

## RESIDENTIAL OCCUPANCY (Tenant) FORM

*This form must be submitted by the Property Owner. PLEASE Print Clearly.*

**COUNTRYSIDE**  
**PROPERTY ADDRESS:**

OWNER NAME: \_\_\_\_\_

OWNER E-MAIL: \_\_\_\_\_

OWNER MAILING ADDRESS: \_\_\_\_\_

PHONE (H): \_\_\_\_\_ (C): \_\_\_\_\_

As owner of the above-mentioned property, I DO  DO NOT  transfer to the tenants listed below, my rights to the use of all common areas and amenities established for CountrySide residents.

**TENANTS NAMES:** (Please list all adults and children)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TENANT'S E-MAIL ADDRESS or PHONE:** \_\_\_\_\_

**Tenant's should be prepared to provide identification for all passes requested.** Acceptable identification includes a government issued ID or driver's license, indicating their current CountrySide address, or a photo ID and the lease or utility bill indicating their name and CountrySide address. For children 2 and older, parents will need their documentation and an insurance card, medical bill, birth certificate, or passport with the child's name.

**IMPORTANT:** This form (and payment if applicable\*) must be received by CountrySide Proprietary before your tenant can get this year's amenities passes or stickers. All tenants, including children, must be listed above. \*There is a \$50.00 processing fee due each time new tenants move in to the property.

\_\_\_\_\_  
**Owner/Agent Signature**

\_\_\_\_\_  
**Date**

Please return this form to: CountrySide Proprietary, 21515 Ridgetop Cir, Suite 280, Sterling VA 20166  
\*\* E-mail: [reception.cside@pmpbiz.com](mailto:reception.cside@pmpbiz.com) \*\* Phone: (703)430-0715 \*\* Fax: (703)430-8094

Office Use Only

Payment Received: \_\_\_\_\_

Date: \_\_\_\_\_