

**COUNTRYSIDE PROPRIETARY
FACILITIES COMMITTEE MEETING MINUTES
July 11, 2024**

1) CALL TO ORDER

- a) Meeting Called to Order via Zoom at 7:00 PM.
- b) Attendees: Penny Francke (Chair), Pat Bour (Rokeby), Amanda Boone (Oakridge), Tommy Jackson (Belmont), Scott Simon (Foxfield), Tim Pope (PMP), American Pools Representatives (Krzysztof, Herlan Marin, Austin Woodard)
- c) Absent: Tres Bassett (Morven)
- d) Guests: Anne Klein, Lauren Donaldson

2) COMMITTEE ADMINISTRATION

- a) Pat moved to approve the Agenda as written; Amanda seconded. Approved unanimously.
- b) Scott moved to approve the June 13, 2024 Minutes as written; Pat seconded. Approved unanimously.

3) GUEST & RESIDENT PARTICIPATION

- a) See Waves discussion below.

4) POOL ISSUES

- a) American Pools reported that all chemical and operational checks were in line.
- b) Repairs and Replacements: Tim Pope reported that Parkway was experiencing some drainage issues at the pool drains, which were being addressed. He also reported that a chlorinator purchased just before Memorial Day had exploded in the pump room at Lindenwood, with no injuries; Tim will follow up with the manufacturer on possible causes. Tim also reported that Lindenwood was experiencing algae blooms and he suspected it would be necessary to replace the filter media; since the sand was last replaced in 2018 (with a useful life of 3-5 years), it's due for replacement. Tim will gather quotes.

5) WAVES ISSUES

- a) Waves President Lauren Donaldson raised the issue of whether Waves could arrange for two "porta-potties" to be placed at Parkway Pool's parking lot for the upcoming divisional Swim Meet on July 20th, as a contingency measure in light of this season's plumbing problems at Parkway. Tim Pope reviewed the results of the plumber's repairs, including the fact that cameras run through the lines showed the pipes to be clear. After much discussion, the FAC approved a motion (Pat moved, Amanda seconded) as follows: "In the event that plumbing problems force a closure of Parkway Pool's restrooms before the Divisional Meet on July 20, 2024, the FAC authorizes Waves to contract for two (2) 'porta-potties' for Parkway, for Thursday delivery and Monday pickup, at a cost NTE \$500. Cost to be paid by FAC, with final approval required by the Board of Directors. Any/all clean-up efforts to be performed by the supplying vendor." Approved unanimously.

- b) Penny advised that the CountrySide-Waves contract revisions were being reviewed by CountrySide's legal counsel.

6) PROJECT LIST & BUDGET

- a) 2024 Project List was reviewed.
- b) Monthly Financial Reports were reviewed.

7) OLD BUSINESS

- a) None.

8) NEW BUSINESS

- a) The FAC reviewed the bids for covers for Parkway Pool, and asked Tim to go back to American to ask for a comparative bid on the higher grade/longer warranty option.
- b) The FAC discussed a request from a resident as to whether we offered discounted rates to non-profit groups for the Parkway Meeting Room, as a group is interested in using it for homeschooling every Friday from September through December. Since our policy does not permit use of the Parkway Meeting Room for "for profit" purposes, the fee structure is already designed for non-profit use, and no discounted fee structure is available. However, after discussion, and to align with the "give back/community service" concessions granted to other groups, the FAC decided it would be willing to consider granting a discount for this group IF the group was willing to commit to a set number of hours (e.g., 20-30 volunteer hours at CRC events could earn a 25% discount). Tim to see if the resident/group is interested in such an arrangement.
- c) After a recent trespassing event at Lindenwood Pool, we were informed by the Loudoun County Sheriff's Office (LCSO) that they would be unable to enforce any trespassing charges because we didn't have "No Trespassing" signs posted at the pools. PMP will consult with the LCSO to determine minimum requirements on No Trespassing signs (size, wording, frequency of placement, etc.) and Tim will present options on signs for FAC's consideration.
- d) The "Little Library" outside Parkway Pool is in need of serious repair; Tim will investigate. FAC thought the repair of this type of structure would be a good project for "community ambassadors/service" opportunities.

9) INFORMATIONAL ITEMS

- a) Tot Lot Replacements: Contract award to All Rec approved by BOD; installation schedule pending.
- b) Cromwell Shade Structures: order placed and in progress; installation to be scheduled later in season.

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- c) Penny informed FAC that we had received the final report from pool consultant Brian Burrows, who basically agreed with the 2022 High Sierra report that while the Lindenwood Pool should not have been left empty for an extended period of time during the winter of 2020-2021, there was no evidence that pool leaks at Lindenwood resulted from that error. Penny will distribute the report to the FAC, and will have a follow-up discussion with PMP management.

10) ADJOURN

- a) Amanda moved to adjourn; Pat seconded. Approved unanimously. Meeting Adjourned at 9:01 PM. Next regular FAC meeting is tentatively scheduled to be conducted remotely at **7:00 PM on Thursday, August 15, 2024. (Reschedule from August 8, 2024)**