

**COUNTRYSIDE PROPRIETARY
FACILITIES COMMITTEE MINUTES
June 9, 2022**

1) CALL TO ORDER

- a) Meeting Called to Order via GoToMeeting at 7:03 PM
- b) Attendees: Bour, Fitzel, Kiser, Wallin, Wilson, Stracka (PMP), Dimitrov (HSP)
- c) Absent: Boone, Jackson, Rayome

2) COMMITTEE ADMINISTRATION

- a) Approval of the May 2022 meeting minutes. Approved unanimously.
- b) Confirmation in session vote of the following “Action Out of Meeting” approvals:
 - i) Motion to make the Lindenwood pool available on first come - first served basis for the Algonkian and CountrySide elementary schools 5th grade graduation parties on a weekday when the pool is not open to residents. The cost to not exceed \$1,300.00 and to be paid from the donation budget, GL 5315. Approved unanimously.
 - ii) Motion to delay implementation of the requirement for residents to show a valid 2022 Amenities pass for the initial opening weekend of May 28 thru May 30. Approved unanimously.
 - iii) Motion to approve the HSP proposal to repair the broken diving board frame at the Cromwell pool for a cost NTE \$2,700.00. Cost to applied to the reserve GL 9806, Cromwell Pool Repairs. PMP was requested to ask our insurance broker “What impact would there on our coverage if we repair, or replace, the existing diving board stand at any of our pools?” Item tabled for discussion in July.
 - iv) Motion to recommend the BoD approve the Management Agreement between The CountrySide HOA and STM Tennis LLC. doing business as “TennisDNA”. Approved unanimously.

3) GUEST & RESIDENT PARTICIPATION

- a) None this period.

4) WAVES ISSUES

- a) Update from Courtney Freck on the status of the swim lessons and swim team season preparations. Swim lesson program doing very well with over 2 pages of signups. They have a new coach and events have been going well. A concern was expressed with the issue of the difficulty of removal of the ladders at Parkway for the meets and PMP will work with the Waves to straighten up the ladder tubes and inspect the anchor bolts and replace them as needed.

5) POOL ISSUES

- a) Discussion of HSP's pool opening weekends. Presiyan reported that the pool opening weekend was relatively smooth with no operating issues with the pools. HSP were asked to confirm the following with all staff:
 - i) That the managers at all pools are reminded to make sure that when the pools are lightly attended, that a guard remains on duty either in a chair or on the deck.
 - ii) At closing, lap swimmers are allowed to swim during the final 10 minutes of the hour.
- b) Discussion of HSP's final management and guard recruitment results for the season. They are fully staffed but are still recruiting for additional staff to cover for absences.
- c) Discussion and clarification of the pool admittance procedures and instruction to the staff regarding residents who do not present a valid 2022 Amenities pass for admittance. There were some issues with numerous residents being confused with the admittance process and ID requirements after the opening weekend but that seems to be getting much better since the opening week. Presiyan reinforced with the guards to ensure that only residents with 2022 passes can gain admittance to the pools. Guards were also asked to make sure residents confirm they have the propped passes returned upon departure from the pools.
- d) Discussion with HSP of the ongoing observations of the sand filters at Cromwell. HSP sent a proposal to investigate the sand filters for loss of sand. PMP indicated in-house staff could perform this service and was directed to proceed and to report their findings to HSP for discussion.
- e) Discussion of the planning & implementation for the rescheduled pool safety day (June 11th, Rain date June 12th).
 - i) HSP will provide demonstrations and bottled water.
 - ii) PMP will provide drink tubs, tables and pizzas

Sam agreed to make himself available to support the event and to represent the members of the FAC at the event.

6) PROJECT LIST & BUDGET

- a) 2022 Project list
- b) 2022 Budget Proforma
- c) Discussion regarding the completion of the spring leak investigation and repairs at Lindenwood and the plans for additional testing, review and repairs that need to be considered next off season.
- d) We are still working with Discount Windows to finalize the agreement language and signatures. We anticipate completion of the agreement the week of June 6th and repair will be scheduled to occur as soon as the agreement is executed, and

Facilities Committee Minutes

June 9, 2022

Page 3 of 3

the new windows arrive (Approx. 3 weeks after execution). PMP was directed to make all efforts to get this agreement in place and moving forward by 6/17.

- e) We have met received initial quotes from 2 of the solicited tot lot vendors and are awaiting response from the 3 additional vendors. The bids received are available for review in the FAC Google Drive, 2022 Bids/Tot Lots folder. PMP was directed to organize the bid documents and to create a bid summary once we get the expected bids for discussion during the July meeting.

7) OLD BUSINESS

- a) None this period.

8) NEW BUSINESS

- a) None this period

9) INFORMATIONAL ITEMS

- a) We have continued the monthly reset of the tennis court lock combinations and will continue the process of changing the combinations monthly going forward.
- b) We have finally received the fabric repair kit for the damaged canopy cover at Parkway and will apply the patch the week of June 13th.

10) ADJOURN

- a) Meeting Adjourned at 8:28 PM.
- b) Next regular FAC meeting is scheduled to be conducted remotely at **7:00 PM on Thursday, July 14, 2022.**