

**COUNTRYSIDE PROPRIETARY
FACILITIES COMMITTEE MINUTES
July 14, 2022**

1) CALL TO ORDER

- a) Meeting Called to Order via GoToMeeting at 7:03 PM
- b) Attendees: Boone, Fitzel, Jackson, Kiser, Rayome, Wilson, Stracka (PMP), Dimitrov (HSP)
- c) Absent: Bour, Wallin

2) COMMITTEE ADMINISTRATION

- a) Approval of the June 2022 meeting minutes. Approved unanimously as drafted.

3) GUEST & RESIDENT PARTICIPATION

- a) Erin Kauffman attend the meeting and discussed concerns that the existing deck mounted signage for the pool restrooms can be easy to miss by persons unfamiliar with the facility. The FAC directed PMP to install additional signage adjacent or on the pool deck doors to the restrooms at all three pools in locations to better identify the entrances.

4) WAVES ISSUES

- a) Discussion regarding the Waves concerns regarding the ladders at the Parkway pool, actions taken to assist, and options available to make the ladders easier to install and remove. The Waves reported they were able to get the ladder removed and discovered one of the wedges was upside down, restricting removal. PMP has straightened and polished the ladder tubes to assist in their removal and installation. We have also delivered a ratchet and socket to the pool for use by the Waves to assist in the future and will order and install two stabilizer plugs to reinforce the one ladder that does not currently have them.
- b) Discussion of the Waves donation of their old lap lanes lines from Parkway and if it is desired to make use of these lines at any of the pools. PMP staff will establish a winter project to consolidate the lap lines to remove any broken sections and reassemble into as many useable lines to use a spares for the pools.

5) POOL ISSUES

- a) Discussion of HSP's pool operations. No significant issues reported.
- b) Discussion of HSP's final management and guard recruitment results for the season. Recruitment and internationals have been successful, but HSP is still looking to hire local staff to fill in at the end of the season when the international staff have to depart.
- c) Discussion with HSP regarding the manifold leak and the of the ongoing observations of the sand filters at Cromwell. Presiyan reported they are still seeing sand in the returns of the pool, and we are awaiting the proposal for the repair of the manifold. The temporary repairs to the manifold are anticipated to last through the end of the season. PMP will review the sand filters on 7/18 to see if any particular filter is losing sand.

Facilities Committee Minutes

July 14, 2022

Page 2 of 3

- d) Discussion regarding the planning for the continuing leak investigation after the season ends at Lindenwood and the plans for additional testing, review and repairs that need to be considered next off season. PMP will work with HSP to develop a proposal regarding the next steps recommended after the season ends and to present the proposal at the next meeting. It was requested the proposal include an overhead view of the pool and skimmers with the proposal to confirm the items as proposed.
- e) Discussion of the leaks found in the chemical storage vats at both Cromwell and Lindenwood and the proposal from HSP to provide replacement vats. The committee directed PMP to work with HSP to replace two vats at each of the two pools.
- f) Discussion regarding the four inoperable pool lights at Parkway and the options for repair or replacement. PMP was directed to have staff check the feed and wiring to each inoperable fixture and to determine if the fault can be repaired with a bulb replacement or if the inoperable units need replacement. PMP will investigate the issue on 7/20.

6) PROJECT LIST & BUDGET

- a) 2022 Project list.
- b) 2022 Budget Proforma
- c) Discount Windows did not respond to our requirement to finalize the window replacement agreement and we sent the project back out to bid to seven additional vendors. To date, two vendors have responded to our bid solicitation and PMP is working to locate additional vendors to get the necessary third bid. PMP will have all bids to present to the FAC no later than the next meeting.
- d) We have been in ongoing communication with the additional two vendors who are factory authorized to provide services to our tot lots. PMP has contacted two additional vendors to get pricing from them for the replacement of the equipment at the Welbourne and CSB tot lots. Current bids received have been summarized and noted on the attachment. Proposals will be summarized and resented to the FAC at the next meeting.
- e) Discussion of the repair option submitted by HSP for the Cromwell diving board and the RFP draft prepared to send for bidding consideration for replacement of the board with a new style base. PMP was directed to revise the RFP to include requests for pricing for both ½ meter and 1 meter stands and add/alternate pricing for railings included for both sizes. PMP will present proposals and pricing at the next meeting.
- f) PMP will get provide pricing for the replacement tables at all three pools for next meeting. It was directed that we should get 3 to 4 extra tables at Parkway to replace the picnic table that has rusted and had to be removed.

7) OLD BUSINESS

- a) None this period.

8) NEW BUSINESS

- a) Discussion regarding the current umbrella stands and the difficulty experienced in using them for umbrellas on the deck. Presiyan reported that many of the bases have cracks and do not hold water properly and PMP was directed to develop a winter project to fill all the units with cement prior to next year's pool season.

9) INFORMATIONAL ITEMS

- a) We have continued the monthly reset of the tennis court lock combinations and will continue the process of changing the combinations monthly going forward.
- b) We have applied the patch to the hole in the Parkway Canopy Cover.
- c) We are scheduled to have Huntington Electric repair the inoperative roof light at Parkway on 7/15.

10) ADJOURN

- a) Meeting Adjourned at 8:12 PM.
- b) Next regular FAC meeting is scheduled to be conducted remotely at **7:00 PM on Thursday, August 11, 2022.**