



**NEIGHBORHOOD ADVISORY COUNCIL
Approved Meeting Minutes
June 13, 2023**

NAC Council Members in attendance:

Belmont: Barb O’Conner, Lou Kaiser, and Art Rodriguez

Foxfield: Elizabeth McMahon and Scott Simon

Morven: Linda Lurie, Varun Sondhi, and Blake Yannick

Oakridge: Kretsch

Oatlands: Anne Steingass and Ryan Michels

Rokeby: Pat Bour, Janet Callum and Al Zangrilli

Welbourne: Diane Blunt

Liaison: Pat Bour and Jeff Kretsch

Others in attendance:

Residents of 11 Brookmeade Ct.

Residents of 22 Christopher Ln.

Residents of 15 Whittingham Cir.

Tim Pope, PMP

Ryan Michels called the meeting to order at 6:31pm

Approval of April 11, 2023, meeting minutes

Motion made and seconded. Approved.

BELMONT

Approval of May 9, 2023, meeting minutes

Approved

**Discussion – Return to Requiring Neighbor Signatures
Given**

Standing Committee Reports

Reports given.

Review of Neighborhood Applications

Applications Reviewed.

FOXFIELD

Approval of May 9, 2023, meeting minutes

Approved

**Discussion – Return to Requiring Neighbor Signatures
Given**

Standing Committee Reports

Reports given.

Review of Neighborhood Applications



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Applications Reviewed.

MORVEN

Approval of May 9, 2023, meeting minutes

Approved

Discussion – Return to Requiring Neighbor Signatures

Given

Standing Committee Reports

Reports given.

Review of Neighborhood Applications

Applications Reviewed.

OAKRIDGE

Approval of May 9, 2023, meeting minutes

Approved

Discussion – Return to Requiring Neighbor Signatures

Given

Standing Committee Reports

Reports given.

Review of Neighborhood Applications

Applications Reviewed.

OATLANDS

Approval of May 9, 2023, meeting minutes

Approved

Discussion – Return to Requiring Neighbor Signatures

should we return to the requirement of getting the signatures of the 4 neighbors most impacted on the applications form? Tim will gather feedback from the NAC and take to DRC.

Standing Committee Reports

BOD – discussion of the recently held Townhall meeting; Voting has opened for 3 ammendments to the governing documents which will help streamline the process going forward; discussion of implementing a “complaints log” to track the issues being raised by residents to the Proprietary; the Community Relations coordinator postion within PMP is still vacant.

GRNDS – the pond event was well received; CountrySide was the only community to receive a grant from the VA dept of forestry (thanks to the efforts of Pam M and the committee); working on updating parking resolutions to address issues, mainly within the townhouse neighborhoods; reviewed areas of CountrySide common ground to be aerated and treated with lime; ongoing tree



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work; a request to please notify the Grounds committee of any bamboo growing in our common areas.

FIN – awaiting results of the annual audit; several resident repayment programs were approved.

FAC – the MOCO app to gain entry to the pools was implemented with just a few glitches, but generally seems to be working well; the Waves report that 180 swimmers have signed up (a record?); pool repairs seem to be holding up; new windows were installed; a new diving board was installed at Cromwell.

CRC – no report

HPR – no report

Review of Neighborhood Applications

Oatlands has 7 application and all were approved.

ROKEBY

Approval of May 9, 2023, meeting minutes

Approved as written

Discussion – Return to Requiring Neighbor Signatures

Tim asked for comments/suggestions to be sent to him so he can forward NAC's wishes to the BOD.

Standing Committee Reports

FIN (Jeff Kretsch) = committee discussed individual payment plans; awaiting audit results.

FAC (Pat Bour) = 3,348 residents have registered with the digital MOKO pass; windows have been replaced at LW pool; new diving board has been installed at CW pool; CountrySide Waves have registered 180 swimmers this season; smoke from Canada caused pool to close; new Morven rep appointed, Tres Barrett.

NAC Liaison to BOD (Pat Bour) = Town Hall Webinar (5/25/23) presented by Todd Sinkins (legal counsel) covering the three proposed amendments to our original governing documents. Voting to occur June-November. NAC encouraged to publicize this info within their neighborhoods. PMP has not found the replacement for the Community Relations Coordinator position. Courier, website, email alerts are being handled as best PMP can by other managers. BOD asked for a complaint log spreadsheet to track complaints from residents for the BOD's information.

Grounds (Diane Blunt) = Received the \$5K VA Dept of Forestry Grant for the CountrySide Pond plantings. 41 volunteers & 18 PFHS students planted trees, bushes & perennials to help reduce algae growth & soil erosion. Parking resolution sent to the BOD & some committee members for comment. Rokeyby Tot Lot Crepe Myrtles were getting trampled – barrier installed. NAC advised to inform Grounds if Bamboo is spotted anywhere within the community.

CRC – no report given.

HPR – no report given.

Review of Neighborhood Applications

Two applications reviewed and approved.



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WELBOURNE

Approval of May 9, 2023, meeting minutes

Approved

Discussion – Return to Requiring Neighbor Signatures

Given.

Standing Committee Reports

Reports given.

Review of Neighborhood Applications

Applications Reviewed.

Meeting Adjourned at 7:35 pm

Respectfully Transcribed

Tim Pope, DRC Coordinator