



**NEIGHBORHOOD ADVISORY COUNCIL**  
**Approved Meeting Minutes**  
**May 10, 2022**

**Members in attendance:**

**Belmont:** Barb O'Connor, Art Rodriguez, and Lou Kaiser

**Foxfield:** Scott Simon

**Morven:** Molly Murphy and Linda Lurie

**Oakridge:** Traci Medlock, Deblyn Flack and Mike Siede

**Oatlands:** Anne Steingass and Thomas Simmons

**Rokeby:** Pat Bour, Jim Krips, Al Zangrilli, and Charles Robinson

**Welbourne:** Diane Blunt and Dan Castan

**Others in attendance:**

Residents of 6 Criswell Court, 24 Halifax Court, 10 Devenshire Court, 36 Newland Court and 12 Westmoreland Drive, Belmont

Resident of 40 Whittingham Circle, Morven

Residents of 3 Christopher Lane, 282 Chelmsford Court, Oakridge

Residents of 9 Glengyle Lane, Oatlands

Residents of 14 Moss Road, Rokeby

Jeff Kretsch, BoD Liaison

Lisa Marnet, PMP

**Pat Bour called the meeting to order at 6:04pm**

**Approval of the April 14, meeting minutes**

Krips moved; Simon seconded. Approved as written with four abstentions.

**BELMONT**

**Approval of the April 14, 2022, meeting minutes**

Approved

**Standing Committee Reports**

Reports Given.

**Review of Neighborhood Applications:**

Nine applications reviewed.

**FOXFIELD**

**Approval of the April 12, 2022, meeting minutes**

Minutes were approved

**Standing Committee Reports**

Reports were given.

**Review of Neighborhood Applications:**

No applications this month.



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**MORVEN**

**Approval of the April 12, 2022, meeting minutes**

Approved

**Standing Committee Reports**

Reports Given.

**Review of Neighborhood Applications:**

Three applications reviewed.

**OAKRIDGE**

**Approval of the April 12, 2022, meeting minutes**

Approved.

**Standing Committee Reports**

CRC – Report given. Grounds – Sam Wilson asked for stop sign on Vandercastle, approved replacement trees, landscape changed dimensions on trees after signed contract, so Grounds said that was unacceptable. Problems with mowing in common area. Charles Robinson brought up working with VDOT to take care of leaves. Finance – sent finance paperwork to auditor. Next meeting May 17, 2022  
Facilities – working on leak at Lindenwood, in stage 4 of work. Cromwell and Parkway – passed inspection, will open on time. Put out bids for tot lots. Lindenwood – working on replacement windows for bath house. Ordering new pool furniture. Pool rules: some problem with age restriction language, but was approved through lawyer. Board Liaison report – survey sent out on STR. Go To Webinar – coming soon.

**Review of Neighborhood Applications:**

Seven applications reviewed.

**OATLANDS**

**Approval of the April 12, 2022, meeting minutes**

Approved.

**Standing Committee Reports**

Grounds: work proceeding on tree replacement project and working through the proposal with the contractor; Mike is working with the new landscaping company to ensure all common areas are mowed.  
Finance: last meeting was in April; the audit is in progress;  
CRC: no report. Facilities: still working on Lindenwood repairs, hoping to open on time; Cromwell and Parkway passed inspections; bids out for tot lots repairs; new pool furniture to be ordered;  
BOD: Survey out; GoTo Webinar still in progress, training is underway;

**Review of Neighborhood Applications:**

6 applications on 5 properties, all were approved.

**ROKEBY**

**Approval of the April 12, 2022, meeting minutes**

Approved.

**General Discussion –**

a. Approval of the April 12, 2022 meeting minutes: All Rokeby members in attendance approved with the exception of Jim Krips who abstained.



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b. Therese Cook's husband accepted a new job out of the area so PMP is seeking someone to fill the NAC/DRC coordinator position. Lisa will remain the coordinator until further notice.

#### Standing Committee Reports

Grounds by Barb O'Connor:

- 1) Committee discussed traffic calming measures on Vandercastel in the Welbourne neighborhood. Further discussions will occur
- 2) Concerns with Advantage not mowing all of the common areas. Mike Stracka to work with them to address deficiencies.
- 3) Charles Robinson informed all attendees that he contacted VDOT about the leaves that clog the storm drain inlet in front of his house on Moss Road. VDOT told him that they would suction leaves upon request. Barb suggested he relay this info to Mike Stracka via email

Finance by Jeff Krentz: very brief report. Detailed minutes of April meeting to be found in the Courier  
CRC: No report

Horsepen Run: No report

Facilities by Pat Bour:

- 1) Ongoing work at Lindenwood Pool to repair the multiple leaks. Projected costs to do a complete replumb of the skimmers exceed \$100K. Under HSP advice, FAC opted not to do this option but to repair individual leaks. Hoping for an on time opening.
- 2) Parkway and Cromwell Pools are both projected to open on time for Memorial Day weekend. Lindenwood opening TBD.
- 3) 22nd Annual Pool Safety Day June 4th, time & pool TBD.
- 4) Soliciting bids for Tot Lot repairs & replacements

NAC Liaison the BoD meetings by Pat Bour:

1. Resident Survey for our Governing Documents is now live. Check your email & return by Wednesday, May 25.
2. GoToWebinar roll out date TBD.

#### Review of applications

1) 14 Moss Road- Solar Panel Installation

● Applicants were on the phone to discuss their application. They are still working on a final design and are hoping to get final drawings to LoCo by the end of May so that they can obtain approval and a permit before the new building code changes for solar panels take effect on June 1. After much discussion, Jim Krips made a motion to conditionally approve their application that reflects the installation of solar panels on both the front and rear facing roof surfaces of the main house and only the rear facing surface of the garage. This application will involve some trimming of the large tree above the main house and removal of a pine pine tree overhanging the garage. All members in attendance voted to approve this plan contingent upon the owners will be submitting a final plan to Lisa Marnet.

2) 15 Mucklehany Lane- Paint Front Stoop- Approved unanimously

3) 138 Peyton Road- Garage Door Replacement (violation noticed due to sale of house)-  
Approved unanimously

4) 139 Peyton Road- Tree plantings along the side property lot next to the tot lot- Approved  
unanimously



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**Welbourne**

**Approval of the April 12, 2022, meeting minutes**

The version distributed with the agenda was missing the minutes that Welbourne had provided. Lisa revised the minutes to include Welbourne's notes and posted that to Google Drive. Scott Simon motioned for approval. Liz McMann seconded. Approved.

**General Discussion - CRC Committee request for NAC Volunteers for Community Events**

Agenda Items discussed:

- a. Approval of the April 12, 2022, meeting minutes: Scott Simon motioned to approve the meeting minutes and second, roll call, approved with 3 ostensions.

**Standing Committee Reports:**

Grounds - Barb O'Connor: Sam Wilson asked for stop signs to be placed on Vandercastle and the GC is looking at that. Approved replacement trees and the landscape company proposed smaller trees than the contract and that was not approved. Issues with mowing in common areas. Charles Robinson asked about leaves in ditches in the community, and whether VDOT would vacuum the leaves in the ditch on Moss Road (a State Road). Barb advised that Charles could send an email to Mike Straka.

Jeff Kretsch gave Finance Report.

Facilities - Pat Bour: Lindenwood Pool leaks repair; hope to open on time. Cromwell and Parkway pools passed inspection and will open on time. Tot lot work.

BOD Liaison - Pat Bour: Survey came out today. Be sure to fill out and return by the deadline. The "Go To Webinar" roll-out is in progress.

**Review of applications:**

Welbourne had 5 applications:

1 Berkeley Ct. fence color change to Mountain Ash stain – Approved.

5 Nicholson Ct. patio - violation inherited from previous owner – denied due to poor condition, poor installation, and mixed use of inconsistent bricks.

5 Nicholson Ct. shed - violation inherited from previous owner – denied due to (1) size: much larger than standard size (2) finish: use of asphalt shingles on the side instead of siding or painted wood, and (3) poor condition.

5 Nicholson Ct. deck and fence color change – violation inherited from previous owner. The previous owner made these changes without any application. The photo shows the fence and desk BEFORE they were stained.

Note: Cover page should have a mark for "deck" also, per Color Change Application Checklist and Color change Application Grid, and the two samples submitted. Please make a correction prior to sending it to the DRC.

- a. Kalahari sunset deck color (an orangish finish) denied due to no relation to color of house and totally different color than the fence.
- b. Earth Fire Red (a reddish brown stain) fence stain approved due it being similar in color to the adjacent fence at 3 Nicholson Ct and similar color family as the brown trim of the houses in this cluster, and similar to trim on windows and two sliding doors.



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12 Redlin Ct. color change to deck and shed: This work is already done, but it was discovered during spring inspection. Violation number is missing from the cover page. Lisa will correct that prior to sending it to the Design Review Committee. Approved.

Meeting Adjourned at 6:04pm  
Respectfully Transcribed  
Lisa Marnet, DRC Coordinator