

COUNTRYSIDE PROPRIETARY
FACILITIES COMMITTEE MEETING MINUTES
February 8, 2024

1) CALL TO ORDER

- a) Meeting Called to Order via Zoom at 7:02 PM.
- b) Attendees: Penny Francke (Chair), Pat Bour (Rokeby), Amanda Boone (Oakridge), Tommy Jackson (Belmont), Scott Simon (Foxfield), Tim Pope (PMP).
- c) Absent: Frederick Bassett (Morven)
- d) Guest: Roddy Dean, Morven Director/Treasurer

2) COMMITTEE ADMINISTRATION

- a) Pat moved to approve the February 8, 2024 agenda as written; Amanda seconded. Approved unanimously.
- b) Pat moved to approve the October 12, 2023 Minutes; Amanda seconded. Approved unanimously.
- c) Amanda moved to appoint Pat Bour as Second Chair; Scott seconded. Approved unanimously.

3) GUEST & RESIDENT PARTICIPATION

- a) None present (except see below).

4) POOL ISSUES

- a) The American Pools contract language has been finalized and the contract signed. Tim will post a copy of the final contract to the Google Drive's FAC folder so committee members can review it.
- b) The FAC briefly reviewed the pool cover quotes submitted. PMP will update the comparative quotes with color choices, warranty info, etc., for the next FAC meeting.
- c) Roddy Dean (Treasurer) told the FAC that he has been investigating discrepancies in electric and water usage at the pools. He will send his spreadsheets to Penny for distribution to FAC members. Penny suggested that PMP should contact Dominion to see if they can help us diagnose potential problem areas in the electric usage.
- d) Finance Request – Roddy Dean presented the request from the Finance Committee to have FAC obtain quotations on “worst case” repairs/total replacement costs at Lindenwood Pool. The estimates will help FIN determine how much reserve funding may need to be readily available (i.e., not tied up in long-term investments) if/when major repairs are needed later this year. FAC will pursue getting the necessary quotations.

5) PROJECT LIST & BUDGET

- a) 2024 Project List
 - i) Reserve Funds are allocated for Playground Equipment Replacement this year; PMP will investigate options and obtain quotes later in the year.
- b) Monthly Financial Reports reviewed; no questions at this time.

6) OLD BUSINESS

- a) None at this time.

7) NEW BUSINESS

- a) The FAC agreed that not-for-profit groups who wish to use Parkway Meeting Room on a fee-waived basis will be expected to perform some type of project or service for the CountrySide community in exchange for the fee waiver. Scott suggested that we could call the quid pro quo program the “Community Ambassador Program”. Committee members suggested some activities, including litter pickup on Horsepen Run trails, cleaning of pool furniture, assistance at Fall Fest and other CRC events. FAC members can submit additional suggestions to Tim and Penny. We would expect the not-for-profit groups to provide age-appropriate suggestions for their members to offer, and to choose an activity for the group to commit to from a compiled list.

8) INFORMATIONAL ITEMS

- a) Tim will try to find contact information in the PMP files for the Girl Scout troop who uses the storage shed in the Maintenance Yard. This group committed to perform some type of community service project(s) for CountrySide after they repaired the shed in 2017, but as yet, no such services have been delivered. The FAC members agreed that unless the troop delivers on the promised community services this year, their right to use the shed will be terminated, and they will be asked to find alternative storage for their equipment.

9) ADJOURN

- a) Amanda moved to adjourn; Pat seconded the motion. Approved unanimously. Meeting Adjourned at 8:09 PM. Next regular FAC meeting is scheduled to be conducted remotely at **7:00 PM** on Thursday, **March 14, 2024**.