



**COUNTRYSIDE PROPRIETARY  
GROUNDS COMMITTEE AGENDA  
March 20, 2019**

**1) CALL TO ORDER**

- a) Meeting Called to Order at \_\_\_\_\_.
- b) Attendees: Jennifer Michael (Chair), David Barrie (Alternate Chair) Diane Blunt (Welbourne), Terri Hess (Foxfield), Pamela McGraw (Oakridge), Ron McNulty (Morven), Barbara O'Connor (Belmont), Tim Shaw (Belmont-Alternate), Anne Steingass (Oatlands), Mike Stracka (PMP), Matt Hochstetler (BrightView)

**2) COMMITTEE ADMINISTRATION**

- a) Approval of the February Meeting Minutes.

**3) RESIDENT & GUEST PARTICIPATION**

- a) Report of the Morven parking subcommittee activities and discussions.
- b) Continuing discussion of a resident request to review drainage concerns behind the property at 5 Lipscomb Court.
- c) Discussion of gravel that has been placed in the common area between 106 and 110 Waltham Court.
- d) Discussion of a Girls Scout Silver Award project suggestions for pedestrian safety improvements on the trails near the Parkway pool parking lot.

**4) BRIGHTVIEW ITEMS**

- a) Discussion of items noted on the BrightView Landscape Report.
- b) Ongoing discussion of the BrightView progress regarding the landscaping improvements in the neighborhood entrance sign areas.
- c) Discussion of the following BrightView proposals:
  - i) Proposal 6873309 for Rejuvenational Pruning - Algonkian Pkwy Median Burning Bushes to be considered for the fall.
- d) Discussion of the timing and billing concerns regarding the 2018 Invasive Tree services, median shoulder grading and turf renovations.
- e) Discussion of the BrightView Quarterly Site Assessment (QSA)
- f) Confirmation of the upcoming scheduled events:

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- i) Spring cleanup between Feb 1 and April 30
- ii) Deciduous tree trimming and limbing up to 7 feet clearance in spring.
- iii) Mowing to begin April 1
- iv) Pre-emergent herbicide, turf and ornamental tree fertilization by April 15
- v) Evergreen and shrub fertilization in spring
- vi) Mulching completed by May 1
- vii) Evergreen trimming May thru June
- viii) Annual flowers by May 15
- ix) Soil test to be completed in June

**5) PMP REPORT**

- a) Tree Removal/Trimming Items
  - i) Brightview has been onsite for a total of 3 days working to remove 19 storm damaged trees.
- b) Common Area Ground Maintenance Items
  - i) Staff are still working to remove numerous areas of graffiti recently identified in the common areas.
  - ii) Staff replaced 2 sections of rotted split rail fencing, 2 damaged or rotted street sign posts and 2 damaged fire lane posts this period.
- c) Accident Related Items
  - i) None this period.
- d) 2019 Budget
- e) 2019 Project List

**6) OLD BUSINESS**

- a) None this period.

**7) NEW BUSINESS**

- a) Discussion regarding improvement recommendations for the Oakridge Pond.
- b) Discussion of the vandalism of the little free library installed in front of the Parkway pool.

**8) INFORMATIONAL ITEMS**

- a) None this period.

**9) ADJOURN**

- a) Meeting Adjourned at \_\_\_\_\_.

- b) Next regular meeting is scheduled for 7:00 PM, **Wednesday, April 17, 2019** at the **Parkway Meeting Room**.