



NEIGHBORHOOD ADVISORY COUNCIL

Approved Meeting Minutes

March 11, 2025

NAC Council Members in attendance:

Belmont: Barb O’Conner and Art Rodriguez

Foxfield: Liz McMahon and Scott Simon

Morven: Linda Lurie and Blake Yannick

Oakridge: Tracy Medlock

Oatlands: Anne Steingass

Rokeby: Pat Bour, Janet Callum and Al Zangrilli

Welbourne: Diane Blunt

Liaison: Art Rodriguez

Others in attendance:

Residents of 111 Hamilton Ct.

Residents of 14 Rutledge Ct.

Residents of 128 Minor Rd.

Art Rodriguez called the meeting to order at 6:38pm

Approval of February 11, 2025, meeting minutes

Approved Simon moved Bour second, 2 abstained.

Resident Participation

None

BELMONT

Approval of February 11, 2025, meeting minutes

Approved

Resident Participation

None

Standing Committee Reports

Reports Given

Review of Neighborhood Applications

Applications Approved

FOXFIELD

Approval of February 11, 2025, meeting minutes

Approved

Resident Participation

None



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Standing Committee Reports

Reports Given

Review of Neighborhood Applications

none

MORVEN

Approval of February 11, 2025, meeting minutes

Approved

Resident Participation

None

Standing Committee Reports

Reports Given

Review of Neighborhood Applications

Applications Approved

OAKRIDGE

Approval of February 11, 2025, meeting minutes

Approved

Resident Participation

None

Standing Committee Reports

Reports Given

Review of Neighborhood Applications

none

OATLANDS

- a. Approval of the February 11, 2025 meeting minutes:

Minutes approved by all attending NAC members

- b. Resident Participation:

None

- c. Standing Committee Reports:



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Facilities – Approved purchase of new large umbrella for Lindenwood pool; discussions began around pool house renovations planned for the end of the 2025 season; verbiage for No Trespassing signs was approved; windows to be replaced at the Cromwell pool house.

Grounds – discussions around turf renovations and plants damaged from motor vehicle accidents; improvements to be planned for area in Welbourne near the new ‘safe paths to school’ work; treatments to prevent disease applied to trees on CountrySide Blvd; discussion around a project at Lindenwood pool where two large trees were removed; a plan will be developed to deal with the large aging pine trees in the community; repairs to the pond fountain is underway; PMP staff will inspect community trash cans for future repair or replacement as the budget allows; some work completed to remove invasive plants under a grant from the County.

Board of Directors – a decision was made to have no Community Relations Committee (CRC) due to lack of volunteers, however, an effort will be made to hold the events funded for this year; Alicia, the PMP administrative assistant has resigned; in the event of an emergency, PMP will provide an after-hours phone number that can be called; there was a request for periodic updates to the Board for community projects that are funded for the year.

d. Review of Neighborhood Applications:

Oatlands has none.

The Morven applications will be reviewed by the DRC as there are no Morven NAC members at this time.

ROKEBY

Approval of the February 11, 2025, meeting minutes: Approved as written

Resident Participation: None

Standing Committee Reports:

FAC (Scott Simon) = Approved 2 LW shade structures; discuss renovating PW ladies’ bathroom stall to become handicap accessible before 2025 pool season – postpone men’s more extensive reno until after



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pool season; approve NO TRESPASSING signs & verbiage; discussed CW window replacement (approved in later EVote)

GROUNDS (Diane Blunt) = Turf renovation from car accident damage & area around “safe routes to schools” behind Welbourne; remaining young pear trees on CSB treated for rust disease; post tree removal at LW - adding landscaping; evaluation of remaining pine trees; pond fountain motor repair; tree removal list updated – 15 trees have fallen; community trash cans evaluated & repaired or replaced; first treatment for invasive species under the grant.

BOD Liaison (Art Rodriguez) = Community Relations Committee (CRC) has been disbanded due to lack of volunteers to serve on the committee. Dave Barrie (BOD) & Maddy Thring (PMP) will coordinate all community events funded for 2025; there is an after-hours emergency phone number; SF assessments went up \$2/mo beginning in January 2025; BOD requested project list status updates on a regular basis; Atty Todd Sinkins has changed firms, BOD voted to follow him to Whiteford Taylor Preston at current rates.

CRC = no report given

FIN = no report given

HPR = no report given

Review of Neighborhood Applications: None submitted for Rokeby. Two residents with applications were online from Morven but no NAC member from Morven was present. NAC advised AI P to forward these applications on to DRC without input from Morven NAC.

WELBOURNE

- e. Approval of the February 11, 2025, meeting minutes:
Approved.
- f. Resident Participation:
None for the general meeting.
- g. Standing Committee Reports:



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- Scott Simon, Facilities Committee, reported on pool house renovations.
 - Art Rodriguez, BoD liaison, gave an update on the BoD meeting that he attended. There will be no more CRC committee due to the lack of volunteers. Dave Barrie and Matty (PMP) will coordinate the events that have been funded. Our lawyer changed firms, and we are staying with him and his new firm due to our positive working relationship. Alicia is moving on from PMP. In event of emergencies like falling trees, call the emergency number. Assessment increased by \$2. The BOD would like to see more status information on the Projects list.
 - Diane Blunt, Grounds Committee: The February meeting covered regular business and discussed projects, such as replacement of plants damaged by a car accident, turf renovation, winter structural rejuvenation, improvement of an area in Welbourne adjacent to the new “safe routes to school” path behind CS Elementary, and new landscaping for the Lindenwood pool house where the two dead trees were removed. The younger pear trees remaining on CS Boulevard received treatment to prevent the rust infection that killed the older trees. A large number of pine trees have come down with winds; these trees are declining, and the committee will develop a plan specifically for pine trees. The fountain that was broken by fishing line (as reported last month) is being repaired. Many community trash can surround casings are beyond repair and need replacing; Tim is researching sources and there will be a phased replacement. The first treatment of the invasive removal project was completed for the Loudoun County grant.
- h. Review of Neighborhood Applications:
Welbourne did not have any applications this month.

Meeting Adjourned at 7:01 pm

Respectfully Transcribed
Al Pham, DRC Coordinator