

Community Relations Committee Meeting
Virtual Meeting Held via Zoom
September 7, 2023
Minutes

Call to Order: 7:07 PM

Attendance: Gabbi Jones, Hilary Bradley, Melissa Castan, Vanessa Milton, John Fernandes, Maddy Thring (PMP)

Absent: Amanda Boone

Resident Participation: None

Old Business:

- Wrap up of Summer Events: FFN #1/Back to School
 - Goodie bags and the box of trinkets were a hit. Use the box of trinkets next summer in addition to gift cards to appeal more to younger kids.
- Approve Backlogged 2024 Minutes
 - Vanessa motioned to approve.
 - Hilary seconded the motion.
 - Unanimous approval 4-0.

New Business:

- Shred & Paint Recycling – September 16
 - **VOLUNTEER NEEDED**
 - CRC is not available so PMP will work the event.
 - Confirm with vendors.
 - Send emails/post on unofficial SM
 - Shred – free
 - Paint - \$5 per can (HOA paid mobilization fee)
- Community Yard Sale – September 23
 - No volunteers needed.
 - No pickup
 - PMP to send out emails and graphics to let people know there is no pickup.
- FALL FEST – October 7
 - Status of Funnel Cake Vendor (PMP)?
 - PMP reached out to 3 different people, and none are available
 - PMP to reach out to people at Lambert Party People
 - Ideas for alternatives for funnel cakes?
 - Kona Ice is confirmed.
 - The Chocolate Chick to send proposal. Offers s'mores stations. Table-top fire sources run by biofuel with graham crackers, marshmallows, and Hershey bars, cold cider, and donut wall. The flame is protected by glass. There are attendants to run the event.
 - PMP to follow-up with funnel cake budget
 - Vanessa suggests apple cider donuts, or pumpkin flavored items.

- If funnel cake vendor is not secured by 9/15 then The Chocolate Chick will move forward with paperwork.
- All vendors confirmed?
 - Burgorilla and Kona Ice confirmed.
 - Pattie Party has not sent COI. If not provided by the middle of next week, PMP will try to get other trucks.
- Did Advantage agree to donate pumpkins?
 - Advantage can only donate 50 pumpkins due to no snow revenue last year. Advantage suggested that local companies may be able to supply pumpkins and advantage can assist with pickup.
 - 300-400 small pumpkins are needed. Try to get a deal for \$1 per mini pumpkin.
 - PMP to get list from Advantage for local companies.
- Volunteers?
 - Gabbi, Amanda, Vanessa, Melissa available.
 - Hilary to attend 9:30 AM and leave early.
 - Melissa to attend 9:30 AM and leave at 2PM.
 - CRC to reach out to Penny to coordinate the check-in desk.
 - Pumpkin patch, check-in, and water are constant stations.
 - PMP all hands-on deck.
 - PMP to send out spreadsheet for volunteer availability.
- Voting effort – CRC tasked with creating literature and perhaps a script for BOD, CRC members to share with residents. Pins that say “Ask Me About the Vote”
 - PMP to gather pricing on buttons.
 - CRC volunteers to wear buttons and talk about the vote to encourage everyone to vote.
 - PMP to check with EZ Vote to see if there is a way for a resident to access ballot from a common portal versus through link in their email.
 - CRC to create talking points.
 - PMP to send blast email to send out reminder emails for the vote.
- 2024 Budget
 - Think about where we might need more money.
 - Community Survey/Census mid-September?
 - Hilary motion to do a census on community activities.
 - Melissa seconded.
 - Can do survey through Survey Monkey
 - How many kids live in the neighborhood.
 - Likelihood of people attending events.
 - Suggestions on new events
 - Adult focused event? Offering alcohol could be difficult because of insurance.

- Movie night? Too expensive previously but could replace second concert/mingle on the lawn.
- Unanimous approval.

Adjournment: 7:33PM

- **Motion made by John Fernandes**
- **2nd motion by Vanessa Milton**
- **Unanimous approval.**