be cut to 4 ft. lengths and bundled with twine in arm-full size bundles.
- Tree stumps and tree limbs (that are larger than 6" in diameter and longer than 4 ft.) will NOT be collected.
- Grass clippings and leaves should be put in PAPER bags (**no plastic bags**) OR in a container marked "Yard Waste"

CountrySide Proprietary does not have an official Facebook page



Several unofficial Facebook pages are maintained by CountrySide residents. These pages are **not affiliated** with or monitored by CountrySide Proprietary. We remind residents that any official announcements concerning the community are posted on the website, sent to residents via email, or announced in The Courier. This includes any changes to services, such as recycling collections, scheduling, events, and anything else which directly affects the CountrySide Community.

**When in doubt, call or email the office!
We're here to help!**

VOLUNTEERS NEEDED! YOU CAN MAKE A DIFFERENCE!

As a volunteer, you will vote on important neighborhood issues. We need your input, energy and feedback.

Board of Directors: The primary responsibility of the Board of Directors (BOD) is to review and vote on neighborhood issues such as common area projects, contracts and renewals, delinquent accounts, unresolved violations and appealed applications.

Current Vacancy: None

Community Relations Committee: The primary responsibility of the Community Relations Committee (CRC) is to advise and assist the BOD in managing the flow of information across the CountrySide community. The CRC is also responsible for planning and hosting community programs, activities, and events for the benefit and enjoyment of CountrySide residents, and communicating information through the website, the CountrySide Courier newsletter, and mass electronic correspondence (e.g., e-mail blasts).

Current Vacancies: Belmont, Oatlands, and Rokeby

Design Review Committee: The primary responsibility of the Design Review Committee (DRC) is to advise and assist the BOD in monitoring, reviewing and enforcing compliance with the architectural control standards established for the community.

Current Vacancies: Oatlands

Facilities Committee: The primary responsibility of the Facilities Committee (FAC) is to advise and assist the BOD in developing and administering an ongoing program to preserve and enhance the swimming pools, pool bath houses, Par course, basketball and tennis courts, tot lots, and maintenance compound. Particular focus is in regard to the maintenance of and improvements to these areas, and to advise and assist the BOD in developing rules and regulations for the use and enjoyment of these areas by all CountrySide residents.

Current Vacancies: Foxfield, Oatlands, Morven

Finance Committee: The primary responsibility of the Finance Committee (FIN) is to advise and assist the BOD in financial management and oversight of the annual operating budget for the Proprietary.

Current Vacancies: Belmont, Foxfield

Grounds Committee: The primary responsibility of the Grounds Committee (GRNDS) is to advise and assist the BOD in developing and administering an ongoing program to preserve and enhance landscaping, turf, parking areas, streets and paths - particularly the maintenance and improvements to these areas. Grounds also advises and assists the BOD in developing rules and regulations for the use and enjoyment of these areas by all CountrySide residents, and is responsible for the administration of the landscaping and trash contracts.

Current Vacancies: None

Horsepen Run Committee: The primary responsibility of the Horsepen Run Committee is to generate recommendations for Board consideration for Horsepen Run and to develop a land management and maintenance plan for Horsepen Run.

Current Vacancy: Foxfield

Neighborhood Advisory Council: The primary responsibility of the Neighborhood Advisory Council (NAC) is to advise and assist the BOD on matters pertaining to its particular neighborhood, Proprietary affairs through standing committees and is directly involved with the architectural review and budget process.

Current Vacancies: Belmont (3 seats), Foxfield (3 seats), Morven (3 seats), Oakridge (1 seat), Oatlands (2 seats), Rokeby (2 seats), Welbourne (4 seats)

All Committee and Board meetings are open for attendance by CountrySide residents. See the Meeting Schedule at the front of this Courier.

Contact the Proprietary office for more information and [Become a CountrySide volunteer!](#)

**WHO TO CALL AT THE PROPRIETARY OFFICE FOR INFORMATION
(703) 430-0715**

**Catherine Neelley
Community Manager**

catherineen.cside@pmpbiz.com

Contracts, budget issues, assessments & dues, and personnel issues.

**Community Relations Coordinator
Community Events, parking issues on townhouse streets, the Courier, website**

**Tim Pope
Design Review Corrdinator
timjp.cside@pmpbiz.com**

To report any house in a state of visual disrepair or obtain an Architectural Application for exterior improvements. Trash/recycling on private property.

**Alicia McKenna-Graves
Administrative Assistant
aliciam.cside@pmpbiz.com**

General inquiries, Virginia Resale Disclosure Packets, account inquiries & statements, missed trash/recycle.

**Jim White
Grounds & Facilities Manager
jimmw.cside@pmpbiz.com**

Common area concerns, playground maintenance, operational problems associated with the pools, and snow removal in the townhouse sections of CountrySide.

**Shawanda Howell
Administrative Assistant
shawandah.cside@pmpbiz.com**

General inquiries, account inquiries & statements, missed trash/recycle.

**Carlos Ramirez
Grounds & Facilities Staff**

**Bryan Neal
Grounds & Facilities Staff**

Some Useful Links

Loudoun County Home Page <https://www.loudoun.gov/>

Loudoun County Public Schools <https://www.lcps.org/>

Algonkian District Supervisor

Juli Briskman <https://www.loudoun.gov/2232/Algonkian-Supervisor-Juli-E-Briskman>

VDOT https://www.virginiadot.org/default_flash.asp

Republic Services

<https://www.republicservices.com/residents>

Dominion Energy

Report Power Outages or Emergency

<https://www.dominionenergy.com/virginia/report-outage-or-emergency>

Monthly Assessment Payment Options

DIRECT DEBIT (ACH): There are several benefits to signing up for Direct Debit payments, including the following:

- Avoid Late Fees! Payments are processed on or about the **10th of each month** and are therefore always received on time.
- One less check to write each month and one less stamp to use or trip to the Proprietary office.
- The assessment amount is always right, even if rates change from year to year

It's easy to use this service. Complete the Authorization Agreement for Direct Payments form and send it to us with a voided check. This form can be picked up in the office or found [HERE](#).

NOTE: We will only take the regular assessment. Other fees assessed to the account must be paid separately.

BY MAIL:

Mail a check or use your bank's online bill pay option.

Send the payment to our payment processing center at CountrySide Proprietary, c/o PMP, PO Box 62678, Phoenix AZ 85082. Please list your CountrySide account number in the memo portion of the check

Checks sent in the mail must be received by the 10th of the month to avoid late fees.

IN THE OFFICE: Come to the office located at 2 Pidgeon Hill Drive, Suite 560, Sterling. We do not accept credit cards. The office is open from 8am to 5pm, Monday through Friday.

ONLINE: Make an online payment via e-check or credit card by logging onto our bank's website at <https://propertypay.cit.com/>. The following information is required to make a payment online:

Management Company: Property Management People

Management Company ID: 7047

Association Name: CountrySide Proprietary

Association ID: 000065

Account #: located on your coupon

Click on "Pay Assessment" (bottom right). Payments made by credit card are assessed a convenience fee.

Late Fee Forgiveness Program

The CountrySide Proprietary Board of Directors is offering a late fee forgiveness program for up to a maximum of six assessment interest charges/late fees.

Eligibility criteria:

- No applicant who applied and was accepted for 2019 and/or 2020 may apply for 2022.
- Applicants must bring their assessment account current and sign up for the Direct Debit/ACH Program.
- At least one payment must be received under the Direct Debit/ACH Program before the interest charge/ late fee amnesty occurs.
- Applicants must remain on Direct Debit/ACH for at least nine months after signing up
- Failure to remain current and make payments within nine months will result in interest charges/late fees being re-applied to the account.

If you are interested in signing up for this program and meet all the conditions as stated above, please contact Catherine Neelley at the Proprietary Office 703-430-0715 or via email at catherineen.cside@pmpbiz.com

Payment Plans

CountrySide Proprietary offers its homeowners the option of a written installment payment arrangement for the purposes of satisfying a delinquent account balance. This option is known as a Payment Plan. There are essentially two types of Payment Plans available:

Standard Payment Plan – Enables homeowners to pay off their outstanding balance over a period of ten months. The monthly payment amount is calculated by taking 10% of the balance due and adding it to the regular monthly assessment amount. This plan also requires that the homeowner signs up for Direct Debit/ACH so that the monthly amount due can be taken directly from a bank account.

Non-Standard Payment Plan – Enables homeowners to suggest an alternate monthly payment amount and to make those payments via cash or check. This type of plan is offered for a period of nine months, at which time it will be reviewed to determine whether or not the plan can continue and/or needs to be altered.

Both types of Payment Plans are subject to Board approval. If you currently have an outstanding balance and would like to apply, please contact Catherine Neelley, Community Manager, at (703) 430-0715 or by emailing catherineen.cside@pmpbiz.com.