



**NEIGHBORHOOD ADVISORY COUNCIL**  
**Approved Meeting Minutes**  
**September 13, 2022**

**Members in attendance:**

**Belmont:** Art Rodriguez, and Lou Kaiser  
**Foxfield:** Scott Simon  
**Morven:** Linda Lurie  
**Oakridge:** Traci Medlock and Julie Young  
**Oatlands:** Anne Steingass  
**Rokeby:** Pat Bour, Janet Callum and Al Zangrilli  
**Welbourne:** Diane Blunt and Dan Castan

**Others in attendance:**

Resident of 3 Bentley Court and 29 Westmoreland Court, Belmont  
Residents of 11 Thorton Ct, Oakridge  
Jeff Kretsch, BoD Liaison  
Tim Pope, PMP

**Pat Bour called the meeting to order at 6:07pm**

**Approval of the August 9, 2022, meeting minutes**  
Bour moved; Rodriguez seconded.

**BELMONT**

**Approval of the August 9, 2022, meeting minutes**  
Approved as written.

**Standing Committee Reports**

Reports given.

**Review of Neighborhood Applications:**

Three applications reviewed.

**FOXFIELD**

**Approval of the August 9, 2022, meeting minutes**  
minutes were approved

**Standing Committee Reports**

Reports given.

**Review of Neighborhood Applications:**

Three applications were reviewed: 3 Asbury Way – Replacement of gate on rear fence – Approved; 35 Huntley Court – Replace back deck with brick pavers and add pavers to side of house – Approved; 27 Marian Court – enlarge basement window and install larger window well – Approved

**MORVEN**

**Approval of the August 9, 2022, meeting minutes**  
Approved as written.

**Standing Committee Reports**

Reports given.



**NEIGHBORHOOD ADVISORY COUNCIL  
Un-Approved Meeting Minutes  
September 13, 2022**

**Review of Neighborhood Applications:**

No Applications this month

**OAKRIDGE**

**Approval of the August 9, 2022, meeting minutes**

Approved with edit to the time the meeting adjourned.

**Standing Committee Reports**

Finance: Bids for audit approved, next meeting Sep 20, 2022

Grounds: Parking: dealing with trading spaces for a disabled veteran and curb parking on Bickle Court. Discussed pond issues: last treatment cleared pond, sub-committee recommendations, submitted application for grant, landscaping contract. Upcoming: working on sidewalks in townhouses.

Facilities: Doggie swim day – 48 dogs attended. High Sierra Pools submitted repair bill for filters at Cromwell and a one-time additional payment for price increases. Submitted another bill for leaking skimmers. Authorized HSP to repair deep end at Lindenwood. Researching into pool covers. Approved HSP for 2023 management. Accepted Ed Thomas’s offer to reimburse Countryside for damage at Lindenwood. Approved re-strapping of pool chairs and new tables. Approved Lindenwood windows. Approved replacement for tot-lot on Lindenwood.

Board Meetings: town hall meeting is tentatively Oct 25 – discussing governing documents.

Election Committee: deadline for application is COB Oct. 6.

**Trunk of Treat volunteers Requested**

Oct 22 – 1:00pm-2:00pm. One vehicle and one volunteer to hand our candy – Email Tim or Tierra

**Return to in-person meeting discussion**

Had a test run meeting with Zoom, utilizing break out rooms for each neighborhood. Each neighborhood will need one laptop for virtual attendees.

**Review of Neighborhood Applications:**

Oakridge approved 4 applications and deferred 1 to DRC

**OATLANDS**

**Approval of the August 9, 2022, meeting minutes**

Approved

**Standing Committee Reports**

FIN – bids sent out for audit; (could not hear the rest of the report);

GRNDS – dealt with parking issues on Millard and Bickel courts; pond inspection report received; pond showing much improvement from latest treatment and the recent rains; looking to improve the aeration of the pond; an application has been submitted for a grant to get some trees to planted near the pond; volunteers are needed to help with planting the trees if the grant is received; sidewalk repairs to begin soon in the townhouse communities;

FAC – doggie swim day this past weekend had 48 dogs and 105 people in attendance; many repairs needed on the pools, especially Lindenwood; working with High Sierra Pools on some of the repairs; PMP to help cover some repair costs as well; half meter diving board being purchased for Cromwell; Facilities is trying to get bids on some other building related repairs;



**NEIGHBORHOOD ADVISORY COUNCIL  
Un-Approved Meeting Minutes  
September 13, 2022**

BOD – a town hall meeting is tentatively scheduled for October 25 to discuss changes to our governing documents; petitions for candidacy to be a Board member is due with signatures by October 6;

HPR – no report

CRC – no report

**Trunk or Treat volunteers requested**

This event is replacing Boo Fest; volunteers needed from each neighborhood to park their car at the Parkway pool lot Saturday Oct 22<sup>nd</sup> from 1 pm to 2 pm and hand out candy; CRC will provide decorations for your car; who provides candy is TBD.

**Return to in-person meeting discussion**

A trial run was conducted Monday 9/12 with some NAC members, and using Zoom; the break out room option was previewed; each neighborhood would need to have a laptop (possibly a smart phone will suffice) in case any residents need to call in remotely; this change needs to be approved by the Board of Directors;

**Review of Neighborhood Applications:**

Oatlands has six applications – 2 decks, 1 siding replacement with color change, 1 request to add lattice under their deck, 1 driveway extension and 1 front steps being rebuilt. Five were approved; and the 6<sup>th</sup> – the driveway extension – was conditionally approved with a request for the homeowner to provide a better drawing/description of the extension to ensure that the street entrance is not also widened.

**Rokeby**

**Approval of the August 9, 2022, meeting minutes**

Approved.

**Standing Committee Reports**

FIN: Bids for the audit underway

GRDS: TH Parking issues: annual sidewalk repair initiative is underway. Pond treatment going much better (Although I wonder if that's not due to the rainy summer we had); considering a fountain to secure a grant for additional trees; the ones already planted in the Rokeby tot lot looks great!

FAC: Doggy pool day was a splash! (Thanks to Rokeby OG Pat Bour & BoD Sam Wilson for making it a success.) Moved to accept Ed Thomas' offer to reimburse C'Side for pipe/skimmer damage to Lindenwood Pool (LW) caused by improper maintenance of the pool over winter 2020/2021.

Post season pool issues: Lindenwood needs further repairs to remaining skimmers. HSP submitted estimate. Asked HSP for further breakdown of charges. Approved and recommended to BoD: Replace LW dormer; repair LW deep end water line & skimmers; replace Cromwell (CW) diving board; repair CW sand filter; repair CW suction manifold; replace Welbourne and CountrySide Blvd tot lots. HSP recommends installing pool covers over winter at estimate \$25K per pool. HSP to surcharge C'Side in 2023 pre-season start up if no pool covers are in place. Asked NAC for input.

Election Committee: COB 10/6 is the deadline for BoD candidates to submit petition of candidacy for 2023.

BoD Liaison: Town hall meeting tentatively scheduled for Tuesday, October 25

HPR: No Report



**NEIGHBORHOOD ADVISORY COUNCIL  
Un-Approved Meeting Minutes  
September 13, 2022**

CRC: Trunk or treat in lieu of Annual Boo Fest. Sat 10/22

**Trunk or Treat Volunteers Requested:**

10/22 1-2pm at Pkway. Volunteers needed by 9/28. CRC potential provision of candy still unknown

**Return to in-person meeting discussion:**

Met on 9/12 with provision for virtual attendees. Needs BoD approval

**Review of Neighborhood Applications:**

7 Coleman: Shed – denied per guidelines #49 as the property is already at its limit as one shed per lot.

Pavers – approved.

109 Minor: Solar Panels – Approved.

**Welbourne**

**Approval of the August 9, 2022, meeting minutes:**

Approved

**Standing Committee Reports:**

Finance, Jeff Kretsch

Grounds: Diane Blunt

Facilities: Pat Bour. Held Doggy Swim Day. Pool repairs and leaks. Cromwell diving board replacement. Pool furniture re-strapping and tables replacement. CS Blvd. Tot Lot replacement.

BOD Meetings: Pat Bour. Town Hall meeting Oct 25 to review governing documents.

Election Committee. Pat Bour: Deadline to submit petition of candidacy, Oct 6.

Horsepen Run: No report.

CRC: No report.

**Trunk or Treat volunteers requested:**

Oct 22 in Parkway Pool Lot, in lieu of Boo Fest.

**Return to in-person meeting discussion:**

Test meeting yesterday at Parkway. Set up break out meetings in Zoom to break into Neighborhood with at least one person in each break-out meeting to have a laptop in if there is someone who wants to attend virtually. Tim to bring to a BOD meeting and let the NAC know when it will be held. Potentially, some people might be able to access the zoom meetings using smart phones.

**Review of Neighborhood Applications:**

Welbourne did not have any applications this month.

Meeting adjourned at 6:58pm

Respectfully Transcribed

Tim Pope, DRC Coordinator