

COUNTRYSIDE PROPRIETARY
FACILITIES COMMITTEE MEETING MINUTES
August 8, 2019

1) CALL TO ORDER

- a) Meeting Called to Order at 7:00 PM.
- b) Attendees: Barrie, Bour, Brock, Francke, Jackson, Rossi, Stracka (PMP), Novotna (Titan), Freck (Waves)
- c) Absent: Andrade-Salgado

2) COMMITTEE ADMINISTRATION

- a) July meeting minutes were approved unanimously.

3) GUEST & RESIDENT PARTICIPATION

- a) The FAC discussed with Titan the continuing reports of lifeguard inattention at Cromwell Pool. Titan reported that personnel changes had been made to address the situation (including one termination, and a new manager being assigned to Cromwell). Both Titan and FAC will continue to monitor the management efforts at all three CountrySide pools.
- b) The FAC and Titan also discussed in some detail an issue reported by a resident between the former Cromwell pool manager and several CountrySide residents who refused to follow the Titan manager's directions on leaving the pool and on use of an unauthorized basketball. The FAC is confident that the Titan pool manager acted appropriately. The resident who reported the issue did not attend the FAC meeting; he has not responded to several invitations to discuss his concerns with the FAC as a group.
- c) The FAC declined to refund a non-resident for pool passes purchased in 2015.

4) WAVES ISSUES

- a) Courtney Freck reported on a highly successful Waves season. Congratulations, Waves!
- b) Courtney agreed to see to the removal of Waves posters and banners from the Parkway Pool front desk and walls in early September.
- c) Courtney will be investigating repair/replacement options for the Waves shed at Parkway, and she will liaise with Mike Stracka to ensure the Waves' chosen option is compatible with CountrySide and pool guidelines. PMP will submit a copy of the shed rental form to the Waves for completion for the upcoming season.
- d) The FAC reviewed with Courtney the policy on private swim lessons at CountrySide pools (to be conducted by Waves swim instructors only); Courtney will clarify the policy with instructors, and make sure the instructors know to identify themselves as affiliated with the Waves.

5) TITAN AND POOL ISSUES

- a) The FAC accepted Renata's recommendations for the Lifeguard of the month awards.

6) PROJECT LIST & BUDGET

- a) 2019 Project List reviewed without issues.
- b) Budget Proforma reviewed without issues.

7) OLD BUSINESS

- a) The FAC deferred further discussion and review of the forms and PMP internal SOP regarding the meeting room rental for residents or other interested parties.
- b) The FAC briefly discussed establishment of a “pool demand hierarchy” for usage for the pools for regular operations and during maintenance or other unanticipated need for closures; the subject was deferred for further discussion at February 2020’s FAC meeting.
- c) The FAC deferred further discussion regarding the adoption of the license agreement for Non-Profit organizations for the rental of the Parkway meeting room and the use of the storage sheds on common areas.

8) NEW BUSINESS

- a) A copy of the draft RFP for the whitecoat at the Parkway main pool and the Cromwell wading pool was reviewed and approved; PMP will submit for bids as soon as possible. Vendors will be asked if there is any price advantage to completing some/all of the work in 2019, versus pre-season 2020.
- b) The FAC reviewed the findings of the mid-season pool inspections (performed 7/30/19 for Lindenwood and Cromwell pools, and 8/8/19 for Parkway).
- c) The FAC reviewed the list of FAC recommended projects for the 2020 budget submissions to date. Members were reminded to submit additional suggestions by the August 31st deadline.

9) INFORMATIONAL ITEMS

- a) Copies of the Titan supervisor inspection reports are available in the FAC Google Drive folder.
- b) The replacement DVR has been received and installed at the Parkway pool.
- c) The requested sign regarding trash and noise has been posted at the Foxfield multipurpose court.
- d) A summary of the YTD pool guest pass sales was reviewed.

10) ADJOURN

- a) Meeting Adjourned at 9:23 PM.
- b) Next FAC meeting scheduled for 7:00 PM, Thursday, **September 12, 2019** at the **Parkway meeting room**.