

**COUNTRYSIDE PROPRIETARY**  
**BOARD OF DIRECTORS MEETING**

Parkway Meeting Room  
46020 Algonkian Parkway, Sterling, Virginia 20165  
Wednesday, October 2, 2019

**BOARD MEMBERS PRESENT:**

Dave Barrie – Oatlands  
Robert King – Belmont  
Penelope Francke – Oakridge  
Fredrik Wallin – Welborne  
Roddy Dean - Morven

**BOARD MEMBERS ABSENT:**

Kumar Sangaran – Rokeby

**OTHERS PRESENT:**

Catherine Neelley – PMP  
Alicia McKenna-Graves– PMP  
Lisa Marnet - PMP

**CALL TO ORDER:**

Dave Barrie called the meeting to order at 7:00 PM.

**APPROVAL OF MEETING MINUTES:**

**Penny Francke moved that the Board of Directors approve as written the minutes of the Board of Directors Meeting September 25, 2019.** Fredrik Wallin seconded the motion. Motion carried unanimously.

**RESIDENTIAL PARTICIPATION/GUESTS:** 3 Residents were in attendance. Items discussed:

- **Financial Account Discussion**

Resident attended meeting to discuss their account finances. Bob King **moved that the Board of Directors go into an Executive Session to discuss legal, contractual and personnel issues.** Penny Francke seconded the motion. Motion carried unanimously. Executive Session convened at 7:02 PM.

Penny Francke **moved that the Board of Directors adjourn the Executive Session to discuss legal, contractual and personnel issues.** Bob King seconded the motion. Motion carried unanimously. Executive Session adjourned at 7:21 PM.

Open Session reconvened at 7:23 PM

- **HPR Budget requests**
- **Minor Violation # 70236**

**GENERAL BUSINESS:**

**A. OLD BUSINESS: None**

**B. NEW BUSINESS: None**

**ARCHITECTURAL ITEMS:**

**Request for Extension and Exception to Guidelines, Account #70236**

Bob King **moved that the Board of Directors approve the request for an Extension and Exception to the Guidelines by Account #70236 with the following conditions: The window A/C unit must be removed by October 31, 2019 and the weeding completed by November 30, 2019.** Fredrik Wallin seconded the motion. Motion passed unanimously.

**FACILITIES:** None

**FINANCE:** None

**GROUNDS:**

**Engineering Support**

Fredrik Wallin moved that the Board of Directors approve the estimate from Gardner Engineering, Inc. to complete the core samples and create the engineering documents for the 2020 Phase 5 street repairs for an amount to not exceed \$5,400.00. The cost will be applied to GL9554. Grounds Committee unanimously recommends approval. Penny Francke seconded the motion. Motion passed unanimously.

**INFORMATION/DISCUSSION ITEMS:**

**Request: Minor Violation**

Resident requested increasing Minor Violations policies to 30 days to address complaints. Reasoning that current policies do not accommodate residents who travel. The resident was not in attendance. No action taken.

**Request: Signs on Common Ground**

Resident requesting Board's permission to post signs on common ground in CountrySide for lost dog. Resident was not in attendance. No action taken.

**COMMITTEE REPORTS:**

Design Review Committee  
Grounds Committee

August 26, 2019  
September 18, 2019

**MANAGEMENT REPORTS:**

Management Report  
Financial Reports  
Project List

**EXECUTIVE SESSION:**

Bob King moved that the Board of Directors go into an Executive Session to discuss legal, contractual and personnel issues. Motion seconded by Penny Francke. Motion carried unanimously. Executive Session convened at 7:54 PM.

Bob King moved that the Board of Directors Adjourn the Executive Session to discuss legal, contractual and personnel issues. Motion seconded by Fredrik Wallin. Motion carried unanimously. Executive Session adjourned at 8:09 PM.

Open Session reconvened at 8:10 PM.

**ADJOURN:**

Bob King moved to adjourn the meeting. Fredrik Wallin seconded the motion. Motion carried unanimously. The meeting adjourned at 8:13 PM.

Respectfully Submitted,

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Alicia McKenna-Graves – Recording Secretary