



**COUNTRYSIDE PROPRIETARY
GROUNDS COMMITTEE AGENDA
June 19, 2019**

1) CALL TO ORDER

- a) Meeting Called to Order at _____.
- b) Attendees: Fredrik Wallin (Chair) David Barrie (Alt Chair) Diane Blunt (Welbourne), Terri Hess (Foxfield), Pamela McGraw (Oakridge), Ron McNulty (Morven), Barbara O'Connor (Belmont), Tim Shaw (Belmont- Alternate), Anne Steingass (Oatlands), Mike Stracka (PMP), Matt Hochstetler (BrightView)

2) COMMITTEE ADMINISTRATION

- a) Approval of the May Meeting Minutes.

3) RESIDENT & GUEST PARTICIPATION

- a) Report of the Morven parking subcommittee activities and discussion of their recommendations.
- b) Discussion of the engineer's findings and recommendations regarding the water ponding and drainage concerns raised behind 103, 105, 107 and 109 Wiltshire Court.
- c) Discussion of the engineer's findings regarding a concern raised about ongoing water seepage on Huntley Court.

4) BRIGHTVIEW ITEMS

- a) Discussion of items noted on the BrightView Landscape Report.
- b) Discussion of the following BrightView proposals:
 - i) Proposal 6907223 for \$1,950.00 to elevate and structurally prune the common area trees adjacent to the sidewalks and parking areas in Foxfield.
 - ii) Proposal 6907535 for \$5,780.00 to elevate and structurally prune the common area trees adjacent to the sidewalks and parking areas in Morven.
 - iii) Proposal 6907237 for \$1,225.00 to elevate and structurally prune the common area trees adjacent to the sidewalks and parking areas in Oakridge.
 - iv) Proposal 6907444 for \$5,985.00 to elevate and structurally prune the common area trees adjacent to the sidewalks and parking areas in Welbourne.

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- v) Proposal 6924753 for \$3,180.00 to grade the median shoulders of Algonkian Parkway and CountrySide Blvd.
- c) Discussion of the status of the punch list times noted during the April walkthrough with Brightview regarding the entrance plantings.
- d) Confirmation of the upcoming scheduled events:
 - i) Deciduous tree trimming and limbing up to 7 feet clearance in spring.
 - ii) Evergreen and shrub fertilization in spring
 - iii) Evergreen trimming May thru June
- e) Discussion of PMP's review of the BrightView Agreement language as it relates to the items 4bi thru 4biv.

5) PMP REPORT

- a) Tree Removal/Trimming Items
 - i) BrightView was onsite for 3 days and removed 17 dead or hazardous trees.
- b) Common Area Ground Maintenance Items
 - i) Staff replaced 6 sections of damaged split rail fencing, 4 damaged or rotted street sign posts and 0 damaged fire lane posts this period.
- c) Accident Related Items
 - i) None this period.
- d) 2019 Proforma Budget
- e) 2019 Project List

6) OLD BUSINESS

- a) None this period.

7) NEW BUSINESS

- a) Discussion of the results of the Virginia Cooperative Extension - Loudoun County Master Gardeners review of the Oakridge Pond that was conducted on April 30, 2019.
- b) Review and discussion of the engineers finding regarding the Townhouse streets to be repaved this year (Fairmont, Asbury and Southall) and the PMP draft of the RFP for these services.
- c) Discussion regarding some erosion taking place at a stormwater drainage structure in Belmont that Loudoun County has indicated does not have an easement granted and as such is the Proprietary's responsibility to repair.
- d) Discussion of the erosion occurring in the median of Algonkian Parkway in numerous locations.

8) INFORMATIONAL ITEMS

- a) DSC Aquatic Solutions has notified us that they have made a change to their service area and will no longer be available to provide services to us for the Oakridge Pond.

9) ADJOURN

- a) Meeting Adjourned at _____.
- b) Next regular meeting is scheduled for 7:00 PM, **Wednesday, July 17, 2019** at the **Parkway Meeting Room**.