

# The Courier

"A COMMUNITY ON THE POTOMAC" | WWW.COUNTRYSIDE-VA.ORG



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## MEETING SCHEDULE

COMMITTEE MEETINGS WILL BE HELD VIRTUALLY UNTIL FURTHER NOTICE

BOARD OF DIRECTORS (BOD)  
1ST AND 4TH WEDNESDAYS, 7:00 PM

DESIGN REVIEW COMMITTEE (DRC)  
4TH MONDAY, 6:30 PM

FACILITIES COMMITTEE (FAC)  
2ND THURSDAY, 7:00 PM

GROUNDS COMMITTEE (GRNDS)  
3RD WEDNESDAY, 7:00 PM

HORSEPEN RUN AD HOC COMMITTEE (HPRN)  
2ND WEDNESDAY, 7:00 PM

NEIGHBORHOOD ADVISORY COUNCIL (NAC)  
2ND TUESDAY, 6:00 PM

COMMUNITY RELATIONS COMMITTEE (CRC)  
1ST THURSDAY 7:00 PM

FINANCE COMMITTEE (FIN)  
3RD TUESDAY, 7:00 PM

# Reminders and News



## LOOKING FOR MINUTES?




Visit the CountrySide website to view the latest Meeting Minutes at <https://countryside-va.org/>



## Update From the Grounds Committee

Saturday, April 22nd, Earth Day, (rain date: 4/29) has been tagged for our pond planting project. Resident volunteers will be working in morning and afternoon shifts, following select tree/shrub installation by Advantage, our grounds/landscape contractor, earlier that week. We are also excited to offer 2 educational sessions during that day to raise awareness of caring for our environment and the pond, specifically. In early Spring, we hope to install a fountain at the pond which will serve to both aerate the water and contribute to the pond's quiet beauty. More info to follow next month as we confirm times and topics, so save the date and bring along the kids!

# FEBRUARY 2023

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 BoD Meeting @7pm	2 CRC Meeting @7pm 	3	4
5	6	7	8 HPR Meeting @7pm	9 FAC Meeting @7pm	10	11
12	13	14 NAC Meeting @6pm 	15 GRNDS Meeting @7pm	16	17	18
19	20 	21 FIN Meeting @7pm	22 BoD Meeting @7pm	23	24	25
26	27 DRC Meeting @6:30pm	28				

# Become A CountrySide Volunteer!



## COMMITTEE VACANCIES

### Neighborhood Advisory Council

- Belmont (2)
- Foxfield (3)
- Oakridge (1)
- Oatlands (2)
- Rokeby (2)
- Morven (3)
- Welbourne (4)

### Facilities Committee

- Morven
- Oatlands

### Grounds Committee

- None

### Community Relations Committee

- Belmont
- Oatlands
- Rokeby

### Design Review Committee

- Oatlands

### Finance Committee

- Belmont
- Foxfield

### Horsepen Run Committee

- Foxfield

FOR MORE INFORMATION, CONTACT THE OFFICE.

Currently, there are over 25 open seats between the 7 committees that oversee CountrySide. With over 2500 residences and 25+ open committee seats, there is ample opportunity to get involved in your community, get to know your neighbors, and personally ensure that your property values are preserved and protected. After all, volunteering to serve on a committee is one of the most impactful ways to implement change in your neighborhood. As a volunteer, you will vote on important neighborhood issues and community guidelines, decide budget spending, and organize and host community events and activities. We need your input, energy, and feedback.

**\* Committee seats are filled on a first come, first serve basis at the discretion of each committee. To find out how you can volunteer to serve on a committee, email Tierra Whitmore at [tierraaw.cside@pmpbiz.com](mailto:tierraaw.cside@pmpbiz.com) or call the office.**



## 2023 HOA Dues

Single Family/Manor Homes .....	\$90.00
Town Homes .....	\$112.00
Villas .....	\$69.00

Pay to the order of:  
CountrySide Proprietary

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## WHY DO TOWNHOUSES PAY A HIGHER ASSESSMENT?

Residents who are new to the HOA community, or unfamiliar with the operating budget of CountrySide, might ask why the townhouse monthly assessments are higher than the single family home assessment. The answer is fairly simple: It's a question of who pays for what. As an example: CountrySide single family homes are on VDOT streets—streets that are maintained by, and are plowed in winter by VDOT. That maintenance and plowing is all funded by the taxes paid by single family homeowners, and those taxes can easily run double what townhouse taxes are. By contrast, when a townhouse street needs to be repaired, repaved, or even totally rebuilt, those expenses have to be paid by the homeowners who benefit from the improvements. There are other townhouse-only expenses, but road maintenance is the biggest single difference.

The CountrySide Board of Directors accounts for townhouse-only expenses separately, so that assessments fairly reflect the share of expenses incurred by both categories. Separate Reserve funds are maintained for townhouse-only expenses, and those delineations are shown on the summarized budget presented to the residents after each budget cycle. If you have further questions on this subject, please feel free to contact the Proprietary Office or the Board of Directors.

# Snow At CountrySide

The snow months are just around the corner so here is a reminder about snow plowing on your street. Please read below to see whose responsibility it is.



**CountrySide Snow and Sanding**

The following townhome streets are owned and maintained by the Proprietary:

<b>Foxfield:</b>	Gannon Way	<b>Oakridge:</b>	<b>Morven:</b>	<b>Welbourne:</b>
Alden Ct.	Harbert Ct.	Chelmsford Ct.	Aldridge Ct.	Benton Ct.
Asbury Way	Huntley Ct.	(townhomes)	Haxall Ct.	Berkeley Ct.
Bickel Ct.	Marian Ct.	Felsted Ct.	Ludwell Ct.	Conoy Ct.
Clinton Ct.	Mercer Ct.	Finchingfield Ct.	Lyndhurst Ct.	Dulany Ct.
Devon Ct.	Palmer Ct.	Sulgrave Ct.	Millard Ct.	Hopton Ct.
Dorrell Ct.	Quincy Ct.	Waltham Ct.	Paxton Ct.	Jermyn Ct.
Fairmont PL	Southall Ct.			Mosbey Ct.
	Wyatt Ct.			Nicholson Ct.
				Redlin Ct.
				Vandercastle Ct.

A twelve foot (12') wide area will be cleared on each street.

In the event of freezing rain or icy conditions, the streets will be sanded.

Any street located in CountrySide not listed above are owned and maintained by the Virginia Department of Transportation (VDOT) including CountrySide Boulevard and Algonkian Parkway.

Please report unplowed roads on VDOT owned streets and hazardous conditions to [novainfo@vdot.virginia.gov](mailto:novainfo@vdot.virginia.gov) or call 1-800-367-7623. To see the status of plowing in Northern Virginia neighborhoods: [www.vdotplows.org](http://www.vdotplows.org).

Events



# 2023 COURIER ADVERTISING



### RATES PER ISSUE FOR RESIDENTS

Full Page	7-3/4" wide x 9-3/4" tall	\$20.00
Half Vertical	3-3/4" wide x 9-3/4" tall	\$10.00
Half Horizontal	7-3/4" wide x 4-3/3" tall	\$10.00
Quarter Page	3-3/4" wide x 4-3/4' tall	\$5.00

### RATES PER ISSUE FOR NON RESIDENTS

Full Page	7-3/4" wide x 9-3/4" tall	\$25.00
Half Vertical	3-3/4" wide x 9-3/4" tall	\$15.00
Half Horizontal	7-3/4" wide x 4-3/3" tall	\$15.00
Quarter Page	3-3/4" wide x 4-3/4' tall	\$10.00

For more information:  
 phone : 703-430-0715  
 email : [tierraaw.cside@pmpbiz.com](mailto:tierraaw.cside@pmpbiz.com)

*The CountrySide Proprietary, its members, and/or Board of Directors do not recommend or endorse any advertiser. The CountrySide Proprietary reserves the right to decline any advertisement for any reason it deems appropriate. Submitted articles are the opinion of the author and do not necessarily reflect the opinions of the CountrySide Proprietary, its members, or the Board of Directors.*



# Hello Neighbor!

I've sold over 50 homes in our neighborhood and I'd love to help with your next move.

Whether you are buying or selling, you can depend on me for the highest level of service and results.

## YOUR #1 COUNTRYSIDE AGENT

*"Julie is hands-down AMAZING! She goes above and beyond to help her clients every step of the way. Selling our home was a breeze thanks to her! She is thorough, professional, responsive, the list goes on! I would HIGHLY recommend Julie to anyone looking to buy or sell!" - Alison and Craig, Sterling, VA*

Top 5 things you need to fix before you list your home



Julie Bowman  
REALTOR®

703-434-9027

 [julie@NOVAHomeMarket.com](mailto:julie@NOVAHomeMarket.com)

 [NOVAHomeMarket.com](http://NOVAHomeMarket.com)

 PEARSON SMITH  
REALTY



**PMP**

PROPERTY MANAGEMENT PEOPLE, INC.

"MANAGEMENT" is our middle name

92 Thomas Johnson Dr., Suite 170  
Frederick, MD 21702  
301-694-6900 - 1-800-336-8009  
Fax: 301-694-9514

Chief Executive Officer    Edward D. Thomas  
President                      Rose G. Thomas

**COUNTRYSIDE PROPRIETARY STAFF**

703-430-0715

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catherineen.cside@pmpbiz.com

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shawandah.cside@pmpbiz.com

**MAINTENANCE/LAND SERVICES:**

Carlos Ramirez  
Bryan Neal

# Board of Directors

703-430-0715



**BELMONT:**

**Gabriella Jones**

[Belmont@countyside-va.org](mailto:Belmont@countyside-va.org)



**FOXFIELD:**

**Chas Rayome**

[Foxfield@countyside-va.org](mailto:Foxfield@countyside-va.org)

**Secretary**



**MORVEN:**

**Roddy Dean**

[Morven@countyside-va.org](mailto:Morven@countyside-va.org)

**Treasurer**



**OAKRIDGE:**

**Penelope Francke**

[Oakridge@countyside-va.org](mailto:Oakridge@countyside-va.org)

**President**



**OATLANDS:**

**Dave Barrie**

[Oatlands@countyside-va.org](mailto:Oatlands@countyside-va.org)

**Vice President**



**ROKEBY:**

**Kumar Sangaran**

[Rokeby@countyside-va.org](mailto:Rokeby@countyside-va.org)



**WELBOURNE:**

**Sam Wilson**

[Welbourne@countyside-va.org](mailto:Welbourne@countyside-va.org)

# TRASH & RECYCLING COLLECTION

Trash must be in a receptacle with a lid. Trash/Recycling must be placed curbside before 7:00 am. Do NOT place trash on common areas.

For large items or bulk pickups, please email your request to [hoa.nova@republicservices.com](mailto:hoa.nova@republicservices.com)



**FOXFIELD, OATLANDS, AND MORVEN**  
TRASH DAYS ARE MONDAYS & THURSDAYS

**ROKEBY, WELBOURNE, BELMONT, AND OAKRIDGE**  
TRASH DAYS ARE TUESDAYS & FRIDAYS




**FOXFIELD, OATLANDS, AND MORVEN**  
YARD WASTE ON MONDAYS  
RECYCLING ON THURSDAYS

**ROKEBY, WELBOURNE, BELMONT, AND OAKRIDGE**  
YARD WASTE ON TUESDAYS  
RECYCLING ON FRIDAYS



**DON'T FORGET**



Yard waste must be in a paper bag or container & clearly marked "YARD WASTE"

**NO PLASTIC BAGS**

Yard waste in plastic bags will not be collected  
Wood waste: Cut into 4-foot lengths & bundle

**Per Republic Services:** "If the contractor misses a stop, the contractor will go back and make that pick up that same day when reported to the contractor by 3:00 p.m. If after 3:00 p.m., then the pick up will occur the very next Contractor's business day." **Please report missed collections to**

[hoa.nova@republicservices.com](mailto:hoa.nova@republicservices.com).

## Trash & Yard Waste Reminders

### USE A COVERED TRASH CAN

**CountrySide Regulations state:**

Article VI, Section 6. Prohibited Uses and Nuisances. (e):

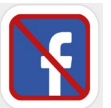
"Trash and garbage containers shall not be permitted to remain in public view except on days of trash collection. No incinerator shall be kept or maintained upon any lot. Garbage, trash and other refuse shall be placed in covered containers."

What this means is you **MUST** use a covered trash receptacle. Trash placed out in bags is in direct violation of the Governing Documents. Also, the use of bags attracts unwanted wildlife leading to an unsightly and unsanitary mess.

### YARD WASTE HANDLING

- Brush and limbs must be cut to 4 ft. lengths and bundled with twine in arm-full size bundles.
- Tree stumps and tree limbs (that are larger than 6" in diameter and longer than 4 ft.) will NOT be collected.
- Grass clippings and leaves should be put in PAPER bags (**no plastic bags**) OR in a container marked "Yard Waste"

**CountrySide Proprietary does not have an official Facebook page**



Several unofficial Facebook pages are maintained by CountrySide residents. These pages are **not affiliated** with or monitored by CountrySide Proprietary. We remind residents that any official announcements concerning the community are posted on the website, sent to residents via email, or announced in The Courier. This includes any changes to services, such as recycling collections, scheduling, events, and anything else which directly affects the CountrySide Community.

**When in doubt, call or email the office!  
We're here to help!**

SELLING YOUR HOME? YOU WILL NEED TO ORDER A PROPERTY OWNERS' ASSOCIATION DISCLOSURE PACKET NOTICE, OR POA.



HOW TO ORDER A POA PACKAGE

- Go to <https://pmprent.condocerts.com/resale> to order.
- Register, place your order, and your documents will be processed.

WESTWICK COURT VILLAS

- Go to <https://pmprent.condocerts.com/resale> and select the package for "The Villas."

When the Proprietary receives an order for a POA packet it initiates a physical inspection of the entire property.

- The inspection of exterior maintenance items includes peeling paint, algae on siding, broken window seals, wood rot, fences in need of repair, etc.
- Exterior modifications/enhancements are noted and checked for previous approval.
- If you haven't done so already, please ensure that you have submitted an application for those exterior modifications .



Virginia Property Owner's Act (Contract Disclosure Statement; Right of Cancellation).

"A. Subject to the provisions of Article 2 of 55-509, a person selling a lot shall disclose in the contract that (i) the lot is located within a development which is subject to the Virginia Property Owner's Association Act; (ii) the Act requires the seller to obtain from the property owners' association an association disclosure packet and provide it to the purchaser....."

Questions? Call Alicia McKenna-Graves at CountrySide Proprietary for more information.

THE BEST TIPS FOR YOU PARKING IN COUNTRYSIDE



Townhouse Parking

Each townhouse property has two assigned parking spaces. Residents should use their assigned spaces for parking.

Visitor Spots...



...are for visitors! A vehicle parked in the same space or visitor spots in the same neighborhood three (3) times in a thirty (30) day period is considered a repeat or chronic offender.

Towing



If you see a bright orange sticker on your vehicle, do not ignore it! Your final warning before towing will be clearly marked.

Commercial Vehicles



This applies to any vehicle designed or maintained for business/profit purposes and to vehicles with a rate capacity 1.5 tons or more. Vehicles may not bear commercial signs, advertising, or visible commercial equipment.

Other Prohibited Vehicles



Inoperable vehicles, abandoned vehicles, boats, trailers, recreational vehicles



Be Courteous!

We recognize that townhouse parking is tight. Be courteous and considerate to your neighbors by not monopolizing the visitor parking. We don't like to call Al's Towing & Storage, but we will!

THANKYOU

Use Your Assigned Spot

Homeowners are able to call Al's Towing & Storage themselves if they find their assigned parking space occupied by a non-authorized vehicle.



Al's Towing & Storage  
11 Douglas Court  
Sterling, VA 20166  
703-435-8888

# NEIGHBORHOOD SERVICES



SERVICE	NAME	PHONE
Townhouse Mowing	Zack Daughtry	571-277-6820
Pet Care	Carys Singh	703-850-7525
Baby Sitter/Pet Care	Emma Angel-Wallen	804-761-5857
*Available in Foxfield, Oakridge, Oatlands, Morven, and Welbourne only		

## Neighborhood Services

Do you babysit on the weekends? Walk your neighbor's dog every evening? When summer rolls around, are you mowing lawns for extra money?

Let your neighbors know!

Get added to the Neighborhood Services list in CountrySide Courier.

For information: [tierraaw.cside@pmpbiz.com](mailto:tierraaw.cside@pmpbiz.com)

## Don't Feed The Wildlife!

**1. FEEDING WILD ANIMALS IS ILLEGAL IN VIRGINIA AND IS A HEALTH HAZARD.**  
4VAC15-40-286. UNAUTHORIZED FEEDING OF WILDLIFE.

IT SHALL BE UNLAWFUL FOR ANY PERSON AS DEFINED IN § 1-230 OF THE CODE OF VIRGINIA TO PLACE, DISTRIBUTE, OR ALLOW THE PLACEMENT OF FOOD, MINERALS, CARRION, TRASH, OR SIMILAR SUBSTANCES WHEN IT ATTRACTS ANY SPECIES OF WILDLIFE IN SUCH NUMBERS OR CIRCUMSTANCES TO CAUSE PROPERTY DAMAGE, ENDANGER ANY PERSON OR WILDLIFE, OR CREATE A PUBLIC HEALTH CONCERN. UPON NOTIFICATION BY DEPARTMENT PERSONNEL, ANY SUCH PERSON SHALL BE IN VIOLATION OF THIS SECTION IF THE PLACING, DISTRIBUTION, OR PRESENCE OF SUCH FOOD, MINERALS, CARRION, TRASH, OR SIMILAR SUBSTANCES CONTINUES. THIS SECTION SHALL NOT BE CONSTRUED TO RESTRICT BONA FIDE AGRONOMIC PLANTINGS (INCLUDING WILDLIFE FOOD PLOTS), BONA FIDE DISTRIBUTION OF FOOD TO LIVESTOCK, OR WILDLIFE MANAGEMENT ACTIVITIES CONDUCTED OR AUTHORIZED BY THE DEPARTMENT OR U.S. GOVERNMENT AGENCIES WITH WILDLIFE MANAGEMENT RESPONSIBILITIES.

**STATUTORY AUTHORITY §§ 29.1-501 AND 29.1-502 OF THE CODE OF VIRGINIA.**

**3. MANY PEOPLE ENJOY LIVING NEAR AND WATCHING WILDLIFE. YOU CAN HELP KEEP ANIMALS WILD BY KEEPING THE FOLLOWING TIPS IN MIND (USDA):**

- DO NOT ENCOURAGE WILDLIFE BY FEEDING OR LEAVING FOOD FOR THEM.
- DON'T ALLOW BIRD FOOD TO ACCUMULATE ON THE GROUND.
- DON'T PLACE FOOD SCRAPS IN GARDENS OR COMPOST BINS; USE A CLOSED COMPOST BIN.
- KEEP PET FOOD AND WATER CONTAINERS INDOORS, ESPECIALLY AT NIGHT.
- IF YOU HAVE FRUIT TREES, HARVEST OR DISPOSE OF FRUIT WHEN IT IS RIPE.
- USE METAL OR DURABLE PLASTIC TRASH CONTAINERS WITH TIGHT FITTING LIDS.
- VIEW WILDLIFE AT A DISTANCE. RESPECT THEIR SPACE AND REMEMBER WILD ANIMALS SHOULD STAY WILD.

**2. A COMMON REASON RACCOONS COME AROUND RESIDENTIAL AREAS IS FOR FOOD SOURCES SUCH AS:**

- BIRD FEEDERS
- COMPOST PILES
- PET FOOD BOWLS
- FOOD AND CRUMBS (LEFT OUT INTENTIONALLY OR NOT)

**4. RACCOON FECES CARRY A TYPE OF ROUNDWORM THAT CAN BE HARMFUL TO HUMANS.**

LATRINE\* AT TREE BASES, DECKS, PATIOS, ATTICS OR GARAGES, PLEASE SEE THE CDC WEBSITE FOR INSTRUCTIONS TO CLEAN IT SAFELY AND PROPERLY:

RACCOON LATRINES: IDENTIFICATION AND CLEAN-UP

[HTTPS://WWW.CDC.GOV/PARASITES/BAYLISASCARIS/RESOURCES/RACCOONLATRINES.PDF](https://www.cdc.gov/parasites/baylisascaris/resources/raccoonlatrines.pdf)

The Proprietary, its members, and the Board of Directors do not recommend or endorse any person on this list. If you or your child would like to register to be on the services list, please email Tierra Whitmore at [tierraaw.cside@pmpbiz.com](mailto:tierraaw.cside@pmpbiz.com) to get a copy of the registration form.

## **VOLUNTEERS NEEDED!** **YOU CAN MAKE A DIFFERENCE!**

As a volunteer, you will vote on important neighborhood issues. We need your input, energy and feedback.

**Board of Directors:** The primary responsibility of the Board of Directors (BOD) is to review and vote on neighborhood issues such as common area projects, contracts and renewals, delinquent accounts, unresolved violations and appealed applications.

**Current Vacancy: None**

**Community Relations Committee:** The primary responsibility of the Community Relations Committee (CRC) is to advise and assist the BOD in managing the flow of information across the CountrySide community. The CRC is also responsible for planning and hosting community programs, activities, and events for the benefit and enjoyment of CountrySide residents, and communicating information through the website, the CountrySide Courier newsletter, and mass electronic correspondence (e.g., e-mail blasts).

**Current Vacancies: Belmont, Oatlands, and Rokeby**

**Design Review Committee:** The primary responsibility of the Design Review Committee (DRC) is to advise and assist the BOD in monitoring, reviewing and enforcing compliance with the architectural control standards established for the community.

**Current Vacancies: Oatlands**

**Facilities Committee:** The primary responsibility of the Facilities Committee (FAC) is to advise and assist the BOD in developing and administering an ongoing program to preserve and enhance the swimming pools, pool bath houses, Par course, basketball and tennis courts, tot lots, and maintenance compound. Particular focus is in regard to the maintenance of and improvements to these areas, and to advise and assist the BOD in developing rules and regulations for the use and enjoyment of these areas by all CountrySide residents.

**Current Vacancies: Foxfield, Oatlands, Morven**

**Finance Committee:** The primary responsibility of the Finance Committee (FIN) is to advise and assist the BOD in financial management and oversight of the annual operating budget for the Proprietary.

**Current Vacancies: Belmont, Foxfield**

**Grounds Committee:** The primary responsibility of the Grounds Committee (GRNDS) is to advise and assist the BOD in developing and administering an ongoing program to preserve and enhance landscaping, turf, parking areas, streets and paths - particularly the maintenance and improvements to these areas. Grounds also advises and assists the BOD in developing rules and regulations for the use and enjoyment of these areas by all CountrySide residents, and is responsible for the administration of the landscaping and trash contracts.

**Current Vacancies: None**

**Horsepen Run Committee:** The primary responsibility of the Horsepen Run Committee is to generate recommendations for Board consideration for Horsepen Run and to develop a land management and maintenance plan for Horsepen Run.

**Current Vacancy: Foxfield**

**Neighborhood Advisory Council:** The primary responsibility of the Neighborhood Advisory Council (NAC) is to advise and assist the BOD on matters pertaining to its particular neighborhood, Proprietary affairs through standing committees and is directly involved with the architectural review and budget process.

**Current Vacancies: Belmont (3 seats), Foxfield (3 seats), Morven (3 seats), Oakridge (1 seat), Oatlands (2 seats), Rokeby (2 seats), Welbourne (4 seats)**

**All Committee and Board meetings are open for attendance by CountrySide residents. See the Meeting Schedule at the front of this Courier.**

Contact the Proprietary office for more information and [Become a CountrySide volunteer!](#)

**WHO TO CALL AT THE PROPRIETARY OFFICE FOR INFORMATION  
(703) 430-0715**

**Catherine Neelley**  
**Community Manager**  
catherineen.cside@pmpbiz.com

**Contracts, budget issues, assessments & dues, and personnel issues.**

**Tim Pope**  
**Design Review Corrdinator**  
timjp.cside@pmpbiz.com

**To report any house in a state of visual disrepair or obtain an Architectural Application for exterior improvements. Trash/recycling on private property.**

**Grounds & Facilities Manager**  
**Common area concerns, playground maintenance, operational problems associated with the pools, and snow removal in the townhouse sections of CountrySide.**

**Carlos Ramirez**  
**Grounds & Facilities Staff**

**Tierra Whitmore**  
**Community Relations Coordinator**  
tierraaw.cside@pmpbiz.com

**Community Events, parking issues on townhouse streets, the Courier, website**

**Alicia McKenna-Graves**  
**Administrative Assistant**  
aliciam.cside@pmpbiz.com

**General inquiries, Virginia Resale Disclosure Packets, account inquiries & statements, missed trash/recycle.**

**Shawanda Howell**  
**Administrative Assistant**  
shawandah.cside@pmpbiz.com

**General inquiries, account inquiries & statements, missed trash/recycle.**

**Bryan Neal**  
**Grounds & Facilities Staff**

**Some Useful Links**

**Loudoun County Home Page** <https://www.loudoun.gov/>

**Loudoun County Public Schools** <https://www.lcps.org/>

**Algonkian District Supervisor**

Juli Briskman <https://www.loudoun.gov/2232/Algonkian-Supervisor-Juli-E-Briskman>

**VDOT** [https://www.virginiadot.org/default\\_flash.asp](https://www.virginiadot.org/default_flash.asp)

**Republic Services**

<https://www.republicservices.com/residents>

**Dominion Energy**

Report Power Outages or Emergency

<https://www.dominionenergy.com/virginia/report-outage-or-emergency>

# Monthly Assessment Payment Options

**DIRECT DEBIT (ACH):** There are several benefits to signing up for Direct Debit payments, including the following:

- Avoid Late Fees! Payments are processed on or about the **10th of each month** and are therefore always received on time.
- One less check to write each month and one less stamp to use or trip to the Proprietary office.
- The assessment amount is always right, even if rates change from year to year

It's easy to use this service. Complete the Authorization Agreement for Direct Payments form and send it to us with a voided check.

This form can be picked up in the office or found [HERE](#).

**NOTE: We will only take the regular assessment. Other fees assessed to the account must be paid separately.**

**BY MAIL:**

Mail a check or use your bank's online bill pay option.

Send the payment to our payment processing center at CountrySide Proprietary, c/o PMP, PO Box 62678, Phoenix AZ 85082. Please list your CountrySide account number in the memo portion of the check

Checks sent in the mail must be received by the 10th of the month to avoid late fees.

**IN THE OFFICE:** Come to the office located at 2 Pidgeon Hill Drive, Suite 560, Sterling. We do not accept credit cards. The office is open from 8am to 5pm, Monday through Friday.

**ONLINE:** Make an online payment via e-check or credit card by logging onto our bank's website at

<https://propertypay.cit.com/>. The following information is required to make a payment online:

**Management Company: Property Management People**

**Management Company ID: 7047**

**Association Name: CountrySide Proprietary**

**Association ID: 000065**

**Account #: located on your coupon**

Click on "Pay Assessment" (bottom right). Payments made by credit card are assessed a convenience fee.

## Late Fee Forgiveness Program

The CountrySide Proprietary Board of Directors is offering a late fee forgiveness program for up to a maximum of six assessment interest charges/late fees.

Eligibility criteria:

- No applicant who applied and was accepted for 2019 and/or 2020 may apply for 2022.
- Applicants must bring their assessment account current and sign up for the Direct Debit/ACH Program.
- At least one payment must be received under the Direct Debit/ACH Program before the interest charge/ late fee amnesty occurs.
- Applicants must remain on Direct Debit/ACH for at least nine months after signing up
- Failure to remain current and make payments within nine months will result in interest charges/late fees being re-applied to the account.

If you are interested in signing up for this program and meet all the conditions as stated above, please contact Catherine Neelley at the Proprietary Office 703-430-0715 or via email at [catherineen.cside@pmpbiz.com](mailto:catherineen.cside@pmpbiz.com)

## Payment Plans

CountrySide Proprietary offers its homeowners the option of a written installment payment arrangement for the purposes of satisfying a delinquent account balance. This option is known as a Payment Plan. There are essentially two types of Payment Plans available:

**Standard Payment Plan** – Enables homeowners to pay off their outstanding balance over a period of ten months. The monthly payment amount is calculated by taking 10% of the balance due and adding it to the regular monthly assessment amount. This plan also requires that the homeowner signs up for Direct Debit/ACH so that the monthly amount due can be taken directly from a bank account.

**Non-Standard Payment Plan** – Enables homeowners to suggest an alternate monthly payment amount and to make those payments via cash or check. This type of plan is offered for a period of nine months, at which time it will be reviewed to determine whether or not the plan can continue and/or needs to be altered.

Both types of Payment Plans are subject to Board approval. If you currently have an outstanding balance and would like to apply, please contact Catherine Neelley, Community Manager, at (703) 430-0715 or by emailing [catherineen.cside@pmpbiz.com](mailto:catherineen.cside@pmpbiz.com).