

COUNTRYSIDE PROPRIETARY
GROUPS COMMITTEE MEETING MINUTES
January 22, 2025

1) CALL TO ORDER

- Meeting Called to Order via remote attendance at 7:02 PM
- Attendees: Kumar Sangaran (Chair), Pamela McGraw (Oakridge), Diane Blunt (Welbourne), Terri Hess (Foxfield), Timothy Shamble (Oatlands), Tim Pope (PMP), Matt O'Donnell (Advantage Landscape)
- Absent: Ron McNulty (Morven)

2) COMMITTEE ADMINISTRATION

- Tim Shamble moved to approve the Agenda with the following additional Discussion Items: a) Committee membership/Jim Krips denied by the BOD; b) questions from NAC (via Diane) on the Trash Contract. Pamela seconded the motion; approved.
- Approval of the November 20, 2024 Minutes was deferred to allow fixing of typos.

3) RESIDENT & GUEST PARTICIPATION (3-minute limit per speaker)

- None at this time

4) ADVANTAGE ITEMS

Matt O'Donnell reviewed the Monthly Report with the committee. Spring annuals were ordered last week. Pamela asked Matt for a pro-active plan to treat the young pear trees at the end of CS Blvd. They were treated twice last year. Matt will work with their arborist. They should be treated just before they bloom. Matt has submitted a proposal for winter rejuvenation of Manhattan Euonymus and Burning Bush between along Algonkian Parkway between Powell and McPherson. These shrubs have not been maintained by previous contracts and have been allowed to grow naturally for a decade. They have grown beyond natural to grow into the pine trees. Matt would like to do a cleanup and reshape them. They need separation and rejuvenation. This would be a one-time cost to put them back into shape; since the shrubs have not been maintained under previous landscaping contracts, this winter rejuvenation is out of scope for the current contract. Terri noted that this is a high visibility area between two areas.

5) POND ISSUES

- Pond Management Update: Tim P. reviewed the 3 bids obtained for a 1-year contract with 2 option years. Grounds has been happy with AEC, who is cost-effective, easy to work with, and very responsive, per Tim. Pamela moved to award the contract to AEC for a first-year cost NTE \$5,852; Terri seconded. Motion passed.
- Update on Fountain: Tim noticed the fountain wasn't working and had fishing line wrapped around parts of the motor; he has requested a repair quote from AEC. Tim will be looking into a protective barrier to be installed around the pump when it is reinstalled.

6) PMP REPORT

- Monthly Financial, Major Projects, and Invoice Tracking reports reviewed. Pamela asked about reserves for storm damage.
- Expected Expenditures. Snow removal has been extensive over the last two weeks with back-to-back snow and ice storms, and PMP staff worked hard to clear the trails and common sidewalks. The last event was rain, then sleet, then followed by ice, which was difficult to remove.
- Project list for Grounds includes work on concrete and asphalt work, including the trail behind Nicholson Court.

7) OLD BUSINESS

- Neighborhood Maps for Turf Rejuvenation. Received from Oatlands and some suggestions for Morven and Rokeby. Tim will post the maps to Google Drive; other neighborhoods to submit suggestions. The goal is to come up with a yearly plan. Looking for an area to return to a natural state. Allys Jarvela is willing to help once an area is identified.

8) NEW BUSINESS

- Discussion – Return to in-person meetings. Tim found a conference phone in Parkway and has someone looking at the phone line. No one knows where the projector is; it may need to be replaced. The Committee discussed in-person vs. hybrid; the BoD would require a hybrid option. The group decided to continue virtual meetings for now.
- Update on Safe Routes to School Project and concerns about walkway behind Nicholson Ct. Tim will work with Penny to schedule a visit/evaluation of the area when weather permits.
- Master Landscape Plan – created in July 2002 by the Grounds Committee at the time; worth reviewing and updating. Pamela and Tim S. will start to look at it.
- Pool House Landscaping: to be reviewed next month. Lindenwood will have two large trees removed due to disease, and the area will need replanting.
- Discussion – Request from a resident to move her townhome parking space in Welbourne. Tim will investigate parking maps and reassignment possibilities for future discussion at a Grounds meeting.
- Tim Shamble asked for information about Jim Krips not being approved to serve on the Grounds Committee for 2025. Tim S. made a motion that the GC request the Board reconsider its decision to not appoint Jim Krips to serve on the Grounds Committee at the next BoD meeting on 1/29 at 7:00 pm. Motion approved; however, Kumar advised the group to attend the next Board of Directors meeting on January 29th to ask their questions of the BOD.

9) INFORMATIONAL ITEMS

- Tree List reviewed.
- Tim P. summarized the invasive removal work done to date. The area along Algonkian Pkwy from McPherson to McPherson has been cut and treated, as part of the \$25K grant from Loudoun County, as has the area off Rutherford.
- Diane reported that NAC had raised questions regarding the bulk trash fee in the Trash Contract (\$85 per item; to be paid in advance and scheduled). This fee went into effect with the contract renewal in January 2024, along with the new Republic policy that appliances will no longer be hauled away. Tim can send Diane additional historical information.

10) ADJOURN

- Tim S moved to adjourn the meeting; Terri seconded the motion. Motion approved. Meeting Adjourned at 9:04 PM. Next meeting scheduled to be held remotely at 7:00 PM on Wednesday, February 19, 2025.