



**COUNTRYSIDE PROPRIETARY  
GROUNDS COMMITTEE AGENDA  
August 3, 2020**

**1) CALL TO ORDER**

- a) Meeting Called to Order via remote attendance at \_\_\_\_\_.
- b) Attendees: Fredrik Wallin (Chair), Diane Blunt (Welbourne), Pamela McGraw (Oakridge), Ron McNulty (Morven), Barbara O'Connor (Belmont), Tim Shaw (Belmont- Alternate), Anne Steingass (Oatlands), Matt Sturgeon (Rokeby), Mike Stracka (PMP), Dan Elbon (BrightView)
- c) Absent: Terri Hess

**2) COMMITTEE ADMINISTRATION**

- a) Approval of the February Meeting Minutes. **Attachment 2a**

**3) RESIDENT & GUEST PARTICIPATION**

- a) Request from a resident to make a portion of the curb on Alden Court a fire lane. **Attachment 3a**
- b) Discussion of a resident request to review the turf area next to the trail along Powell Court to address the mud flowing onto the trail. **Attachment 3b**
- c) Discussion of residents continuing concerns regarding the drainage work completed between 3 and 5 Meskill Court and the BrightView \$604.53 estimate to address the concerns. **Attachment 3c**
- d) Discussion of a resident concern about common area trees growing up against their house at 8 Owens Court and the BrightView \$910.00 estimate to address these concerns. **Attachment 3d**
- e) Discussion of a resident concern about the common area trees leaning behind the row of houses at 24 to 33 Nicholson Court and the BrightView \$685.00 estimate to address these concerns. **Attachment 3e**
- f) Discussion of a resident concern about a common area tree growing into and causing damage to their fence behind 87 Bickel Court and the BrightView \$1,735.00 estimate to address this concern. **Attachment 3f**

**4) BRIGHTVIEW ITEMS**

- a) Discussion of items noted on the BrightView Landscape Report. **Attachment 4a**
- b) Discussion of the following BrightView proposals:
  - i) Discussion of the \$4,901.19 proposal from BrightView for replacements to the burning bushes along Algonkian. **Attachment 4bi**
  - ii) Discussion of the \$2,875.00 proposal from BrightView for the fall entrance annual plantings. **Attachment 4bii**
  - iii) Discussion of the \$836.59 proposal from BrightView to remove the dead junipers along Algonkian near the intersection with McPherson Circle. **Attachment 4biii**
  - iv) BrightView \$1,230.51 proposal for the removal of dead plantings in various areas of the community. **Attachment 4biv**
- c) Discussion of the ongoing concerns regarding the punchlist items for the neighborhood entrance plantings and the trimming of the Shasta Daisy's at some of the signs.
- d) Discussion of the ongoing concerns about planter bed weeding in general, and specifically at the planting near the south tunnel entrance on Algonkian Parkway.
- e) Discussion of the redesign completed by BrightView at the planting bed at the intersection of Vandercastel and Cromwell, at no cost to the Proprietary.
- f) Discussion of the BrightView HOA Connect feature.
- g) Informational copy of the May and June Quality Site Assessments from BrightView. **Attachment 4g**

**5) PMP REPORT**

- a) Tree Removal/Trimming Items
  - i) 8 regular tree service days have been completed this period.
  - ii) 5 storm damage tree service days have been completed this period.
- b) Common Area Ground Maintenance Items
  - i) Staff replaced seven sections of damaged split rail fencing, one damaged or rotted street signposts, and 1 damaged fire lane posts this period.
- c) Accident Related Items
  - i) None this period
- d) 2020 Proforma **Attachment 5d**
- e) 2020 Project List **Attachment 5e**

## 6) OLD BUSINESS

- a) Discussion and status of the paving projects:
  - i) Parkway pool parking lot, basketball courts and trails all substantially completed. Final punchlist items still in progress.
  - ii) Basketball courts color coat and striping scheduled for 8/17-19
  - iii) Underdrain and concrete work scheduled for 8/24-28.
  - iv) Paving work scheduled for 8/31 to 9/11.
  - v) Street phasing schedule has been included in the August Courier and posted on the website. We will be sending postcard notices to all affected properties the week of 8/3.
- b) Update on the Loudoun County Stormwater work in the drainage channel adjacent to Whittingham Circle. **Attachment 6b**

## 7) NEW BUSINESS

- a) Discussion and approval of items approved via acclimation vote during the stay at home period.
  - i) BrightView \$2,880.00 proposal to plant summer flowers (red and white begonias). Cost will be applied to GL 6127.
  - ii) BrightView proposal for watering services (2x per week) during the month of July for a cost NTE \$2,700.00. Cost to be applied to GL 6127.
  - iii) BrightView \$1,537.73 proposal for the redesign of the planter bed at the intersection of Nicholson and Vandercastel. Cost to be applied to GL 6127.
  - iv) BrightView \$2,143.12 proposal for the redesign of the plantings at the Gazebo at Parkway. Cost to be applied to GL 6127.
  - v) BrightView \$1256.05 proposal for the redesign of the plantings at the entrance of the Parkway Clubhouse. Cost to be applied to GL 6127.
- b) Discussion of the \$12,766.00 proposal from Solitude for nutrient remediation at the pond to address the items noted in the test results. **Attachment 7b**
- c) Discussion regarding the level of control desired regarding the cattails at the pond.

## 8) INFORMATIONAL ITEMS

- a) Pond Issues
  - i) Solitude Lake Management's \$640.00 proposal for adding triploid carp to the Oakridge pond was approved and the carp were added to the pond in April. Cost was applied to GL 6153.
  - ii) The likely cause of the dead fish (Catfish) found at the pond was due to a possible pond "Inversion" caused by the high temperatures, lack of fresh water and low oxygen levels.
  - iii) We approved a \$332.00 Sediment Testing proposal with Solitude and the results of the testing are attached for review. Cost applied to GL 6153. **Attachment 8a**

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- b) Once weekly watering for the plantings installed last fall and spring in the roadway medians was approved for a cost NTE \$1,350.00. Cost applied to GL 6127.
- c) We are working with Loudoun County regarding sinkholes and possible underground storm drainpipe repairs they may need to perform in the common area behind 55 Carrolton Road.

**9) ADJOURN**

- a) Meeting Adjourned at \_\_\_\_\_.
- b) Next regular meeting is tentatively scheduled for 7:00 PM, **Wednesday, September 16, 2020 via remote attendance.**