

COUNTRYSIDE PROPRIETARY
GROUNDS COMMITTEE MEETING MINUTES
February 21, 2024

1) CALL TO ORDER

- Meeting Called to Order via remote attendance at 7:00PM.
- Attendees: Fredrik Wallin (Chair), Pamela McGraw (Oakridge), Diane Blunt (Welbourne), James Krips (Rokeby), Timothy Shamble (Oatlands), Tim Pope (PMP), Matt O'Donnell (Advantage Landscape) Absent: Ron McNulty (Morven), Terri Hess (Foxfield), Timothy Shamble (Oatlands).

2) COMMITTEE ADMINISTRATION

- Approval of the Agenda. Motion to approve by Pamela, Ron seconded the motion. Agenda approved unanimously.
- Approval of the January 17, 2024 meeting minutes. Motion to approve by Ron, seconded by Pamela, approved unanimously.

3) RESIDENT & GUEST PARTICIPATION (5-minute limit per speaker)

- Ashlee Booth – 2 Asbury Way. Discussion and review of photos. Ron motioned to approve and Diane seconded to paint one car length to the left. Approved unanimously.

4) ADVANTAGE ITEMS

- Monthly Report
- Under pending work, Add planting of Potentilla flowers at the CountrySide sign at Algonkian.
 - a) Discussion – Lawn Products or Chemicals. Advantage has Stopped application of Glyphosate last July/August and switched to Finale for curbs, sidewalks, and some beds. Determination on how much and where to apply tabled to March grounds meeting. Matt to confirm what products Advantage is using. Discussion about the use of alternative products for controlling weeds and managing insect issues in shrubs and flower beds. Resident to be invited prior to next meeting to discuss use of chemicals.
 - b) Discussion – Storm Drain Management. Determination on how much and where to apply chemical tabled to March grounds meeting. Investigate ditches in HPR for kind of treatment and if included in current contract with Advantage.
 - c) Discussion – Pears, Save or Don't – Follow Up from 2023. Discussion regarding the issue of dying trees along Countryside Boulevard, with potential treatments and removal options being considered. The team agreed to evaluate the trees and

make a decision on their future, with a suggestion to arrange a proposal for tree treatment in 2024 and potentially in 2025. Advantage to present a proposal for treatment at March Grounds meeting.

- d) Lime Follow Up. Advantage recommended Soil testing in May/June to provide data for any need treatments in the fall. Advantage to follow up on the Lime treatment of the areas missed in Rokeby.
 - e) Discussion – Leaf Mulch for Perennial Sign beds. To prevent suffocation of planted flowers, mulching is to be done later and use leaf mulch at no extra cost. Motion by Pam, seconded by Diane. Unanimous approval. Advantage to also investigate mulching of 12 new trees by the pond.
 - f) Planting at right side of CountrySide Blvd Entrance from Route 7. PMP to confirm property limes and any easements to confirm that we can enhance the area. Tabled to March meeting.
- Review of Advantage Proposals
 - a) Winter Shrub Rejuvenation Pruning. rejuvenation pruning during dormancy to allow them to rejuvenate out and then maintain them at a more balanced height. Pamela motions to approve Advantage Estimate 4378 for the amount of \$ 9,550.00 and seconded by Diane. Motion approved unanimously. Tim to add rejuvenation pruning to future Landscaping contracts.
 - b) Step Two of Invasive Control Project. Pamela motioned to approve Advantage Estimate 4379 application 1 for the amount of \$3,125.00 and seconded by Diane. Motion approved unanimously. Application 2 to be considered in August 2024.
 - c) Summer Annual Improvements has already been approved. Advantage Estimate 4369 provided to PMP for signature.
 - d) Landscape Improvements between Powell and McPherson. The Proposal is to grind stumps from 33 mowed down Burning Bush shrubs and replace with a different plant, Virginia Sweetspire (*Itea Virginica*). Pamela motioned to approve Advantage Estimate 4372 for the amount of \$2,608.00 and seconded by Jim. Motion approved unanimously.
 - e) Landscape Improvements due to accident at CountrySide Boulevard and Cromwell. Diane motioned to approve Advantage Estimate 4370 for the amount of \$310.00 and seconded by Jim. Motion approved unanimously.
 - f) Landscape improvements. Removal of old tree stakes, watering pipes, and tree ties throughout CountrySide common areas. Ron motioned to approve Advantage Estimate 4376 for the amount of \$1,125.00 and seconded by Diane. Motion failed with 2 YES and 2 NO votes. Tim tasked to investigate if this can be done by PMP staff during normal operations.

5) POND ISSUES

- Review of Pond Management Bids. Pamela motioned to approve AEC bid for pond management for the amount of \$5,453.00 and seconded by Ron. Motion approved unanimously. PMP to investigate if future contracts can be with option years.

6) PMP REPORT

- Monthly Financial, Major Projects, Invoice Tracking reports and
- future expenditures, tree list, and storm clean up

7) OLD BUSINESS

- Signs Design – Final Review. Review of the Mock-up renderings. 4-5 weeks for installation of the new signs.

8) NEW BUSINESS

- Stump Removal Bids for 52 stumps. Jim motioned to approve Advantage Estimate 4358 for the amount of \$8,320.00 and seconded by Ron. Motion approved unanimously.

9) INFORMATIONAL ITEMS

- Discussion – Area near Rokeby Tot. The area to be evaluated in the future for need of cleanup.

10) ADJOURN

- Pamela motioned to adjourn, motion seconded by Ron. Motion approved unanimously. Meeting Adjourned at 10:31PM
- Next regular meeting is tentatively scheduled to be held remotely at

7:00 PM on Wednesday, March 20, 2024