



NEIGHBORHOOD ADVISORY COUNCIL

Approved Meeting Minutes

January 10, 2023

NAC Council Members in attendance:

Belmont: Barb O'Connor, Lou Kaiser, and Art Rodriguez

Foxfield: Elizabeth McMahon and Scott Simon

Morven: Linda Lurie

Oakridge: *None Present*

Oatlands: Anne Steingass, Ryan Michels and Thomas Simmons

Rokeby: Janet Callum

Welbourne: Diane Blunt

Liaison: Pat Bour and Jeff Kretch

Others in attendance:

Residents of 23 Oakdale Ct.

Residents of 22 Jeremy Ct.

Residents of 21 Devon Ct.

Residents of 19 Devenshire Ct.

Residents of 6 Griswold Ct.

Tim Pope, PMP

Pat Bour called the meeting to order at 6:01pm

Approval of November 8, 2022, meeting minutes

Simmons moved to approve, Rodriguez seconded, approved as written. One abstained.

BELMONT

Approval of the November 8, 2022, meeting minutes

Approved

Standing Committee Reports

Reports given.

Review of Neighborhood Applications

3 Applications Reviewed.



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FOXFIELD

Approval of the November 8, 2022, meeting minutes

Approved

Standing Committee Reports

Reports given.

Review of Neighborhood Applications

3 applications were reviewed, 3 were approved: 9 Alden Court window replacement – Approved; 21 Devon Court rear deck expansion – Approved; 26 Gannon Way complete rear privacy fence – Approved.

MORVEN

Approval of the November 8, 2022, meeting minutes

Approved

Standing Committee Reports

Reports given

Review of Neighborhood Applications

Zero applications this month

OAKRIDGE

Approval of the November 8, 2022, meeting minutes

Approved

Standing Committee Reports

Reports Given

Review of Neighborhood Applications

Applications deferred to DRC.

OATLANDS

Approval of the November 8, 2022, meeting minutes

Approved with one abstention.

General Information

BoD Elected 2023 NAC Members

NAC Appointments to 2023 “Standing Committees”

This information was shared with the NAC members

General Information – 2023 NAC Schedule

Schedule was provided

Standing Committee Reports

Facilities (FAC) - there is a committee vacancy for Oatlands and 2 other neighborhoods; the pool vendor has been dealing with skimmer repairs to Lindenwood; a water pipe burst at Parkway pool and repairs are underway;

Grounds (GRNDS) – work was done at year end to use remaining 2022 funds; a lime application to areas to be determined will be done in the spring; clean up of the river rock in the median at CountrySide Blvd and route 7 was done; clean up of dead and dying trees completed; under trail



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drainage cleared; and a grant was approved from Va Forestry to plant trees around the pond, volunteers are needed to help with the planting – planned for April 22nd.

Board of Directors (BOD) – officers were assigned, committee chairs assigned, NAC and DRC members approved. Details are in the Courier and on the website.

Finance (FIN) – no meeting yet this year to report on.

Community Relations (CRC) – no report

HorsePen Run (HPR) – no report

Review of Neighborhood Applications

Oatlands has 2 applications, both were approved.

ROKEBY

Approval of the November 8, 2022, meeting minutes

Approved as submitted

General Information – BoD Elected 2023 NAC Members: Noted

NAC Appointments to 2023 “Standing Committees”: approved as revised to include Vanessa Vigil (Morven) for CRC.

General Information – 2023 NAC Meeting Schedule: noted with the change of NAC Starting time to 6:30pm starting February

Standing Committee Reports

NAC/BOD Liaison (Pat Bour) = 1/4/2023 BOD meeting, the 2023 BOD elected their 4 officers, elected Chairs to all standing committees and appointed members to the NAC & DRC

FAC (Pat Bour) = Mid December, HSP submitted a change order for further repairs to the leaking skimmers at Lindenwood Pool; December 28th a pipe froze & broke at Parkway Pool damaging the ceiling in both locker areas & front desk. Insurance claim has been filed. FAC has vacancies from Morven, Foxfield, & Oatlands.

Grounds (Diane Blunt) = End of year projects finished: river rock area cleaned up at Rte 7 & CSB; drainage at Southall addressed; Welbourne 36-year-old crabapple trees replaced with Redbuds; Cherry trees planted in Rokeby; Grant approved from VA Dept of Forestry for plantings around the C'Side Pond on April 22, 2023 (Volunteers needed); lime treatments postponed to 2023 with areas prioritized.

FIN (Jeff Kretsch) = 2023 Budget was finalized at last meeting 11/21/2022

CRC = no report

HPR = no report

Review of Neighborhood Applications

one application for solar panels reviewed & approved.



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WELBOURNE

Approval of the November 8, 2022, meeting minutes

Approved. Motion Scott Simon, Seconded Art. Ryan Michels obtained

General Information – BoD Elected 2023 NAC Members:

Pat and Tim reviewed the list provided.

NAC Appointments to 2023 “Standing Committees”:

Pat and Tim reviewed the list provided

General Information – 2023 NAC Meeting Schedule

When we begin the hybrid schedule, we will try 6:30pm start. Tim would like help from volunteers to set up the room the first time.

Standing Committee Reports

FAC report was given by Pat Bour. FAC has vacancies in Morven Foxfield Oatlands. Need more money for Lindenwood leaking pool repairs. Dec 28 pipe broke in parkway pool house.

Insurance has been alerted but there is a \$10K deductible. PMP has not yet replaced the facilities manager and BoD representative for FAC has changed.

BoD Liaison Report given by Pat Bour

Grounds report was given by Diane Blunt and Barb O’Connor. Volunteers for Pond tree grant project installation on April 22. Fall plantings completed. River rock at the beginning of the median at CountrySide Blvd. and Ft. 7 was cleaned up (rocks lifted out, silt and debris removed, weed fabric laid, rocks re-laid).

FIN report given by Jeff Kretsch.

No rep from CRC or Horsepen Run.

Review of Neighborhood Applications

Welbourne had 1 application for relocation of a heat pump in back yard. Approved as requested and also approved if homeowner decides to locate it in an alternate location near the fence, subject to technical advice from the selected contractor. NAC suggested that applicant add height information (for the existing condition as justification for moving) to page 2 of the application prior to it going to DRC.

Meeting Adjourned at 6:43pm

Respectfully Transcribed

Tim Pope, DRC Coordinator