

**COUNTRYSIDE PROPRIETARY**  
**GROUNDS COMMITTEE MEETING MINUTES**  
**SPECIAL MEETING - July 30, 2024**

**1) CALL TO ORDER**

- Meeting Called to Order via remote attendance at 7:00 PM.
- Attendees: Kumar Sangaran (new Grounds Committee Chair), Pamela McGraw (Oakridge), Diane Blunt (Welbourne), Terri Hess (Foxfield), Ron McNulty (Morven), Timothy Shamble (Oatlands), Penny Francke (BOD President), Tim Pope (PMP), Representatives from four Landscaping vendors (BrightView, Shenandoah, Heritage, Advantage)
- Absent: Jim Krips (Rokeby)

**2) COMMITTEE ADMINISTRATION**

- Terri moved to approve the agenda as written; Ron seconded. Approved unanimously.

**3) RESIDENT & GUEST PARTICIPATION (3-minute limit per speaker)**

- None.

**4) INTERVIEW LANDSCAPE BIDDERS**

- Terri moved as follows: “I move that this meeting be recessed, and the Grounds Committee immediately reconvene in Executive Session to discuss and consider contracts, as permitted by the Virginia Property Owners’ Association Act.” Ron seconded the motion. Approved unanimously. The Committee entered Executive Session at 7:07 PM.
- Kumar Sangaran stated “No vote, motion or other action was taken in Executive Session”. The Grounds Committee exited Executive Session and reconvened in Open Session at **9:10 PM**.

**5) VOTE ON LANDSCAPING COMPANY**

- Ron moved to award the Landscaping contract for the 2025-2027 period to Advantage Landscaping; Terri seconded. Approved unanimously.
- Pamela moved to award the Tree Services contract for the 2025-2027 period to Advantage Landscaping; Tim Shamble seconded. Approved unanimously.
- Terri moved to award the Snow Removal Services contract for the 2025-2027 period to Advantage Landscaping; Pamela seconded. Approved unanimously.

**6) ADJOURNMENT**

- Ron moved to adjourn the meeting; Terri seconded. Approved unanimously. Meeting Adjourned at 9:17 PM. Next regular meeting scheduled to be held remotely at **7:00 PM** on **Wednesday, August 21, 2024**.