# The Courier

"A COMMUNITY ON THE POTOMAC" | WWW.COUNTRYSIDE-VA.ORG



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# MEETING SCHEDULE

COMMITTEE MEETINGS WILL BE HELD VIRTUALLY UNTIL FURTHER NOTICE

BOARD OF DIRECTORS (BOD) 1ST AND 4TH WEDNESDAYS, 7:00 PM

DESIGN REVIEW COMMITTEE (DRC) 4TH MONDAY, 6:30 PM

FACILITIES COMMITTEE (FAC) 2ND THURSDAY, 7:00 PM

GROUNDS COMMITTEE (GRNDS) 3RD WEDNESDAY, 7:00 PM

HORSEPEN RUN AD HOC COMMITTEE (HPRN) 2ND WEDNESDAY, 7:00 PM

NEIGHBORHOOD ADVISORY COUNCIL (NAC) 2ND TUESDAY, 6:00 PM

COMMUNITY RELATIONS COMMITTEE (CRC) 1ST TUESDAY, 7:00 PM

FINANCE COMMITTEE (FIN) 3RD TUESDAY, 7:00 PM

# Don't Feed the Wildlife!

The Countryside Proprietary recently sent an email message about bear sightings in the area, and we would like to follow up about another wildlife concern.

A few weeks ago, a Countryside resident and her pet had a frightening encounter with an aggressive raccoon that was suspected to be rabid. The resident was required to have a series of several rabies vaccinations. The pet was up to date with the rabies vaccine, however, did require a booster dose. Around and since this time, found raccoon droppings were seen on or near homes, yards, and decks. Three agencies are investigating this event: The Loudoun County Department of Health, Loudoun County Animal Services and the Virginia Department of Wildlife Resources Conservation Police.

Animals sure are cute, and it might seem like a nice gesture to feed them, but they have wild animal diets and do not need people food!



Let's do what we can before a human or pet becomes seriously ill or injured!

### WHY DO TOWNHOUSES PAY A HIGHER ASSESSMENT?

Residents who are new to an HOA community, or unfamiliar with the operating budget of CountrySide, might ask why the townhouse monthly assessments are higher than the single family home assessment. The answer is fairly simple: It's a question of who pays for what. As an example: CountrySide single family homes are on VDOT streets—streets that are maintained by, and are plowed in winter by VDOT. That maintenance and plowing is all funded by the taxes paid by single family homeowners, and those taxes can easily run double what townhouse taxes are. By contrast, when a townhouse street needs to be repaired, repaved, or even totally rebuilt, those expenses have to be paid by the homeowners who benefit from the improvements. There are other townhouse-only expenses, but road maintenance is the biggest single difference.

The CountrySide Board of Directors accounts for townhouse-only expenses separately, so that assessments fairly reflect the share of expenses incurred by both categories. Separate Reserve funds are maintained for townhouse-only expenses, and those delineations are shown on the summarized budget presented to the residents after each budget cycle. If you have further questions on this subject, please feel free to contact the Proprietary office or the Board of Directors.

### **ELECTION OF THE 2023 BOARD OF DIRECTORS**

Included in this edition of the Courier, you will find a <u>link to a Petition of Candidacy for the CountrySide Board</u> of Directors for 2023.

Participation on the Board is an opportunity for you to make a personal contribution to your neighborhood and an investment in CountrySide's future. We hope you will take the time to carefully consider representing your neighborhood on the Board of Directors next year. Every CountrySide homeowner in good standing is eligible and encouraged to participate.

Please include a brief statement of your reasons for seeking election to the CountrySide Proprietary Board of Directors and a summary of specific qualifications that would make you well suited for the position.

We would appreciate any personal information that you would like to share, such as length of residency in CountrySide, other committees you have served on and community service experience.

Your statement will be published in our monthly Courier. Petitions must contain the signatures of owners of ten (10) properties, in good standing, from your neighborhood who support your candidacy. Due to the ongoing health concerns, the Petition of Candidacy form has been formatted to accept electronic as well as physical signatures.

All petitions must be received in the Proprietary Office by 5:00 pm on Thursday October 6, 2022. You may drop your petition off at the Proprietary office or mail it to:

CountrySide Proprietary Attention: Elections Committee 2 Pidgeon Hill Drive, Suite 560 Sterling, VA 20165

Please feel free to call the Proprietary management office or your present Board representative if you have any questions about the election process or need further information about Board positions. We look forward to hearing from you.

Sincerely, Catherine Neelley Community Manager catherineen.cside@pmpbiz.com (703) 430-0715

### The Grounds Committee Needs Volunteers!

CountrySide residents.

In our continuing efforts to improve the condition of the CountrySide pond, the Grounds Committee has submitted a proposal seeking a matching grant (Virginia Trees for Clean Water program) from the Virginia Department of Environmental Quality for the planting of native trees, shrubs and plants around the pond perimeter. If successful, it will enhance our efforts to restore the pond to a vibrant, healthy condition with fewer invasive aquatic weeds and vegetation while improving its natural beauty. Paramount to determining the award of this grant is securing community support. The state, county and academia have all recommended planting native plants, shrubs, and trees as a means to inhibit nutrient flow into the

pond, reduce the erosion of the pond's banks, thereby raising the overall pond depth, and improve pond water quality.

Depending on when the state grants are awarded and the availability of plants, planting efforts will commence in late fall of this year and/or early spring of 2023. The CountrySide Grounds Committee will be coordinating the overall volunteer identification and creation of working groups. We are seeking residents to potentially assist with oversight of specific planting areas, to assist in the planting process, as well as occasional watering.

For residents immediately adjacent to the pond, we'd like to appeal more personally inasmuch as your proximity to the pond means you are more directly affected by the pond's environment. We encourage you to join in the planning/planting effort, to whatever extent possible. It would be especially beneficial if you would assist in the watering of the new vegetation while it takes root.

We anticipate the actual planting effort may take a weekend or two depending on the weather. We are soliciting volunteers who might be available for at least part-time support in this effort. If you are interested in lending a hand, please forward your name and contact information (include an e-mail address), to John Geiger at: <a href="mailto:jmg22cs@gmail.com">jmg22cs@gmail.com</a>. Please note that this is not a formal commitment; we are hoping to get an idea of the number of potential participants to facilitate planning and development of teams' responsibilities, in anticipation of a successful grant application.

We will provide additional detail as the overall process evolves. Your community involvement will be most appreciated.

CountrySide Grounds Committee

### **Reminders and News**

### FALL FEST VENDORS WANTED!

Our Annual Fall Fest is on Saturday, October 1, 2022, from 12-4 PM. Vendor space is available to promote your home business, non-profit, or community business. Vendor space is \$20 for residents and \$25 for non-residents. Resident vendors must have a valid 2022 Amenities Pass which will grant you access to food turcks and free activities.

Non-resident vendors can purchase food and activity wristbands for \$10 each. This is a great way to meet neighbors and foster new business opportunities.

Call the Proprietary office at 703-430-0715 or email <a href="reception.cside@pmpbiz.com">reception.cside@pmpbiz.com</a>.

#### LOOKING FOR MINUTES?

Visit the CountrySide website to view the latest Meeting Minutes at

https://countryside-va.



### Happy Labor Day

The Countryside office will be closed Monday, September 5th, in recognition of Labor Day. The office will reopen on Tuesday, September 6th. Have a happy and safe holiday!

# September 2022

| Sunday | Monday                              | Tuesday                  | Wednesday                    | Thursday                 | Friday | Saturday                    |
|--------|-------------------------------------|--------------------------|------------------------------|--------------------------|--------|-----------------------------|
|        |                                     |                          |                              | 1                        | 2      |                             |
|        |                                     |                          |                              |                          |        |                             |
| 4      | LABOR DAY 5                         | 6                        | 7                            | 8                        | 9      |                             |
|        | PMP CLOSED                          | CRC Meeting<br>@ 7:00PM  | BoD Meeting<br>@ 7:00 PM     | FAC Meeting<br>@ 7:00 PM |        | Doggie Swim<br>1PM-4PM      |
| 11     | 12                                  | 13                       | 14                           | 15                       | 16     |                             |
|        |                                     | NAC Meeting<br>@ 6:00 PM | HPR Meeting<br>@ 7:00 PM     |                          |        | Shred Event<br>9AM-12PM     |
| 18     | 19                                  | 20                       | 21                           | 22                       | 23     |                             |
|        | Community Guideline Review @ 6:30PM | FIN Meeting<br>@ 7:00 PM | Grounds Meeting<br>@ 7:00 PM |                          |        | Fall Yard Sale<br>@ 8:00 AM |
| 25     | 26                                  | 27                       | 28                           | 29                       | 30     |                             |
|        | DRC Meeting<br>@ 6:30 PM            |                          | BoD Meeting<br>@ 7:00 PM     |                          |        |                             |
|        |                                     |                          |                              |                          |        |                             |
|        |                                     |                          |                              |                          |        |                             |

Community Guideline Review will be held Monday September 19th @6:30pm. Residents are welcome to attend. Any proposed changes to the Community Guidelines can be sent to Tim Pope, Design Review Coordinator, at timip.cside@pmpbiz.com

### TOWNHOUSE STREET AND CONCRETE REPAIRS

We will be performing services to the asphalt pavement, sidewalks, and concrete curbs and gutters.

The following streets are scheduled for services that will begin on September 19th and continue through Mid-October:

#### **Concrete Repairs**

Monday September 19, 2022

Welbourne (sidewalks)

Tuesday, September 20, 2022

Welbourne (sidewalks)

Berkeley Court (curbs)

Dulany Court (underdrain)

Wednesday, September 21, 2022

Foxfield (sidewalks)

Thursday, September 22, 2022

Foxfield (sidewalks)

Mercer Court (curbs)

Clinton Court (curbs)

Huntley Court (underdrain)

Friday, September 23, 2022

Oakridge (sidewalks)

Monday, September 26, 2022

Morven (sidewalks)

No parking 10ft from marked sections

#### **Pavement Repairs**

Monday, October 3, 2022

Berkeley Court (patching)

Tuesday, October 4, 2022

Harbert Court (paving, milling)
Clinton Court (paving, milling)

Mercer Court (paving, milling)

Wednesday, October 5, 2022

Nicholson Court (patching)

All vehicles must be moved 7am-5pm

#### Sealcoating

Monday, October 10, 2022

Berkeley Court

Wednesday, October 12, 2022

Mercer Court

Thursday, October 13, 2022

Nicholson Court

All vehicles must be moved 7am-12pm (noon) the following day

#### Crack fill and Striping

Monday, October 17, 2022

Felsted Court
Chelmsford Court

Paxton Court

Lyndhurst Court

Wednesday, October 19, 2022

Sulgrave Court

Aldridae Court

Friday, October 21, 2022

Waltham Court Haxall Court

All vehicles must be moved 7am-5pm

The full schedules for Street Repairs, Concrete and Underdrain Services, and the Crack fill and Striping Services is available and updated on the CountrySide website. **Click here to view the schedules**.

If you are planning to be away during this period, please keep an eye on your e-mail, posted message board signs, or make sure to park your vehicles on one of the VDOT streets in the neighborhood so you will not be adversely affected when these scheduled services are performed.

We encourage all residents to make sure you have a current e-mail address on file with the office to be sure you are on our e-mail distribution list to receive the monthly Courier and the other important announcements.

Thank you in advance for your understanding and assistance while we complete these necessary services.

# TRASH & RECYCLING COLLECTION

Trash must be in a receptacle with a lid. Trash/Recycling must be placed curbside before 7:00 am. Do NOT place trash on common areas.

For large items or bulk pickups, please email your request to hoa.nova@republicservices.com



FOXFIELD, OATLANDS, AND MORVEN TRASH DAYS ARE MONDAYS & THURSDAYS

ROKEBY, WELBOURNE, BELMONT, AND OAKRIDGE

TRASH DAYS ARE TUESDAYS & FRIDAYS





FOXFIELD, OATLANDS, AND MORVEN YARD WASTE ON MONDAYS RECYCLING ON THURSDAYS

ROKEBY, WELBOURNE, BELMONT, AND OAKRIDGE YARD WASTE ON TUESDAYS

RECYCLING ON FRIDAYS



Yard waste must be in a paper bag or containter & clearly marked "YARD WASTE"

NO PLASTIC BAGS

Yard waste in plastic bags will not be collected Wood waste: Cut into 4-foot lengths & bundle **Per Republic Services:** "If the contractor misses a stop, the contractor will go back and make that pick up that same day when reported to the contractor by 3:00 p.m. If after 3:00 p.m., then the pick up will occur the very next Contractor's business day." **Please report missed collections to** 

hoa.nova@republicservices.com.

## Trash & Yard Waste Reminders

#### **USE A COVERED TRASH CAN**

#### **CountrySide Regulations state:**

Article VI, Section 6. Prohibited Uses and Nuisances. (e):

"Trash and garbage containers shall not be permitted to remain in public view except on days of trash collection. No incinerator shall be kept or maintained upon any lot. Garbage, trash and other refuse shall be placed in covered containers."

What this means is you **MUST** use a covered trash receptacle. Trash placed out in bags is in direct violation of the Governing Documents. Also, the use of bags attracts unwanted wildife leading to an unsightly and unsanitary mess.

#### YARD WASTE HANDLING

- Brush and limbs must be cut to 4 ft. lengths and bundled with twine in arm-full size bundles.
- Tree stumps and tree limbs (that are larger than 6" in diameter and longer than 4 ft.) will NOT be collected.
- Grass clippings and leaves should be put in PAPER bags (no plastic bags) OR in a container marked "Yard Waste"

### CountrySide Proprietary does not have an official Facebook page

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Several unofficial Facebook pages are maintained by CountrySide residents.

These pages are **not affiliated** with or monitored by CountrySide Proprietary. We remind residents that are

CountrySide Proprietary. We remind residents that any official announcements concerning the community are posted on the website, sent to residents via email, or announced in The Courier. This includes any changes to services, such as recycling collections, scheduling, events, and anything else which directly affects the CountrySide Community.

When in doubt, call or email the office! We're here to help!

### **September Events**









Remodeling Experts, Complete Kitchen and Bath Renovation, Hardwood, Vinyl,

and Ceramic Flooring, Exterior & Interior Painting, General Carpentry. Licensed & Insured. Ready for any new project you may have in mind! Contact Frank for a free estimate.

703-587-1490.

escobarsremodelingva@gmail.





The CountrySide Proprietary, its members, and/or Board of Directors do not recommend or endorse any advertiser. The CountrySide Proprietary reserves the right to decline any advertisement for any reason it deems appropriate. Submitted articles are the opinion of the author and do not necessarily reflect the opinions of the CountrySide Proprietary, its members, or the Board of Directors.

### It's Never Too Early to Order Your 2023 Coupon Books!

Property owners who wish to receive payment coupon books must "opt-in" by contacting the office (703) 430-0715 or email reception.cside@pmpbiz.com. You may request to be on the "permanent opt-in" list if you intend on using payment coupons. This will ensure you receive the coupon books each year without remembering to contact the office to request one. Coupon books will arrive in December.



### The Finance Committee is still looking for volunteers!

The primary responsibility of the Finance Committee is to advise and assist the Board of Directors in financial management and oversight of the annual operating budget for the Proprietary.

Volunteers are needed to represent the Belmont, Foxfield, and Morven neighborhoods.

### Volunteers Needed for 2022 Elections Committee!

In accordance with CountrySide Resolution 120, each year the BoD appoints an election committee to oversee the annual election of directors. Any residents in good standing interested in volunteering, please contact the CountrySide office.

Contact the office to volunteer! (703) 430-0715, or email reception.cside@pmpbiz.com



92 Thomas Johnson Dr., Suite 170 Frederick, MD 21702 301-694-6900 - 1-800-336-8009 Fax: 301-694-9514

Chief Executive Officer President

Edward D. Thomas Rose G. Thomas

## COUNTRYSIDE PROPRIETARY STAFF 703-430-0715

#### **COMMUNITY MANAGER:**

Catherine Neelley catherineen.cside@pmpbiz.com

#### **ASSISTANT COMMUNITY MANAGER:**

Nicole Davis nicoleld.cside@pmpbiz.com

#### **FACILITIES MANAGER:**

Michael Stracka mikeas.cside@pmpbiz.com

#### **DESIGN REVIEW COORDINATOR:**

Tim Pope timjp.cside@pmpbiz.com

#### **COMMUNITY RELATIONS COORDINATOR:**

Tierra Whitmore tierraaw.cside@pmpbiz.com

#### **ADMINISTRATIVE ASSISTANTS:**

Alicia McKenna-Graves aliciam.cside@pmpbiz.com

Shawanda Howell shawandah.cside@pmpbiz.com

#### **MAINTENANCE/LAND SERVICES:**

Carlos Ramirez Bryan Neal

# **Board of Directors**

703-430-0715



BELMONT:
Gabriella Jones
Belmont@countryside-va.ora



Foxfield@countryside-va.org



MORVEN:
Roddy Dean
Morven@countryside-va.org
Secretary/Treasurer



OAKRIDGE:
Penelope Francke
Oakridge@countryside-va.org
Vice President



OATLANDS:
Dave Barrie
Oatlands@countryside-va.org
President



ROKEBY:
Kumar Sangaran
Rokeby@countryside-va.org



<u>WELBOURNE:</u>
Sam Wilson
Welbourne@countryside-va.org

### SELLING YOUR HOME? YOU WILL NEED TO ORDER A PROPERTY OWNERS' ASSOCIATION DISCLOSURE PACKET NOTICE, OR POA.



- Go to https://pmprent.condocerts.com/resale to order.
- Register, place your order, and your documents will be processed.

#### WESTWICK COURT VILLAS

 Go to https://pmprent.condocerts.com/resale and select the package for "The Villas."

When the Proprietary receives an order for a POA packet it initiates a physical inspection of the entire property.

- The inspection of exterior maintenance items includes peeling paint, algae on siding, broken window seals, wood rot, fences in need of repair, etc.
- Exterior modifications/enhancements are noted and checked for previous approval.
- If you haven't done so already, please ensure that you have submitted an application for those exterior modifications.





Virginia Property Owner's Act (Contract Disclosure Statement; Right of Cancellation).

"A. Subject to the provisions of Article 2 of 55 509, a person selling a lot shall disclose in the contract that (i) the lot is located within a development which is subject to the Virginia Property Owner's Association Act; (ii) the Act requires the seller to obtain from the property owners' association an association disclosure packet and provide it to the purchaser...."

Questions? Call Alicia McKenna-Graves at CountrySide Proprietary for more information.



# PARKING IN COUNTRYSIDE

#### **Townhouse Parking**

Each townhouse property has two assigned parking spaces. Residents should use their assigned spaces for parking.

#### **Visitor Spots...**



...are for visitors! A vehicle parked in the same space or visitor spots in the same neighborhood three (3) times in a thirty (30) day period is considered a repeat or chronic offender.

#### **Towing**



If you see a bright orange sticker on your evehicle, do not ignore it! Your final warning before towing will be clearly marked.

#### **Commercial Vehicles**



This applies to **any** vehicle designed or maintained for business/profit purposes and to vehicles with a rate capacity 1.5 tons or more. Vehicles may not bear commercial signs, advertising, or visible commercial equipment.

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#### **Other Prohibited Vehicles**

Inoperable vehicles, abandoned vehicles, boats, trailers, recreational vehicles

#### **Be Courteous!**

We recognize that townhouse parking is tight. Be courteous and considerate to your neighbors by not monopolizing the visitor parking. We don't like to call Al's Towing & Storage, but we will out the control of the co

### **Use Your Assigned Spot**

Homeowners are able to call Al's Towing & Storage themselves if they find their assigned parking space occupied by a non-authorized vehicle.

Al's Towing & Storage 11 Douglas Court Sterling, VA 20166 703-435-8888

# NEIGHBORHOOD SERVICES

| SERVICE  | NAME                   | PHONE               |  |
|--|------------------------|---------------------|--|
| Babysitting/Pets   | Daniela<br>Miranda     | 703-407-0941        |  |
| Pet Care   | Julianne<br>McNulty    | 703-444-2552        |  |
| Pet Care   | Elizabeth<br>Snellings | elizhui@hotmail.com |  |
| Babysitting –<br>CPR Certified<br>/ Babysitting<br>Certified | Caleigh<br>O'Brien     | 702-994-2954        |  |
| Mowing/Snow<br>Removal                                       | Zack Daughtry          | 571-277-6820        |  |
| Babysitting/Pets   | Sarah<br>Moldover      | 703-278-3160        |  |
| Yard Work/<br>Snow Removal/<br>Pets                          | Robert Hughes<br>III   | 703-946-4146        |  |
| Babysitting/Pets   | *Kailani Wilder        | *310-562-4043       |  |
|  |                        |                     |  |

The Proprietary, its members, and the Board of Directors do not recommend or endorse any person on this list. If you or your child would like to register to be on the services list, please email Tierra Whitmore at

tierraaw.cside@pmpbiz.com to get a copy of the registration form.



Horsepen Run starts at the gravel road that starts at the Parkway Parking lot. The 9.3 miles of trails is private property for the enjoyment of CountrySide residents. There are signs at each entrance for the Eagle, Deer, and Bobcat trails and there are ribbon markers to help you explore.

Horsepen Run trails are not mowed on a regular basis. Please consider this when you choose a trail to enjoy and be sure to check for ticks afterwards.

A map is available on our website: https://countryside-va.org/amenities/

Enjoy your CountrySide Nature Preserve!

#### THE COURIER

## VOLUNTEERS NEEDED! YOU CAN MAKE A DIFFERENCE!

As a volunteer, you will vote on important neighborhood issues. We need your input, energy and feedback.

**Board of Directors:** The primary responsibility of the Board of Directors (BOD) is to review and vote on neighborhood issues such as common area projects, contracts and renewals, delinquent accounts, unresolved violations and appealed applications.

**Current Vacancy: None** 

<u>Community Relations Committee:</u> The primary responsibility of the Community Relations Committee (CRC) is to advise and assist the BOD in managing the flow of information across the CountrySide community. The CRC is also responsible for planning and hosting community programs, activities, and events for the benefit and enjoyment of CountrySide residents, and communicating information through the website, the CountrySide Courier newsletter, and mass electronic correspondence (e.g., e-mail blasts).

**Current Vacancies: Belmont, Morven, Oatlands, and Rokeby** 

**Design Review Committee:** The primary responsibility of the Design Review Committee (DRC) is to advise and assist the BOD in monitoring, reviewing and enforcing compliance with the architectural control standards established for the community.

**Current Vacancies: Oatlands** 

**Facilities Committee:** The primary responsibility of the Facilities Committee (FAC) is to advise and assist the BOD in developing and administering an ongoing program to preserve and enhance the swimming pools, pool bath houses, Par course, basketball and tennis courts, tot lots, and maintenance compound. Particular focus is in regard to the maintenance of and improvements to these areas, and to advise and assist the BOD in developing rules and regulations for the use and enjoyment of these areas by all CountrySide residents.

**Current Vacancies: Foxfield** 

**Finance Committee:** The primary responsibility of the Finance Committee (FIN) is to advise and assist the BOD in financial management and oversight of the annual operating budget for the Proprietary.

**Current Vacancies: Belmont, Foxfield, and Morven** 

**Grounds Committee:** The primary responsibility of the Grounds Committee (GRNDS) is to advise and assist the BOD in developing and administering an ongoing program to preserve and enhance landscaping, turf, parking areas, streets and paths - particularly the maintenance and improvements to these areas. Grounds also advises and assists the BOD in developing rules and regulations for the use and enjoyment of these areas by all CountrySide residents, and is responsible for the administration of the landscaping and trash contracts.

**Current Vacancies: None** 

**Horsepen Run Committee:** The primary responsibility of the Horsepen Run Committee is to generate recommendations for Board consideration for Horsepen Run and to develop a land management and maintenance plan for Horsepen Run.

**Current Vacancy: Foxfield** 

**Neighborhood Advisory Council:** The primary responsibility of the Neighborhood Advisory Council (NAC) is to advise and assist the BOD on matters pertaining to its particular neighborhood, Proprietary affairs through standing committees and is directly involved with the architectural review and budget process.

Current Vacancies: Belmont (1 seat), Foxfield (3 seats), Morven (2 seats), Oakridge (1 seat), Oatlands (3 seats), Rokeby (1 seat), Welbourne (3 seats)

All Committee and Board meetings are open for attendance by CountrySide residents. See the Meeting Schedule at the front of this Courier.

Contact the Proprietary office for more information and **Become a CountrySide volunteer!** 

# WHO TO CALL AT THE PROPRIETARY OFFICE FOR INFORMATION (703) 430-0715

Catherine Neelley
Community Manager
catherineen.cside@pmpbiz.com

Contracts, budget issues, assessments & dues, and personnel issues.

Nicole Davis
Assistant Community Manager
nicoleld.cside@pmpbiz.com

Contract administrator for Republic Services.
Missed trash, yard waste, and recycling
collections, accounts receivable, vendor
contacts, assessment payments.

Mike Stracka
Grounds & Facilities Manager
mikeas.cside@pmpbiz.com

Common area concerns, playground maintenance, operational problems associated with the pools, and snow removal in the townhouse sections of CountrySide.

Carlos Ramirez
Grounds & Facilities Staff

Bryan Neal
Grounds & Facilities Staff

Tim Pope
Design Review Corrdinator
timjp.cside@pmpbiz.com

To report any house in a state of visual disrepair or obtain an Architectural Application for exterior improvements. Trash/recycling on private property.

Tierra Whitmore Community Relations Coordinator tierraaw.cside@pmpbiz.com

Community Events, parking issues on townhouse streets, the Courier, website

Alicia McKenna-Graves
Administrative Assistant
aliciam.cside@pmpbiz.com

General inquiries, Virginia Resale Disclosure Packets, account inquiries & statements, missed trash/recycle.

Shawanda Howell
Administrative Assistant
shawandah.cside@pmpbiz.com

General inquiries, account inquiries & statements, missed trash/recycle.

Some Useful Links

Loudoun County Home Page https://www.loudoun.gov/ Loudoun County Public Schools https://www.lcps.org/

**Algonkian District Supervisor** 

Juli Briskman https://www.loudoun.gov/2232/Algonkian-Supervisor-Juli-E-Briskman

**VDOT** https://www.virginiadot.org/default\_flash.asp

**Republic Services** 

https://www.republicservices.com/residents

**Dominion Energy** 

Report Power Outages or Emergency

https://www.dominionenergy.com/virginia/report-outage-or-emergency

## **Monthly Assessment Payment Options**

**DIRECT DEBIT (ACH):** There are several benefits to signing up for Direct Debit payments, including the following:

- Avoid Late Fees! Payments are processed on or about the 10th of each month and are therefore always received on time.
- •One less check to write each month and one less stamp to use or trip to the Proprietary office.
- •The assessment amount is always right, even if rates change from year to year

It's easy to use this service. Complete the Authorization Agreement for Direct Payments form and send it to us with a voided check. This form can be picked up in the office or found <u>HERE</u>.

NOTE: We will only take the regular assessment. Other fees assessed to the account must be paid separately.

#### **BY MAIL:**

Mail a check or use your bank's online bill pay option.

Send the payment to our payment processing center at CountrySide Proprietary, c/o PMP, PO Box 62678, Phoenix AZ 85082. Please list your CountrySide account number in the memo portion of the check

Checks sent in the mail must be received by the 10th of the month to avoid late fees.

**IN THE OFFICE:** Come to the office located at 2 Pidgeon Hill Drive, Suite 560, Sterling. We do not accept credit cards. The office is open from 8am to 5pm, Monday through Friday.

**ONLINE:** Make an online payment via e-check or credit card by logging onto our bank's website at <a href="https://propertypay.cit.com/">https://propertypay.cit.com/</a>. The following information is required to make a payment online:

Management Company: Property Management People

Management Company ID: 7047

Association Name: CountrySide Proprietary

Association ID: 000065

Account #: located on your coupon

Click on "Pay Assessment" (bottom right). Payments made by credit card are assessed a convenience fee.

# Late Fee Forgiveness Program

The CountrySide Proprietary Board of Directors is offering a late fee forgiveness program for up to a maximum of six assessment interest charges/late fees.

Eligibility criteria:

- No applicant who applied and was accepted for 2019 and/or 2020 may apply for 2022.
- Applicants must bring their assessment account current and sign up for the Direct Debit/ACH Program.
- At least one payment must be received under the Direct Debit/ACH Program before the interest charge/ late fee amnesty
  occurs.
- Applicants must remain on Direct Debit/ACH for at least nine months after signing up
- Failure to remain current and make payments within nine months will result in interest charges/late fees being re-applied to the account.

If you are interested in signing up for this program and meet all the conditions as stated above, please contact Catherine Neelley at the Proprietary Office 703-430-0715 or via email at catherineen.cside@pmpbiz.com

## **Payment Plans**

CountrySide Proprietary offers its homeowners the option of a written installment payment arrangement for the purposes of satisfying a delinquent account balance. This option is known as a Payment Plan. There are essentially two types of Payment Plans available:

Standard Payment Plan – Enables homeowners to pay off their outstanding balance over a period of ten months. The monthly payment amount is calculated by taking 10% of the balance due and adding it to the regular monthly assessment amount. This plan also requires that the homeowner signs up for Direct Debit/ACH so that the monthly amount due can be taken directly from a bank account.

Non-Standard Payment Plan – Enables homeowners to suggest an alternate monthly payment amount and to make those payments via cash or check. This type of plan is offered for a period of nine months, at which time it will be reviewed to determine whether or not the plan can continue and/or needs to be altered.

Both types of Payment Plans are subject to Board approval. If you currently have an outstanding balance and would like to apply, please contact Catherine Neelley, Community Manager, at (703) 430-0715 or by emailing catherineen.cside@pmpbiz.com.