

THE COURIER

"A COMMUNITY ON THE POTOMAC" | WWW.COUNTRYSIDE-VA.ORG



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COURIER VOL. 39, NO. 3 | March 2019



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MEETING SCHEDULE

PARKWAY MEETING ROOM

46020 Algonkian Parkway, Sterling

Board of Directors (BoD)

1st and 4th Wednesdays, 7:00pm

Design Review Committee (DRC)

4th Monday, 6:30pm

Facilities Committee (FAC)

2nd Thursday, 7:00pm

Grounds Committee (GRNDS)

3rd Wednesday, 7:00pm

Horsepen Run Ad Hoc Committee (HPRN)

2nd Wednesday, 7:00pm

Neighborhood Advisory Council (NAC)

2nd Tuesday, 7:15pm

COUNTRYSIDE PROPRIETARY OFFICE

2 Pidgeon Hill Dr., Ste. 560, Sterling

Community Relations Committee (CRC)

1st Thursday, 6:30pm

Finance Committee (FIN)

3rd Tuesday, 7:00pm

COUNTRYSIDE

PROPRIETARY

OFFICE LOCATION:

2 Pidgeon Hill Drive,

Suite 560

Sterling, VA 20165

(703)430-0715

Reminders and News

Sledding in CountrySide

CountrySide Proprietary is asking sledders to be careful when sledding on the hill by the maintenance shed. There has been some damage to the fence around the shed from repeated impacts by sledders. This is not good for the fence nor the sledders! Please avoid running into the fence when sledding! Thank you for your cooperation in this matter.

Vandalism

The Little Free Library located on the walking path to the Parkway Pool has been vandalized several times this year. We are asking parents to remind their children about the importance of respecting other's property. The Little Free Library is a wonderful service for the entire community and we don't want to have to relocate or remove it due to vandalism.

Daylight Saving Time Reminder

"Spring Forward"

At 2:00am on Sunday March 10, 2019, don't forget to "SPRING FORWARD." Although most electronics now change automatically, this is a good time to make sure all clocks have been set ahead 1 hour. The Fire Department recommends using this time to change the batteries in your Smoke Detectors and make sure they are working properly.

FUN FACTS:

- ***Benjamin Franklin introduced the idea of Daylight Saving but the idea did not catch on.
- ***Not every state utilizes Daylight Saving time. Arizona and Hawaii do not.
- ***2:00am Sunday was chosen to avoid disruption to the weekday schedule

CountrySide Women's Club

Meets monthly September through May on the second Friday of each month at Parkway Pool Meeting Room, 46020 Algonkian Parkway, Sterling. For further information please contact Annette Douglas at aldouglas3@hotmail.com or 703-430-6505.

The Villas at CountrySide

VILLAS PROPERTY MANAGEMENT CONTACT INFORMATION:

National Realty Partners, 365 Herndon Parkway, Suite 106, Herndon, VA 20170: 703-435-3800

Villas Office Hours: Mon. - Thurs. 8:30am-5:30pm, Friday 8:30am-1:00pm

If you have questions or concerns regarding Villas property, condo fees, trash information or Villas community issues, contact Karen Conroy, Villas Property Manager at kconroy@nrpartnersllc.com. For questions about Amenities and CountrySide Assessments, contact the Proprietary Office.

FOR VILLAS AFTER HOURS EMERGENCIES: 703-476-3639 for "life or property threatening situations ONLY." Note: CountrySide Proprietary cannot respond to these calls.

ANNUAL INSPECTIONS

Inspections Coming in April!

At the request of your Board of Directors, members of the CountrySide Proprietary staff will be conducting the Annual Spring Inspections of all CountrySide neighborhoods.

The inspection is performed with the intention of ensuring that the curbside appeal of the community is preserved.

The physical inspections will commence during the month of April and we will be noting any repairs that need to be completed on the home and the general appearance of the property (clutter, unapproved storage, etc.).

Some of the most common things found in need of exterior maintenance are:

- | | |
|--|--|
| **House trim in need of repair and paint | **Algae growth on siding |
| **Fencing or Sheds needing repair | **Windows in need of repair and paint |
| **Missing Roof Shingles | **Unapproved Architectural modifications |
| **Landscaping that needs maintenance | **Clutter in front and rear yards |

Why Do We Have Annual Inspections?

At the beginning of each New Year, we all make resolutions to ourselves. Whether the promise is to lose weight, save more money, pay off debt, or look for another job, our determination, focus and commitment will make that resolution come true.

The Board of Directors wants to make the following promise to CountrySide Residents: Our Annual Inspections of your home will be the highest priority and our resolution in 2019. WHY? Because CountrySide is a well-established community and most of our homes are at least 30 years old. It is time for us to take a good look at our homes and determine what needs to be fixed, painted or replaced.

We all want the highest appreciation of our home when it comes time to sell and want our neighborhood to be attractive for new buyers.

The Board of Directors would suggest that new buyers gather several impressions when in the market for a new home. As they drive into CountrySide via CountrySide Blvd. or Algonkian Parkway, our common areas are evaluated, and the trees, grass and trails create the first impression.

As they continue to drive to the home they are considering, the neighborhood is evaluated. Do the homes, common areas and amenities appear clean and well maintained? This is the second impression.

Evaluation of the specific home is the final thing they consider.

The Board of Directors asks for your support and understanding during the Annual Inspection process. We all benefit as we improve our homes.



Reminders From the Design Review Committee: **An Architectural Application is Required for ALL Exterior Modifications on Your Home.**

The quality of design and architectural harmony in CountrySide are maintained through a process of review for all exterior alterations to the property. Specific authority for maintaining the quality of design in CountrySide is established by the Covenants and Restrictions, which are a part of every deed to property.

Article VI, Section f1 of the Covenants states:

“... except for purposes of maintenance and repair, no building, fence, wall, or other improvements or structures shall be commenced, directed, placed, moved, altered, or maintained upon The Property, nor shall any exterior addition to or change (including any change of color) or other alteration thereupon be made until the complete plans and specifications showing the location, nature, shape, height, material, color, type of construction, and any other proposed form of change (including, without limitation, any other information specified by the Design Review Committee) shall have been submitted to and approved in writing as to safety, harmony of external design, color, and location in relation to surrounding structures and topography and conformity with the design concept for the community by a Design Review Committee designated by the Board of Directors.”

So, before you undertake any exterior project, please ensure you submit an architectural application and obtain approval first. For assistance with application requirements, you can review the Community Guidelines online at www.countryside-va.org or call the Proprietary office at 703-430-0715.

You May Need a “Site Plat”

Pursuant to the Community Guidelines most all exterior modifications require the submission of a “Property Plat/ Site Survey” with your application. This map shows the exact configuration of the lot, provides all the property dimensions of the lot, and shows any easements and building restrictions on the property. Most homeowners receive their Plat Map at settlement. It is printed on legal-size paper. Owners should keep the original Site Plat with their files and make copies to use with their applications.

Architectural improvements should be drawn on the plat map to show the location of your proposed modification such as a deck, patio, or play set. Site Plats are necessary for the committee members reviewing your application to gain the proper perspective and impact of your particular project on your residence and neighbors adjacent to you. If you cannot find your Site Plat, contact your settlement company or the Loudoun County Department of Building and Development.

Are You Hiring A Contractor?

CountrySide strongly suggests that all homeowners follow the recommendation outlined below when hiring a contractor.

- Check out the contractor with our local or state consumer protection officials
- Ask the contractor for customer references who have projects similar to yours
- Ask for a copy of the contractor’s current license and insurance certificate, if required.
- Get written estimates from several firms. Make sure bids are based on identical project specifications.
- Get all guarantees, warranties, start and completion dates, and promises in writing.
- Never pay money up front for deposits.
- Report suspicious contractor behavior to the Better Business Bureau and to Renovation Experts.
- Never pay for work that is not completed to your satisfaction.

Check out these websites that will provide you with the latest background information on prospective contractors.

- The Better Business Bureau: www.bbb.org
- Background Check-Info Registry: inforegistry.com
- Background Check: USSearch: www.ussearch.com

VOLUNTEERS NEEDED!

YOU CAN MAKE A DIFFERENCE!

As a volunteer, you will vote on important neighborhood issues.

We need your input, energy and feedback.

Board of Directors: The primary responsibility of the Board of Directors (BOD) is to review and vote on neighborhood issues such as common area projects, contracts and renewals, delinquent accounts, unresolved violations and appealed applications.

Current Vacancy: Foxfield

Community Relations Committee: The primary responsibility of the Community Relations Committee (CRC) is to advise and assist the BOD in developing and carrying out a program of information between and among the organizational components of the Proprietary and the CountrySide community. In fulfilling its responsibility, the CRC performs functions which include planning and hosting community events and relaying important information to CountrySide residents through the website and publication of the CountrySide Courier newsletter.

Design Review Committee: The primary responsibility of the Design Review Committee (DRC) is to advise and assist the BOD in monitoring, reviewing and enforcing compliance with the architectural control standards established for the community.

Facilities Committee: The primary responsibilities of the Facilities Committee (FAC) are to advise and assist the BOD in developing and administering an ongoing program to preserve and enhance the swimming pools, pool bath houses, Par course, basketball and tennis courts, tot lots, and maintenance compound. Particular focus is in regard to the maintenance of and improvements to these areas, and to advise and assist the BOD in developing rules and regulations for the use and enjoyment of these areas by all CountrySide residents.

Current Vacancies: Belmont, Foxfield and Welbourne

Finance Committee: The primary responsibility of the Finance Committee (FIN) is to advise and assist the BOD in planning and administering a program of asset management for the Proprietary.

Grounds Committee: The primary responsibility of the Grounds Committee (GRNDS) is to advise and assist the BOD in developing and administering an ongoing program to preserve and enhance landscaping, turf, parking areas, streets and paths - particularly the maintenance and improvements to these areas. Grounds also advises and assists the BOD in developing rules and regulations for the use and enjoyment of these areas by all CountrySide residents.

Current Vacancy: Rokeby

Neighborhood Advisory Council: The primary responsibility of the Neighborhood Advisory Council (NAC) is to advise and assist the BOD on matters pertaining to its particular neighborhood, Proprietary affairs through standing committees and is directly involved with the architectural review and budget process.

Current Vacancies: Foxfield (2 seats), Morven (1), Welbourne (2 seats)

All Committee and Board meetings are open for attendance by CountrySide residents. See the Meeting Schedule at the front of this Courier.

Contact the Proprietary office for more information and **Become a CountrySide volunteer!**



COUNTRYSIDE

SPRING EVENTS

SPRING FLING

SATURDAY, APRIL 13, 2019

Spring is Coming! It's time to Celebrate!
Kids up to age 13 and their parents are
invited to join us for crafts, snacks and
fun with Ms. E. Bunny herself!

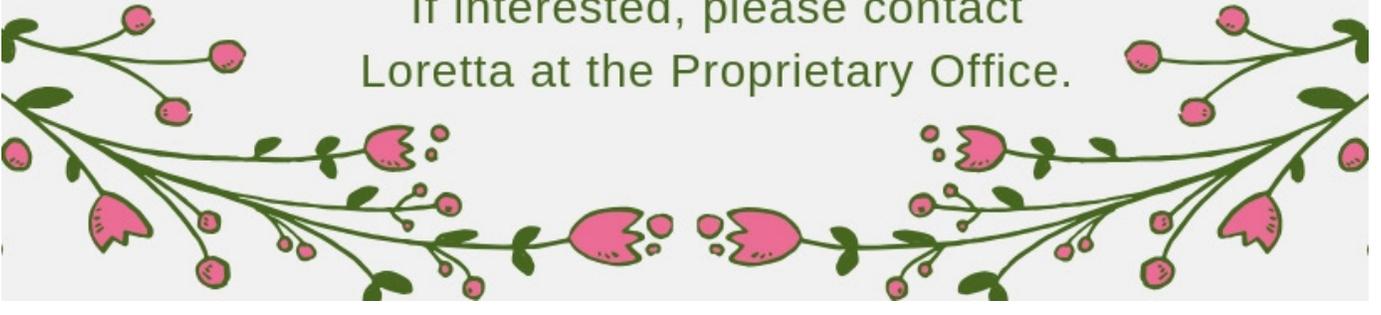
Come on out and join the fun!

SPRING CLEAN UP

SATURDAY, APRIL 27, 2019

We are seeking volunteers to come out
and help clean up CountrySide
neighborhoods and common areas.

If interested, please contact
Loretta at the Proprietary Office.



Parkway Meeting Room is Available!

Did you know we have a meeting room that you can rent?

Any homeowner in good standing can rent the Parkway meeting room. It holds up to 49 people and has tables, chairs, and a kitchen with a fridge and microwave. The room is available to CountrySide homeowners and tenants for rentals such as birthday parties and baby showers. It is not available for “for profit” activities such as home direct sale gatherings.

The Meeting Room is also used by Proprietary Committees for their meetings, and non-profit groups (such as Scouts) with a special application.

The rental fee is \$125.00 for 4 hours. There is a \$400 deposit and a \$50 key deposit which are refundable. The rental forms and rules are on our website at www.countryside-va.org under Amenities.

For more information on renting the Parkway Meeting Room, please contact Alicia at the Proprietary office at (703)430-0715 or email her at aliciam.cside@pmpbiz.com.





Trail Etiquette for Bicycling

Recreational paths and trails have become quite popular. As a result, trails can become very congested and safety is a major issue. Whether bicycling, walking, or jogging, following the same rules as everyone else will help you have a safer, more enjoyable time.

Trails have engineering and design limitations that require you to ride differently than you would on the road. If your preferred speed or style of cycling is inappropriate for trails, look for better suited alternative routes.

Be Courteous

All trail users, including bicyclists, joggers, and wheelchair users, should be respectful of other users, regardless of their mode of travel, speed, or skill level.

Give an Audible Signal When Passing

Give a clear signal when passing. This signal may be a bell, horn, or voice. Warn in advance so that you have time to maneuver if necessary. “Passing on your left” is the most common signal used to alert other users of your approach.

Keep Right

Stay as close to the right side of the trail as is safe, except when passing another user.

Pass on Left

Pass others who are going your direction on their left. Look ahead and behind to make sure the lane is clear before pulling out. Pass with ample separation. Do not move back to the right until safely past. Fast-moving users are responsible for yielding to slower moving users.

Clean up Litter

Do not leave any debris along the trail. If you drop something, please pick it up and carry it until you find a litter receptacle. Go the extra mile—pack out more trash than you bring in.

Payment Plans

CountrySide Proprietary offers its homeowners the option of a written installment payment arrangement for the purposes of satisfying a delinquent account balance. This option is known as a Payment Plan. There are essentially two types of Payment Plans available:

Standard Payment Plan – Enables homeowners to pay off their outstanding balance over a period of ten months. The monthly payment amount is calculated by taking 10% of the balance due and adding it to the regular monthly assessment amount. This plan also requires that the homeowner signs up for Direct Debit/ACH so that the monthly amount due can be taken directly from a bank account.

Non-Standard Payment Plan – Enables homeowners to suggest an alternate monthly payment amount and to make those payments via cash or check. This type of plan is offered for a period of nine months, at which time it will be reviewed to determine whether or not the plan can continue and/or needs to be altered.

Both types of Payment Plans are subject to Board approval. If you currently have an outstanding balance and would like to apply, please contact Catherine Neeley, Community Manager, at (703) 430-0715 or by emailing catherineen.cside@pmpbiz.com.



Paying Your Monthly Assessment Via Direct Debit

Did you know that you can make your monthly assessment payments without having to write out a check? You can by utilizing our Direct Debit payment option. There are several benefits to signing up for Direct Debit payments, including the following:

- Avoid Late Fees! Payments are processed on or about the 10th of each month and are therefore always received on time.
- One less check to write each month.
- One less stamp to use or trip to make to the Proprietary office each month.
- The assessment amount is always right, even if rates change from year to year.

It's easy to use this service. You simply provide us with a voided check and your bank account information by completing an Authorization Agreement for Direct Payments form. This form can be picked up in the office or downloaded from our website at www.countryside-va.com.

We currently have about 47.5% of our residents using this option and would love to see this number increase in 2019. If you have any questions about signing up for Direct Debit payments, please contact Catherine Neeley at (703)430-0715 or via E-mail at catherineen.cside@pmpbiz.com.

[Use this form to sign up for direct debit \(click here\)](#)

Parking and Enforcement

TOWNHOUSE PARKING

The Proprietary Office has received numerous complaints about parking issues in our townhouse neighborhoods. In order to keep the parking issues to a minimum, we ask that everyone be courteous to your neighbors and assist us in the following areas:

1. Use of **visitor parking spaces** for parking a vehicle **3 times in any 30 day period** is prohibited. (See resolution #233 for more details). **The Proprietary Office will be monitoring, tagging, and towing vehicles that misuse the visitor spaces.**

2. If your neighborhood has unmarked curb areas, please be considerate of your neighbors and do not make it difficult for them to access their reserved parking spaces.

3. Commercial Vehicles are not permitted to park in visitor spaces. If you have a contractor working at your house, contractor vehicles may park in your reserved space, a VDOT street or an unmarked curb space and **only during business hours.**

4. Park your vehicles within the boundaries of your reserved spaces only. Do not overhang your vehicle in someone else's reserved spot.

TOWING FOR PARKING VIOLATIONS

The CountrySide Proprietary has an agreement with Roadrunner Wrecker Service, Inc. (45660 Woodland Road, Sterling, VA 20166, 703-450-7555) to provide towing services for various parking violations.

During non-business hours, a Proprietary townhome resident may have a vehicle towed for the following reasons: **(1) a vehicle is wrongfully parked in an assigned space; (2) a vehicle is blocking ingress or egress to an assigned space; (2) a vehicle is parked perpendicular to a parking space.**

Before any vehicle is towed for being in a reserved parking space, the resident must: **(1) call Roadrunner Wrecker Service, Inc; (2) meet the towing agent at the resident's townhome; (3) produce a valid driver's license and proof of residence or signed rental agreement.** All costs associated with towing and impoundment of a vehicle is the responsibility of the vehicle owner.

Before Roadrunner Wrecker Service Inc. tows a disabled vehicle they will place a warning sticker on the rear driver's side window of the disabled vehicle warning that the vehicle will be towed in one hour.

ROAD RUNNER WRECKER SERVICE, INC.

Phone Number: 703-450-7555
Hours: 8am-5pm Mon – Fri

After Hours/Holidays/Weekends: For towing a vehicle between 7pm and 8am or any Saturday, Sunday, or holiday, an additional fee of no more than \$25 per instance will be charged.

Acceptable forms of payment:
Cash and/or all major credit cards

Tow	\$150
Storage first 24 hours	No Charge
After Hours Release Fee	No Charge
Storage (after initial 24 hours}	\$50

Trash Collection

AAA RECYCLE AND TRASH REMOVAL
HOA.NOVA@REPUBLICSERVICES.COM

HOUSEHOLD TRASH

Household trash will be collected twice each week on the following schedule. There will be no pickup on Thanksgiving Day, Christmas Day and New Years Day. If you would like to lease a trash can or large recycle bin from AAA, please email them at HOA.NOVA@RepublicServices.com.

	TRASH	YARD WASTE	RECYCLABLES BULK
Foxfield	Monday Thursday	Monday	Thursday
Oatlands			
Morven			
Rokeby	Tuesday Friday	Tuesday	Friday
Welbourne			
Belmont			
Oakridge			

YARD WASTE

Yard waste will be collected once each week with the first pick up of the week (either Monday or Tuesday). Wood waste must be cut into 4-foot lengths and bundled (arm-full size) with rope or twine and should not exceed 50 lbs.

Yard waste must be in paper bags, clear plastic bags, or a container marked as "yard waste."

RECYCLABLE MATERIALS

Recyclable materials will be collected once each week with the second pick up of the week (either Thursday or Friday).

RECYCLABLE MATERIALS INCLUDE ONLY:

PAPER: Newspaper, magazines, flattened cardboard, mixed paper, junk mail, phone books.

GLASS: Jars and bottles.

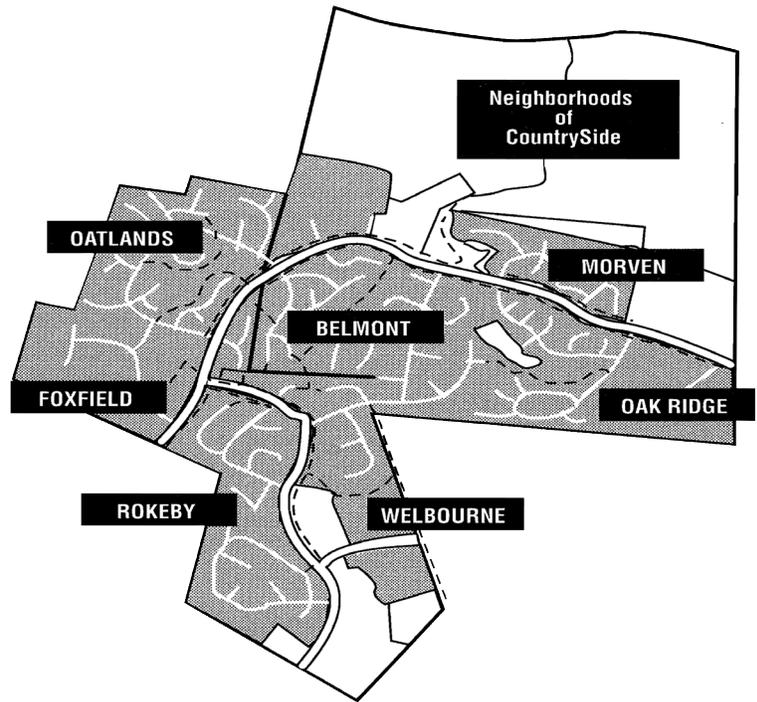
PLASTIC: Bottles, containers and jugs.

METAL: Aluminum or tin cans and empty aerosol cans.

All recyclables can be placed together. AAA provides one 18 gallon Recycling Bin, extras may be ordered upon request at no additional charge.

SPECIAL ITEMS

AAA will collect furniture and other large, non-metal, household items (weighing less than 50lbs.) on your second pick up day of the week at no extra cost. The pick up of items **over 50lbs. and ferrous metal/white good items (appliances, washers, dryers, water heaters etc.) are not part of your paid trash service.** The resident must arrange for a special pick up through AAA and pay for timely removal of these items. **AAA will NOT collect construction/remodeling debris, tree stumps, tires, batteries, rocks, concrete, dirt, sod, bricks, boards, iron, paint, or hazardous waste of any description.**



QUESTIONS?

Call the Proprietary Office at
703-430-0715

FOR LARGE ITEM PICKUP:
hoa.nova@republicservices.com or
571-328-7558

**NO DUMPING OF ITEMS
ON COMMON GROUND.**

TRASH MUST BE IN A TRASH BIN.

Trash must be placed curbside in front of your home by 7:00am on pick-up days, but should not be placed outside prior to 6:00pm the evening before pick-up.

Please remember to bring in your trash bins on the evening of pick-up and store out of sight.

DO NOT PLACE TRASH ON COMMON GROUND.

COUNTRYSIDE PROPRIETARY

2 Pidgeon Hill Dr., Suite 560
Sterling, VA 20165

(Office) 703-430-0715 - (Fax) 703-430-8094
Office Hours: Monday - Friday, 8am-5pm
www.countryside-va.org

PLEASE CALL THE PROPRIETARY OFFICE IF YOU NEED ASSISTANCE WITH:

Contracts, Budget Issues, and Personnel Issues:

Catherine Neelley: Ext: 3014 E-mail: catherineen.cside@pmpbiz.com

Assessments or Dues:

Catherine Neelley: Ext. 3014 E-mail: catherineen.cside@pmpbiz.com

CountrySide Pools:

Obtain a pool pass:

Alicia McKenna-Graves: Ext. 3010 E-mail: aliciam.cside@pmpbiz.com

Pool/Meeting Room Rental:

Alicia McKenna-Graves: Ext. 3010 E-mail: aliciam.cside@pmpbiz.com

Common Ground:

Mowing problems on the common ground, playground maintenance, any maintenance or operational problems associated with the pools, snow removal in the townhouse sections of the CountrySide:

Mike Stracka: Ext. 3015 E-mail: mikeas.cside@pmpbiz.com

Architectural Questions or Complaints:

To report any house in a state of visual disrepair, to obtain an Architectural Application for Improvement:

Lisa Marnet: Ext. 3012 E-mail: lisamm.cside@pmpbiz.com

General Information & Missed Trash Service:

General HOA Information/Missed Trash Service

Alicia McKenna-Graves: Ext. 3010 E-mail: aliciam.cside@pmpbiz.com

Parking on Townhouse Streets:

Loretta deLamare: Ext. 3016 E-mail: lorettad.cside@pmpbiz.com

SERVICES PROVIDED BY THE PROPRIETARY & INCLUDED IN YOUR MONTHLY ASSESSMENT

- Trash removal and recycling service
- Enforcement of Covenants and Restrictions, By-Laws, Architectural Guidelines, and Resolutions
- Administrative and financial services for efficient operation of the community
- Maintenance of common land and community amenities (pools, trails, fitness system, tot lots, etc.)
- Maintenance of townhouse parking areas (including snow removal)

PLEASE REFER TO THE FOLLOWING AGENCIES IF YOU NEED ASSISTANCE:

If you need immediate assistance, dial 911

- Dominion Virginia Power at 1-888-667-3000
- Columbia Gas of Virginia at 1-800-543-8911
- Commonwealth Gas at (800) 222-0808
- Washington Gas at (703) 750-1000, 1-800-223-9452, 1-800-752-7520
- Verizon at 1-800-483-1000
- Water or Sewer Problems- Loudoun Water at (571) 291-7880 After hour emergency at (703) 729-7878
- Telephone Problems or Questions - Verizon at (703) 954-2222
- Hazardous Waste Collection - Loudoun County at (703) 777-0187
- Large Item Trash Pick up - AAA Recycle and Trash Removal at HOA.NOVA@RepublicServices.com
- Metro Transportation at (202) 638-7000
- Virginia Department of Transportation (VDOT) at (703) 737-2010 To file an online report www.virginiadot.org/defaultflash.asp Or call the VDOT highway help line at (800) 367-7623
- Humane Society of Loudoun County at (703) 777-2912 www.hsleva.org
- Poison Control Contact at 1-800-222-1222
- Loudoun County Website - www.Loudoun.gov

Please call the Loudoun County Sheriff (Non-Emergency 703-777-0445), or go to <http://sheriff.loudoun.gov> and click on the link to the left to "Report a Crime", or E-mail DFC Matthew Harvey at matthew.harvey@loudoun.gov to report the following:

- General law enforcement questions
- Noise complaints/barking dog complaints
- Long term/short term neighbor disputes
- Repeated or long term parking violations on VDOT streets
- Traffic complaints (Ex: Speeding)
- Unwanted solicitation
- Unlawful or detrimental behavior in the community
- Trespassing

Please call Animal Control to report the following (703)777-0406:

- Stray cats and dogs.
- Dogs without a leash.

Please E-mail or call Virginia Department of Transportation (VDOT) - novainfo@vdot.virginia.gov or 1-800-367-7623 to report the following:

- Snow removal and street repairs on single-family area roadways, or main streets throughout the community. Please see snow removal list in The Courier to see who is responsible for your street.

PMP

PROPERTY MANAGEMENT PEOPLE, INC.

"MANAGEMENT" is our middle name

92 Thomas Johnson Dr., Suite 170
Frederick, MD 21702
301-694-6900 - 1-800-336-8009
Fax: 301-694-9514

Chief Executive Officer Edward D. Thomas
President Rose G. Thomas

COUNTRYSIDE PROPRIETARY STAFF

GENERAL MANAGER:

Catherine Neelley: Ext. 3014
catherineen.cside@pmpbiz.com

FACILITIES MANAGER:

Michael Stracka: Ext. 3015
mikeas.cside@pmpbiz.com

DESIGN REVIEW COORDINATOR:

Lisa Marnet: Ext. 3012
lisamm.cside@pmpbiz.com

COMMUNITY RELATIONS COORDINATOR:

Loretta deLamare: Ext 3016
lorettad.cside@pmpbiz.com

ADMINISTRATIVE ASSISTANT:

Alicia McKenna-Graves: Ext 3010
aliciam.cside@pmpbiz.com

MAINTENANCE/LAND SERVICES:

Bobby Lazaro
Carlos Ramirez

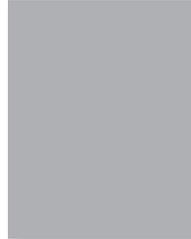
Board of Directors

703-430-0715, x3050



BELMONT:

Robert King-Treasurer
12 Bentley Drive
Belmont@countrieside-va.com



FOXFIELD:

Vacant
Foxfield@countrieside-va.com



MORVEN:

Jennifer Michael-Secretary
10 Paxton Court
Morven@countrieside-va.com



OAKRIDGE:

Penelope Francke-Vice President
161 Sulgrave Court
Oakridge@countrieside-va.com



OATLANDS:

Dave Barrie-President
1 Brookmeade Court
Oatlands@countrieside-va.com



ROKEBY:

Kumar Sangaran
120 Hamilton Rd
Rokeby@countrieside-va.com



WELBOURNE:

Fredrik Wallin
Welbourne@countrieside-va.com

Foxfield Board of Directors Vacancy

There is a vacancy on the CountrySide Proprietary 2019 Board of Directors for the Foxfield neighborhood. We are currently accepting applicants to fill the vacancy. The CountrySide Proprietary Bylaws state “in the event of a vacancy, his/her successor shall be selected by the remaining Elected Directors and shall serve for the unexpired term of his/her predecessor.” If you are a homeowner in the Foxfield neighborhood of CountrySide and would like to make a contribution to your community, please consider applying to represent your neighborhood on the Board of Directors. Representing your neighborhood will be a challenging, rewarding and educational experience. All Board members are volunteers who serve the community. To apply, fill out the application directly below. Please include a brief statement with your reasons for wanting to serve your community. This statement may be published in a future edition of our monthly publication “The Courier”. You may also include your resume. If you have any further questions, please feel free to contact Catherine Neelley, Community Manager, CountrySide Proprietary at 703-430-0715, or via e-mail at catherineen.cside@pmpbiz.com.

COUNTRYSIDE PROPRIETARY PETITION OF APPOINTMENT FOR THE 2019 BOARD OF DIRECTORS

Name: _____ Address: _____

Briefly state your reasons for seeking the Board of Directors. This statement may be published in the Courier. Please include a picture for publication as well. Please Print.

Signatures and addresses of ten (10) property owners in your neighborhood who support your appointment.

- | | |
|----------|-----------|
| 1. _____ | 6. _____ |
| 2. _____ | 7. _____ |
| 3. _____ | 8. _____ |
| 4. _____ | 9. _____ |
| 5. _____ | 10. _____ |

Petitions may be either mailed or delivered to CountrySide Proprietary Office, 2 Pidgeon Hill Drive, Suite 560, Sterling, VA 20165, to the attention of Catherine Neelley.

2019 COMMITTEE LISTINGS

DESIGN REVIEW COMMITTEE

Kumar Sangaran: Liaison

BELMONT: Rodney Collins | rodneyandlisa@msn.com

FOXFIELD: Lisa Viafore, Chair | 34 Huntley Ct.
ljviafore@verizon.net

MORVEN: Will Vigil | willvigil@gmail.com

OAKRIDGE: Roy Weidner | 2 Amersham Ct.
roypw@msn.com

OATLANDS: Sarah Wertz, Vice Chair
sarah.g.wertz@gmail.com | 443-386-5266

ROKEBY: Abdul alQassab | aboudiq@msn.com

WELBOURNE: Gustavo Rey | 18 Nicholson Ct.
gustavorey68@hotmail.com

NEIGHBORHOOD ADVISORY COUNCIL

Pat Bour, Liaison

Jeff Kretsch, Liaison

BELMONT:

Tim Shaw | 29 Newland Ct.
mckabby@verizon.net | 703-430-4171

Louis Kaiser | 9 Wiltshire Ct E
lmk1981pa@yahoo.com

Inge Nystrom | Inystrom2@gmail.com

Barbara O'Connor | 38 Westmoreland Dr.
barb@moconner.net

Art Rodriguez | 26 Halifax Ct.
artandjanet.public@gmail.com

FOXFIELD:

Devin Reise | devinreise@gmail.com

Elizabeth McMahon | E_McMahon555@comcast.net

Sean Mascara | Seanm173@yahoo.com

Vacant

Vacant

MORVEN:

Jonathan Breslow | 44 Aldridge Ct.
jbreslow@yahoo.com

Jean-Michel Brunet
Jean.michel.brunet@gmail.com

Brenda Koontz | 5 Griswold Ct.
d.koontz1@verizon.net | 703-406-0216

David Torres | davidtorresespada@yahoo.com

Vacant

OAKRIDGE:

Mike Sziede | mikesziede@gmail.com

Damian Baker | 5 Christopher Lane
damian_l_baker@hotmail.com

Deblyn Flack | Flack_d@hotmail.com

Brynn Hunt | Brynnhunt44@gmail.com

Traci Medlock | 200 Sulgrave Court
tracimedlock@gmail.com

OATLANDS:

Courtney Hasbrouck | 5 Darian Ct.
chasbrouck@hotmail.com | 571-436-9674

Jon Chwirut | Chwiroth@gmail.com

Selena McLean-Hudson | 3 Jeremy Court
sdmudson@gmail.com

Allyson Roach | Allyson@allysonroach.com

Kimberly Roth | Chwiroth@gmail.com

ROKEBY:

Pat Bour | patricia.bour@verizon.net

Diane Bohn | ddbohn@yahoo.com

Yolanda Brooks | 17 Mucklehany Ln.
yfbrooks@verizon.net

Jim Krips
154 Peyton Rd. | 703-404-2292

Denise Moldover

WELBOURNE:

Diane Blunt | 1 Nicholson Ct.
diane.blunt92@gmail.com | 703-430-7136

Nicole Rossi | 18 Dulany Ct.
NicoleWelbourneNAC@gmail.com

Vacant

Vacant

Vacant

2019 COMMITTEE LISTINGS (CONTINUED)

FINANCE COMMITTEE

Bob King, Chair

BELMONT: Roni Hennessey | 4 Westmoreland Dr.
rthennessey@verizon.net | 703-404-8895

FOXFIELD: Sheryl Rader | 25 Marian Ct.
sfrader2@gmail.com | 703-421-2106

MORVEN: Roddy Dean

OAKRIDGE: Jeff Kretsch | 166 Sulgrave Ct.
jlkretsch@verizon.net | 703-444-4650

OATLANDS: Dave Barrie | 1 Brookmeade Ct.
Oatlands@countryside-va.com

ROKEBY: Ash Dean

WELBOURNE: Bob Griesbach

FACILITIES COMMITTEE

Penny Francke, Chair

BELMONT: Vacant

FOXFIELD: Vacant

OAKRIDGE: Don Brock | 7 Prescott Ct.
good-vibes@verizon.net

OATLANDS: Dave Barrie | 1 Brookmeade Ct.
Oatlands@countryside-va.com

ROKEBY: Pat Bour | Patricia.Bour@verizon.net

Maria Borda

MORVEN: Adriana Andrade-Salgado,
59 Whittingham Cir. | jerseyadri@yahoo.com

WELBOURNE: Vacant

GROUNDS COMMITTEE

Jennifer Michael, Chair

BELMONT: Barbara O'Connor | 38 Westmoreland Dr.
barb@moconnor.net | 703-450-1872

Tim Shaw, 29 Newland Ct.
mckabby@verizon.net | 703-430-4171

FOXFIELD: Terri Hess, 24 Southall Ct. | thess61@gmail.com

MORVEN: Ron McNulty | rmcnulty234@gmail.com

OAKRIDGE: Pamela McGraw
pamelam1950@verizon.net

OATLANDS: Anne Steingass
anne.st100@gmail.com

ROKEBY: Vacant

WELBOURNE: Diane Blunt | 1 Nicholson Ct.
diane.blunt92@gmail.com | 703-430-7136

COMMUNITY RELATIONS COMMITTEE

Dave Barrie, Chair

BELMONT: Judy Smith
JudySmithHomeSales@gmail.com | 703-608-0482

Eva Mendoza | spanglish_76@hotmail.com

FOXFIELD: Dana Cizmadia
Danacizmadia@yahoo.com

MORVEN: Amanda Jacks | 3 Aldridge Ct.,
amandam35@gmail.com | 703-869-2457

OAKRIDGE: Elizabeth Moran | 267 Chelmsford Ct.
ekamorani1@comcast.net | 703-430-7566

OATLANDS: Dave Barrie, Chair | 1 Brookmeade Ct.
Oatlands@countryside-va.com

ROKEBY: Pat Bour | Patricia.Bour@verizon.net

WELBOURNE: John Fernandes | jffern@yahoo.com

Amy Cornwell | meanmom63@aol.com

HORSEPEN RUN AD HOC COMMITTEE

Dave Barrie, Chair

BELMONT: Benu Bhargava and Tony Palm

FOXFIELD: Debi Holbrook and Carlos Garcia

MORVEN: Rob Heckman and Steve LeHew

OATLANDS: David Barrie

OAKRIDGE: Vacant

ROKEBY: Aaron Emery

WELBOURNE: Bob Griesbach

BOARD OF DIRECTORS MEETING
Parkway Meeting Room
46020 Algonkian Parkway, Sterling, Virginia 20165
Wednesday, January 23, 2019

BOARD MEMBERS PRESENT:

Dave Barrie – Oatlands
Robert King – Belmont
Penelope Francke – Oakridge

BOARD MEMBERS ABSENT:

Jennifer Michael - Morven

OTHERS PRESENT:

Catherine Neelley – PMP
Lisa Marnet – PMP
Alicia McKenna-Graves – PMP
Loretta deLamare– PMP
Ed Thomas - PMP
10 Residents/Guests

CALL TO ORDER:

Dave Barrie called the meeting to order at 7:01 PM.

APPROVAL OF MEETING MINUTES

Penny Francke moved that the Board of Directors approve as written the minutes of the Board of Directors Meeting January 2, 2019. Bob King seconded the motion. Motion carried unanimously.

Penny Francke moved that the Board of Directors approve as written the minutes of the Board of Directors Meeting November 7, 2018. Bob King seconded the motion. Motion passed unanimously.

RESIDENTIAL PARTICIPATION/GUESTS:

3 Residents participated. Items discussed: Architectural Appeals, Request to Grounds, Violations

GENERAL ACTION:

OLD BUSINESS:

None

NEW BUSINESS:

Appointment to the Board of Directors for Rokeby Neighborhood:

Bob King moved that the Board of Directors appoint Kumar Sangaran to represent the Rokeby Neighborhood on the CountrySide Proprietary Board of Directors for 2019, effective immediately. Penny Francke seconded the motion. Motion passed unanimously.

2019 DRC Appointment – Rokeby:

Bob King moved that the Board of Directors appoint Abdul Alqassab, a member in good standing, to serve as the Rokeby representative on the 2019 Design Review Committee. Penny Francke seconded the motion. Motion passed unanimously.

ARCHITECTURAL ITEMS:

Minor Violations:

Bob King moved if corrective action is not taken by February 4, 2019 for MINOR violations: (see attached list) the Board agrees to exercise in accordance with Restrictions, Article IV, Section 1(d) “the right of the association to suspend the voting rights and the rights to use of the common areas for any period during which any assessment remains unpaid and for a period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the association” effective February 16, 2019. The Board may also exercise the right through its agents and employees, after

Design Review Committee Resolution, to enter upon the lot and take such steps as may be necessary to remove or otherwise terminate or abate such violation and the cost thereof may be assessed against the lot upon which such violation occurred. A statement for the amount shall be rendered to the lot owner, at which time the assessment shall become due and payable, in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article VI, Section 1. Penny Francke seconded the motion. Motion passed unanimously. 10 residents were in attendance.

Major Violations:

Penny Francke moved if corrective action is not taken by February 8, 2019 for MAJOR Inspection Violation, the Board will exercise the rights “to suspend the voting rights and the rights to use of the common areas for any period during which any assessment remains unpaid and for a period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the association” at a future date, in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article IV, Section 1 (d).

Additionally, if the violations are not corrected by February 28, 2019 our legal counsel may file for injunctive relief for the violation, and fees and charges, from the court in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article III, Section 3-Enforcement of Governing Documents. Bob King seconded the motion. Motion passed unanimously.

2018 Annual Inspections Violations:

Bob King moved if corrective action is not taken by February 15, 2019 for ANNUAL Inspection Violations (see attached spreadsheet) the Board will exercise the rights “to suspend the voting rights and the rights to use of the common areas for any period during which any assessment remains unpaid and for a period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the association” at a future date, in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article IV, Section 1 (d).

Additionally, if the violations are not corrected by February 28, 2019 our legal counsel may file for injunctive relief for the violation, and fees and charges, from the court in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article III, Section 3-Enforcement of Governing Documents. Penny Francke seconded the motion. Motion passed unanimously.

2018 Annual Inspection Violation Account # 69770:

Bob King moved that the Board of Directors grant an extension to August 18, 2019 for the 2018 Annual Inspection violation for Account # 69770. Penny Francke seconded the motion. Motion passed unanimously. 1 Resident was in attendance.

2018 Annual Inspection Violation Account # 71644:

Bob King moved that the Board of Directors grant an extension to May 24, 2019 for the 2018 Annual Inspection violation for Account # 71644. Penny Francke seconded the motion. Motion passed unanimously. 1 Resident was in attendance.

Appeal of DRC Denial Application #69805-121718, Fence:

Bob King moved that the Board of Directors overturns the DRC’s decision on January 14, 2019 and approve application # 69805-121718, contingent upon the fence style being the standard Mount Vernon Style 4’ fence, per the guidelines. Penny Francke seconded the motion. Motion passed unanimously. 1 Resident was in attendance

FACILITIES: None

FINANCE: None

GROUNDS: None

INFORMATION/DISCUSSION ITEMS: None

COMMITTEE REPORTS:

- Community Relations Committee: November 1, 2018
- Design Review Committee: October 22, 2018 & November 14, 2018
- Facilities Committee: November 5, 2018
- Finance Committee: November 20, 2018 & January 15, 2019
- Grounds Committee: October 17, 2018 & November 14, 2018
- Neighborhood Advisory Council: November 13, 2018

MANAGEMENT REPORTS:

- Management Report
- Financial Reports
- Project List

EXECUTIVE SESSION:

Bob King moved to start Executive Session. Penny Francke seconded the motion. Motion passed unanimously. Executive Session commenced at 8:43 PM. Bob King moved to end Executive Session. Penny Francke seconded the motion. Motion passed unanimously. Executive Session ended at 8:46 PM.

ADJOURN:

Bob King moved to adjourn the meeting. Penny Francke seconded the motion. Motion carried unanimously. The meeting adjourned at 8:47 PM.

**BOARD OF DIRECTORS MEETING
MINUTES**

**Parkway Meeting Room
46020 Algonkian Parkway, Sterling, Virginia 20165
Wednesday, February 6, 2019**

BOARD MEMBERS PRESENT:

- Dave Barrie – Oatlands
- Robert King – Belmont
- Jennifer Michael – Morven

BOARD MEMBERS ABSENT:

- Penny Francke
- Kumar Sangaran

OTHERS PRESENT:

- Catherine Neelley – PMP
- Alicia McKenna-Graves - PMP

CALL TO ORDER:

Dave Barrie called the meeting to order at 7:04 PM.

APPROVAL OF MEETING MINUTES:

Bob King moved that the Board of Directors approve as written the minutes of the Board of Directors Meeting January 23, 2019. Jennifer Michael seconded the motion. Motion carried unanimously.

RESIDENTIAL PARTICIPATION/GUESTS:

2 Residents/guests were in attendance.

Representatives Chris Stone, and Dennis Cumbie from Loudoun County and Casey Knight from Timmons Group presented a proposal on a Stream Restoration Project that would include sections in Horse Pen Run. Loudoun County was seeking approval and support for the project. Bob King moved that the Board of Directors issue a letter of support for the HPR Stream Restoration Project and authorize the President to sign any necessary paperwork, contingent upon approval by the attorney. Jennifer Michael

seconded the motion. The motion passed unanimously.

GENERAL BUSINESS:

OLD BUSINESS:

None

NEW BUSINESS:

INFORMATION/DISCUSSION ITEMS:

Community Manager updated the Board on Air BnB, CondoCerts, and Fall Fest Donations.

MANAGEMENT REPORTS:

Project List

EXECUTIVE SESSION:

None

ADJOURN:

Bob King moved to adjourn the meeting. Jennifer Michael seconded the motion. Motion carried unanimously. The meeting adjourned at 7:37 PM.

COMMUNITY RELATIONS COMMITTEE MINUTES

Thursday, February 7, 2019

Parkway Meeting Room

46020 Algonkian Parkway

Call to order:

The meeting was called to order at 6:40 P.M. at the Parkway meeting room, by David Barrie, Chairperson.

Attendance:

In attendance were: Elizabeth Moran, Pat Bour, Judy Smith, John Fernandes, David Barrie and Loretta deLamare (PMP). Absent were: Dana Cizmadia, Amy Cornwell, Amanda Boone and Eva Mendoza.

General Action Items:

Resident Participation- No residents present

OLD BUSINESS:

Winter Celebration Recap:

Loretta thanked the CRC and NAC volunteers for their assistance in the event and the Holiday Decoration contest.

Donation:

Loretta reported that we had received Republic Services donation for the 2018 Fall Fest.

NEW BUSINESS

2019 Proposed Event Calendar:

The Committee reviewed, discussed and finalized the list of events for 2019.

Fall Fest Prep:

Wagon Ride- Loretta will contact the vendor to establish a contract. Pony Ride –Loretta will contact the vendor to establish a contract

Other Discussion items:

Concerts:

Discussion to review and contact previous bands for the Concerts and to have a rain date as a back-up for weather issues.

HHDC Motion:

Judy Smith moved to discontinue the Halloween and Christmas Holiday House Decorating Contests. Pat Bour seconded the motion. Motion passed unanimously.

Adjournment:

The meeting was adjourned at 7:05 P.M. The next meeting will be held at Parkway meeting room on Thursday, March 7, 2019 at 6:30 P.M.

DESIGN REVIEW COMMITTEE MEETING MINUTES
January 14, 2019

The regular meeting of the Design Review Committee was called to order at 6:30pm on January 14, 2019 at the Parkway meeting room.

Present:

Rodney Collins, (Belmont), Lisa Viafore, (Foxfield), Will Vigil (Morven), Sarah Wertz (Oatlands), and Gustavo Rey (Welbourne). Others Present: Residents of 118 Hamilton Road Dave Barrie, BoD Liaison (Oatlands), Lisa Marnet, PMP

I. Approval of the November 14, 2019 meeting minutes:

Wertz moved to approve, Collins seconded, approved unanimously.

II. Approval of the 2019 DRC meeting schedule

III. General Information-

BoD appointed DRC Committee Members

Community	Address	Alteration	DRC Ruling
Belmont	15 Carrolton Rd	Porch Color Change	Approved 5-0
	6 Crisswell Ct	Fence	Denied: 5-0 Fence style does not match those for Single Family Homes
Foxfield	No Applications		
Morven	21 Aldridge Ct	Fence Color Change	Approved: 5-0 All fencing that belongs to the property be stained
	23 Aldridge Ct	Fence Color Change	Contingent Approval: 5-0 contingent on all Fencing of the property be stained to match the attached sample or the stain color listed. All fencing on the property should be the same color.
	11 Rutledge Ct.	Deck Privacy Screens	Approved 5-0
Oakridge	11 Rutledge Ct.	Entry Door Color Change	Approved 4-1
	10 Teasedale Ct	Fence	Approved 5-0
	1 Owens Ct	Walkway	Approved 5-0
Oatlands	37 Fenton Wood Dr.	Shed and Walkway	Denied: 5-0 Shed does not meet the Guidelines
	5 Ferguson Ct	Fence	Approved 5-0
	12 Jeremy Ct	Driveway Extension	Approved 4-1
	10 Whaley Ct	Deck Color Change	Approved 5-0

Rokeby	103 Minor Rd	Deck Color Change	Approved 5-0
Welbourne	32 Benton Ct	Shed Color Change	Denied: 5-0 does not match the Fence or adjacent structure.

Meeting Adjourned at 7:50pm

FACILITIES COMMITTEE MEETING MINUTES
February 11, 2019

1) CALL TO ORDER

- a) Meeting Called to Order at 7:05 PM.
- b) Attendees: Andrade-Salgado, Barrie, Borda, Bour, Brock, Francke, Stracka (PMP), Neelley (PMP)

2) COMMITTEE ADMINISTRATION

- a) Minutes of the November meeting were approved with 5 votes (one abstention).
- b) Don Brock appointed alternate chair; unanimous vote.

3) GUEST & RESIDENT PARTICIPATION

- a) None this period.

4) WAVES ISSUES

- a) None this period.

5) TITAN AND POOL ISSUES

- a) FAC reviewed suggestions for preseason requirement for Titan pools.
- b) FAC reviewed Titan’s sample Daily Work Check List.
- c) FAC confirmed that the 19th annual pool safety picnic will be held at the Lindenwood pool on May 18, 2019.

6) PROJECT LIST & BUDGET

- a) 2019 Project List reviewed. PMP was directed to add more detail to the line descriptions for future meetings.
- b) 2019 Budget reviewed.
- c) FAC discussed the results of the leak testing of the Parkway wading pool. Questions still remain about whether the leak is the result of improper winterization procedures; PMP to prepare RFP package for necessary repairs.
- d) Titan has recommended that the Parkway main pool needs to be re-whitecoated this year; PMP to prepare RFP for bids.

7) OLD BUSINESS

- a) A copy of the 2019 Spring pool repair list was reviewed; the task list will be reviewed at each meeting to ensure progress is being made.
- b) PMP has completed the installation of the combination locks on the cabinets in the Parkway kitchen; combinations were provided to the Waves and Women’s Club.
- c) FAC again discussed options for electrical box covers; PMP to purchase 1-2 containers (per Adriana’s recommendations) for pilot adaptation and installation. Committee will review installed samples at the next meeting.
- d) FAC reviewed sample handle and hinge options for the replacement shower doors in the women’s restrooms. PMP (Stracka) to continue to search for alternative locks and hinges to match the FAC’s requested specifications.
- e) PMP is contacting vendors to investigate the ongoing leaks around the dormers at the Cromwell pool; updates to be provided when available.

8) NEW BUSINESS

- a) FAC discussed the damaged drain on the pool fill water line at Cromwell, which resulted in an erroneous \$700+ water bill for the winter quarter. There were outstanding questions about what repairs are required and whether Loudoun Water bears any responsibility. PMP committed to providing

greater clarity on a more detailed description of the problem and on recommendations for repairs.

b) Discussed the temporary failure of the HVAC system in the meeting room side of the Parkway clubhouse and the efforts to adjust the heat flow in the kitchen ceiling vent (damper to be installed).

c) PMP reported on the ceiling damage resulting from a frozen water line previously above insulation at Parkway (over the snack bar), and the necessary repairs.

d) FAC members asked to review the draft 2019 Pool Rules and Regulations before the next meeting and submit suggested changes. M. Stracka will issue a revised draft incorporating M. Borda's submitted suggestions.

e) FAC members asked to review the draft 2019 Meeting room rental rules and regulations for suggested changes.

f) FAC discussed the impact of careless sledding on the fencing around the maintenance yard, and the advisability of posting warning signs for residents.

g) FAC reviewed a proposal from LTA Tennis Academy to provide tennis lessons in 2019. Based on the potential impact on residents' use of the tennis courts, the FAC recommends that we decline the proposal. PMP was also requested to send a copy of the last tennis agreement to the members for review.

h) PMP was directed to contact local HOA's to inquire if they use pool covers and if their use has shown any demonstrable returns on their investment. PMP to report results at the next meeting.

i) PMP was directed to prepare and publish the following articles in the next edition of the Courier:

- i) Sledding safety near the fence around the shop compound.
- ii) Being respectful of common area property (Vandalism at Little Free Library)
- iii) Notice of the availability of the Parkway Meeting Room for rentals.

9) INFORMATIONAL ITEMS

a) We are currently monitoring camera 2 at the Lindenwood pool as it appears there may be an intermittent failure of the camera. PMP was directed to buy a spare camera for the pools to hold if needed for replacement.

10) ADJOURN

a) Meeting adjourned at 9:24 PM.

b) Next FAC meeting scheduled for 7:00 PM, Thursday, March 14, 2019 at the Parkway meeting room.

FINANCE COMMITTEE MEETING MINUTES

January 15, 2019

Call to order

Bob King called to order the regular meeting of the Finance Committee at 7:00 PM in the Parkway Pool meeting room.

Members

Present: David Barrie, Roddy Dean, Jeff Kretsch, Sheryl Rader, Ash Dean, and Bob King – Chairman.

Absent: Robert Griesbach, Roni Hennessey.

Dane Sullivan. Catherine Neelley attended representing PMP.

The committee examined the December financial report, CountrySide investments, the aging report, status of accounts with balances over \$2000, and the status of payment plans.

PMP explained several yearend adjustments and the committee provided instruction to PMP on several changes that need to be made.

Roddy Dean nominated Roni Hennessey with a second from Jeff Kretsch to serve as the committee alternate chairperson. The motion passed unanimously.

The committee discussed a recent problem with ACH withdrawals of assessments that PMP promptly corrected.

Sheryl Rader moved to adjourn seconded by Ash Dean.

Meeting adjourned at 7:33 PM.

FINANCE COMMITTEE MEETING MINUTES

February 19, 2019

Call to order

Bob King called to order the regular meeting of the Finance Committee at 7:00 PM in the Proprietary meeting room.

Members

Members present: David Barrie, Roddy Dean, Jeff Kretsch, Sheryl Rader, Robert Griesbach, Roni Hennessey, and Bob King – Chairman. Absent: Ash Dean. Dane Sullivan. Catherine Neelley attended representing PMP.

The committee examined the January financial report, CountrySide investments, the aging report, status of accounts with balances over \$2000, and the status of payment plans.

Bob Griesbach moved with a second from Jeff Kretsch to invest the remaining funds in the Fidelity account once the CD matures into the Morgan Stanley account and close the Fidelity account. The motion passed unanimously.

Jeff Kretsch moved with a second from Bob Griesbach to invest the maturing CDs as recommended by Morgan Stanley. The motion passed unanimously.

The committee directed PMP to take several actions against certain accounts that are delinquent. PMP offered to reach out to some to offer payment plans, a move the committee agreed with.

Sheryl Rader moved to adjourn seconded by Roddy Dean. Meeting adjourned at 7:39 PM.

GROUNDS COMMITTEE MEETING MINUTES

November 14, 2018

Call To Order

Meeting Called to Order at 7:01 P.M.

Attendees:

David Barrie (Chair), Diane Blunt (Welbourne), Terri Hess (Foxfield), Ron McNulty (Morven), Barbara O'Connor (Belmont), Tim Shaw (Belmont-Alternate), Anne Steingass (Oatlands), Mike Stracka (PMP), Matt Hochstetler (BrightView)

Absent: Pamela McGraw,

Committee Administration:

Approval of the October Meeting Minutes. The Committee unanimously approved the October meeting minutes.

Resident and Guest Participation:

Continuing discussion and update regarding of the resident request to address a drainage concern behind 107 Wiltshire Court West and the proposal from Garner Engineering to complete a topographical survey of the area. The resident was not present. The Committee unanimously voted to accept the Gardner Engineering proposal of not to exceed \$3,2000.00 for this survey. Cost to be applied to the drainage reserve allowance GL 9556.

Update regarding the formation of a subcommittee to review the parking concerns in the Morven townhouse area. The resident was present. The Committee voted unanimously to approve the subcommittee. Jennifer Michael, chair of this subcommittee will send further information to be distributed to the Committee.

Discussion of a resident request to trim back a tree that is growing over their reserved parking spaces and roof of their house at 18 Huntley Court. The resident was not present. The Committee voted unanimously to deny the request and suggest the resident could trim the tree on his property.

Discussion of a resident’s request to trim back a common area tree that is rubbing against their house at 1 Alden Court. The resident was not present. The Committee voted unanimously to have BrightView remove both the Pine tree rubbing the house and an adjacent leaning white pine in 2018

Discussion with Richard Shivers, AAA Operations Manager regarding the routinely missed yard waste collections in certain areas of the community. A resident was present and discussed his concerns about this subject. There were three representatives from AAA (Republic Services). The Committee also expressed their issues. Mike from PMP will send a list of “L” streets to AAA, so they can focus on these areas during their pick up.

Discussion of a resident concern about erosion and standing water behind 34 Southhall Court. The resident was present. The Committee to directed PMP to obtain a quote from BrightView.

Bightview Items:

Discussion of items noted on the BrightView Landscape Report.

Discussion of the following BrightView Estimates:
Proposal 6769267 for \$890.00 to address the turf damage behind the Gazebo at Parkway. The Committee voted unanimously to accept the BrightView proposal. Cost to be applied to GL 6127.

Proposal 6781846 for \$395.00 to address the turf damage near 85 Bickel Court. The Committee voted unanimously to accept the BrightView proposal. Cost to be applied to GL 6127

PMP Report

Tree Removal/Trimming Items

Brightview has been onsite for a total of 3 additional day working to remove 7 trees.

We are still working with Brightview to address the stump list and have their crews grinding the many stumps in the common turf areas from the trees that were removed.

Common Area Ground Maintenance Items

Staff replaced 0 sections of rotted split rail fencing, 1 damaged or rotted street sign posts and 0 damaged fire lane posts this period.

Staff replaced the two faded one way do not enter signs on Vandercastel.

Accident Related Items :None this period.

2018 Proforma was review. We are currently under budget.

2018 Project List

OLD BUSINESS

Discussion of the tabled item from last month regarding the recommendations received from Loudoun County regarding the dry storm water management area between Berkeley Court and 777. The Committee directed PMP to “clean up” this area.

Discussion of the committee’s recommendations regarding any stipulations that should be included with the renewal of the Land Services agreement with BrightView. The Committee discussed the recommendation and added one item to this list. Mike to ensure these recommendations are included in the Contract.

NEW BUSINESS

None this period

INFORMATIONAL ITEMS

Mikala Gantz completed the installation of the Little Free Library Silver Award Project in front of the Parkway Pool clubhouse.

David thanked the Committee for all their work and participation in the Grounds Committee for 2018.

All current members indicated they will return to the Grounds Committee in 2019

ADJOURN

Meeting Adjourned at 8:45 P.M.

Next regular meeting is tentatively scheduled for 7:00 PM, Wednesday, February 20, 2019 at the Parkway Meeting Room.

**GROUNDSS COMMITTEE MEETING MINUTES
FEBRUARY 21, 2019**

1) CALL TO ORDER

- a) Meeting Called to Order at 7:01 P.M.
- b) Attendees: Jennifer Michael (Chair), David Barrie (Former Chair), Pamela McGraw (Oakridge), Ron McNulty (Morven), Tim Shaw (Belmont- Alternate), Anne Steingass (Oatlands), Mike Stracka (PMP)
- c) Absent: Barbara O’Connor, Diane Blunt and Terri Hess. Matt Hochstetler was unable to attend due to a previous commitment.

2) COMMITTEE ADMINISTRATION

- a) Approval of the November Meeting Minutes. The Committee voted 4 Yes 0 No and 1 Abstain.
- b) David introduce Jenn to the Committee, as the Chairperson. Introductions were exchanged.
- c) Election and assignment of an alternate committee chairperson The Committee voted unanimously for David Barrie as alternate committee chairperson.

3) RESIDENT & GUEST PARTICIPATION

- a) Report of the Morven parking subcommittee activities and discussions. The Committee heard from Jenn (chair of this subcommittee) that the responses were very favorable in support of this parking subcommittee.
- b) Discussion of a resident request to review options to address traffic calming along Rutherford Circle. The resident presented her information and a request for the Committee to support this traffic calming idea. The Committee voted unanimously to recommend the BOD support sending a letter to the Lo Co Transportation Department supporting this measure during their meeting on February 27, 2019.
- c) Discussion of a resident request to review drainage concerns behind the property at 5 Lipscomb Court. The resident was present and made a presentation to the Committee. The Committee discussed this concern and directed PMP to engage BrightView to review and provide their suggestions at the next Committee meeting.
- d) Discussion of a request from LCPS regarding the installation of sidewalks and trails to support their “Safe Routes” initiative for pedestrian access to the CountrySide Elementary School. The Committee reviewed this request and expressed no concerns. It will be reviewed again at the next BOD, on March 6, 2019.
- e) Discussion of a resident request to limb up a common area tree adjacent to their property at 7 Webley Court. The resident was not present. The Committee directed PMP to have BrightView review the tree and

recommend an action at the next Committee meeting.

f) Discussion of a resident concern about the sidewalk in front of 59 Benton Court. The resident was not present. The Committee voted unanimously to have this work done during the summer in conjunction with other planned concrete work which will result in a significantly reduced cost.

4) BRIGHTVIEW ITEMS

- a) Discussion of items noted on the BrightView Landscape Report. The report was discussed.
- b) Review and discussion of the BrightView progress regarding the landscaping improvements in the neighborhood entrance sign areas. The Committee reviewed and directed PMP to talk to Brightview and ensure the commitments of the designer (Charles) are enforced by Matt. The Committee will insist that all the Brightview commitments must be done in March, weather permitting.

5) PMP REPORT

- a) Tree Removal/Trimming Items
 - i) Brightview has been onsite for a total of 3 days working to remove 7 trees.
- b) Common Area Ground Maintenance Items
 - i) Staff are currently working to remove numerous areas of graffiti recently identified in the common areas.
 - ii) Staff replaced 3 sections of rotted split rail fencing, 1 damaged or rotted street sign posts and 0 damaged fire lane posts this period.
- c) Accident Related Items
 - i) None this period.
- d) 2019 Budget- The budget was reviewed.
- e) 2019 Draft Project List—The project list was reviewed.

6) OLD BUSINESS

- a) None this period

7) NEW BUSINESS

- a) Discussion of the \$5,100.00 estimate from Gardner Engineering to complete the core samples and engineering documents for the Phase 4 2019 street repairs (Fairmont Court, Asbury Way and Southall Court). Cost to be applied to reserve GL 9554. The Committee voted 4 (for) and 1 (against) recommending the BoD approve this expense.
- b) Discussion of the \$2,044.00 estimate from Allegra to replace the damaged Oakridge neighborhood entrance sign at Christopher Lane. (We are working to determine if the damage was caused by a Dominion Power subcontractor to see if we can recover some/all of the replacement cost). The Committee voted unanimously to approve this expense. Cost to be applied to reserve GL 9567. PMP was directed to continue discussion with Dominion Power to obtain reimbursement funds.

8) INFORMATIONAL ITEMS

- a) Attached is an updated list of recyclable items collected by AAA. We have updated our Courier and CS Website to reflect the updated list.

9) ADJOURN

- a) Meeting Adjourned at 8:31P.M.
- b) Next regular meeting is scheduled for 7:00 PM, Wednesday, March 20, 2019 at the Parkway Meeting Room.

HORSEPEN RUN COMMITTEE
MEETING MINUTES
February 13, 2019

The first meeting of the HPR Committee was held at the Parkway meeting room, on Wednesday, February 13, 2019.

Meeting was called to order at 7:03 P.M.

In attendance:

Carlos Garcia, Rob Heckman, David Barrie, Benu Bhargava, Robert Giesbach, Steve Le Hew, and Aaron Emery, and Catherine Neelley (PMP).
Absent: Debi Holbrook and Tony Palm
Resident participation- No residents present

Old Business:

Repair the River Bridge:

There was a long discussion about the Bridge. It is projected for late May. Bob presented his design for the bridge. He will define the materials and cost for his design, at the next meeting. This will be a major project and will require Bobby and Carlos from PMP, several Volunteers, the Kuboda, the Tractor and perhaps, the Trekker. This may be a two day project. Final decisions to be made at the next meeting.

Add Gravel to HPR Road:

Will find out the cost from Mike (PMP) for smaller gravel to fill in the “dips” of the HPR road. This project is for Aug/Sept of this year.

Re-ribbon the Trails-:

Sometime in April or May, when the trails are not muddy.

Paint the Benches, Picnic Tables and Message Board:

Projected to be done in April or May--will need to power wash, prior to wood staining. Steve suggested ultra violet stain.

Put in Another Gate:

Mike (PMP) to measure and advise, if we can move the existing gate further down near the message board and put the chain on the existing entrance area. There were also suggestions about other measures to prevent unauthorized vehicles from going into and destroying HPR grass.

Cut Branches/trees on the Trails:

Sometime in April or May, when the trails are not muddy.

Work date for March:

Nothing scheduled for March.

Discussion Items:

The Committee decided they want any available mulch, from Brightview. The mulch should be placed down at the Picnic area and the “pathway” going to the stream crossing.

We may have another Volunteer for HPR Committee- David to advise.

Steve suggested we purchase a small Bush Hog attachment, to be pulled by the Tractor. Mike to advise the cost.

David told the Committee that the BOD had approved the Stream Restoration project. It will be 18 months or more, before the actual work is started.

David presented a list of discussion items involving the purchase of a vehicle for HPR activity, which require review and decisions, prior to the purchase. A one seat and larger bed vehicle or a two seat and a smaller bed vehicle. A new 2019 or a leftover new 2018 or a used vehicle. Usage- HPR used approximately six months of the year= April thru Oct- total of 12 times in this period. PMP uses approximately six months of the year=Nov to April- total of 10 times in this period Purchasing a vehicle that could be used by both HPR and PMP--would require on equipment to be purchased. No funds for 2019 could be in the 2020 budget. Steve and Rob volunteered to check out dealers and advise their findings.

The Committee requested the following information from Catherine- Do we have a post digger that can attach to the Tractor? What is the current “reserve” for a HPR vehicle ?

The meeting was adjourned at 8:09 P.M.

The next meeting of the HPR Committee will be held on Wednesday, March 13 at the Parkway meeting room.

NEIGHBORHOOD ADVISORY COUNCIL
MEETING MINUTES
JANUARY 8, 2019

Members in attendance:

- Belmont: Barb O'Connor, Tim Shaw, Inge Nystrom and Louis Kaiser
 - Foxfield: Sean Mascara
 - Morven: Brenda Koontz
 - Oakridge: Brynn Hunt and Traci Medlock
 - Oatlands: Selena McLean Hudson, Courtney Hasbrouck, Jonathan Chwirut, and Kimberly Roth
 - Rokeby: Jim Krips, Pat Bour, Diane Bohn, and Denise Moldover
 - Welbourne: Diane Blunt and Fredrik Wallin
 - Others in attendance: Lisa Marnet, PMP
- Tim Shaw called the meeting to order at 7:17pm

Approval of the November 13, 2018 meeting minutes

Bour moved to approve, O'Connor seconded. Approved unanimously.

General Information – BoD elected 2019 NAC members

NAC Appointments to 2019 "Standing Committees"

Approved as amended

General Information – 2019 NAC Meeting schedule

Standing Committee Reports

Review of Neighborhood Applications

BELMONT

Approval of the November 13, 2018 meeting minutes

Approved

General Information- BoD elected NAC Members 2019

No report given

NAC appointments to "Standing Committees"

Approve

Standing Committee Reports:

None to report

Review of Neighborhood applications

2 reviewed

FOXFIELD

Approval of the November 13, 2018 meeting minutes

Approved

General Information- BoD elected NAC Members 2019

Correction of David Torres in NAC to Morven

NAC appointments to "Standing Committees"

Vote for appointments, approved

Standing Committee Reports:

CRC calendar not set, no Grounds report given. No other committee reports to date.

Review of Neighborhood applications

No applications this month

MORVEN

Approval of the November 13, 2018 meeting minutes

Approved

General Information- BoD elected NAC Members 2019

Approved as amended

NAC appointments to "Standing Committees"

Approved as amended

Standing Committee Reports:

No other committees have met in 2019. CRC- asked for ideas.

Grounds- under budget and up to date on projects

Review of Neighborhood applications

5 approved applications

OAKRIDGE

Approval of the November 13, 2018 meeting minutes

Approved

General Information- BoD elected NAC Members 2019

Approved

NAC appointments to "Standing Committees"

Approved

Standing Committee Reports:

Grounds- under budget. CRC- no reports

Review of Neighborhood applications

Approved one application

OATLANDS

Approval of the November 13, 2018 meeting minutes

Approved

General Information- BoD elected NAC Members 2019

All appears to be correct

NAC appointments to "Standing Committees"

All appears to be correct

Standing Committee Reports:

No updates. No committee meetings in December

Review of Neighborhood applications

92034-010219: Denied due to size. Lisa will send application &

prior application to DRC

76431-010319: Approved

90614-121218: Approved

118836-010219: Approved lower deck stain

ROKEBY

Approval of the November 13, 2018 meeting minutes

Approved as written

General Information- BoD elected NAC Members 2019

Approved as amended

NAC appointments to "Standing Committees"

Approved as amended

Standing Committee Reports:

No reports given. To date, no standing committees have met in 2019

Review of Neighborhood applications

1 application reviewed and approved

WELBOURNE

Approval of the November 13, 2018 meeting minutes

Approved

General Information- BoD elected NAC Members 2019

Correction made (David Torres belongs with Morven, not Welbourne)

NAC appointments to "Standing Committees"

Corrections made: Belmont rep for Facilities will be Maria Borda (at large). Oakridge rep for Grounds will be Pam McGraw (Dom Maio moved)

Standing Committee Reports:

None given – No meetings yet this month

Review of Neighborhood applications

Welbourne reviewed one application, which is a violation for a color change on a shed. The color was denied.

Meeting adjourned at 8:05pm

Neighborhood Services

The Proprietary, its members, and/or Board of Directors do not recommend or endorse any person on this list. Use of any person on this list is at the sole discretion of the resident. If you or your child would like to register to be on the services list, please email Loretta deLamare at lorettad.cside@pmpbiz.com to get a copy of the registration form.

SERVICE	LOCATION	AVAILABILITY	NAME	PHONE	AGE
Babysitting	All	Days	Roxana Jahnsen	571-434-8127	Adult
Babysitting	All	Weekend/Evening/ Summer/Holiday	Emma Meehan	703-625-4155	13
Babysitting	All	Wednesdays/Evenings/ Weekends	Jacqueline Taylor	540-860-0874	Adult
Babysitting	All	Weekend/Summer/ Holidays	Becky Work	571-342-0138	13
Babysitting/Pets	All	Anytime	Madison Bakatsias	703-400-5416	15
Babysitting/Pets	All	Anytime	Paige Bakatsias	703-655-2473	17
Pets	All	Weekend/Summer/ Holiday	Hannah Cuasay	703-725-1226	12
Pets	All	Weekend/Evening/ Summer/Holiday	Natalie Aponte	570-926-3608	Adult
Pets	All	Anytime	Julianne McNulty	703-203-9825	Adult
Pets	All	Weekend/Evening/ Summer/Holiday	Sean Meehan	703-577-1662	18
Yard Work/Snow	All	Weekends/Evening	Zack Daughtry	571-277-6820	16
Yard Work/Pets	All	Weekends/Evenings/ Summer	Shumaker Brothers (Jack, Sam, Ben)	571-434-8682	16,14 12



Selling your home?

WHAT YOU NEED TO KNOW

You will need to purchase a POA package.

Virginia Property Owner's Act (Contract disclosure statement; right of cancellation).

A. Subject to the provisions of Article 2 of 55-509, a person selling a lot shall disclose in the contract that (i) the lot is located within a development which is subject to the Virginia Property Owner's Association Act; (ii) the Act requires the seller to obtain from the property owners' association an association disclosure packet and provide it to the purchaser.....

When the Proprietary receives an order for a POA packet it initiates a physical inspection of the entire property. The inspection of exterior maintenance items includes peeling paint, algae on siding, broken window seals, wood rot, fences in need of repair, etc.

In addition, exterior modifications/enhancements are noted and checked for approval. If you haven't done so already, please ensure that you have submitted an application for those exterior modifications. An application with a violation disclosed upon a POA inspection may request a "non-standard rush review" (less than 15 days). There will be a fee of \$25.00 for this out-of-cycle, expedited review. This fee is not a commitment for approval.

Selling a home can be stressful enough so ensuring the exterior of your home is in tip top shape and you have applied for and been approved for any exterior modifications before you list will make the selling process much smoother.

NEW!

CountrySide and PMP have partnered with CondoCerts to provide user-friendly POA document delivery to the homeowner. You can track your package's progress and receive documents electronically or get a paper copy. Payment can be made at the time of order or taken out at closing. Prices vary.

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Go to pmprent.condocerts.com to order. Simply register, place your order and your documents will be processed.

Questions?? Call Loretta deLamare at CountrySide Proprietary for more informaton. (703)430-0715.

WESTWICK CT VILLAS: Please contact the Proprietary office for information.



Advertisements

Advertising Rates Per Issue: the CountrySide Board of Directors has adopted the following Advertising Policy for the CountrySide Courier. Annual and Semi-Annual contracts are available for display advertising with monthly billing. Two months MUST be paid at signing; remaining months of contract will be billed monthly. For those advertisers who do not have a signed contract, payment is required at the time of submittal. There is a \$25 fee for any and all returned checks.

Display Advertising: (Effective March 1, 2014)

Full Page	7-3/4" wide x 9-3/4" tall	\$300.00
Half Vertical	3-3/4" wide x 9-3/4" tall	\$200.00
Half Horizontal	7-3/4" wide x 4-3/4" tall	\$200.00
Quarter Page	3-3/4" wide x 4-3/4" tall	\$125.00
Business card (1/8)	3-1/2" wide x 2" tall	\$75.00

Classified Advertising: \$10 for the first 40 words, and 25 cents for each word thereafter. Payment in full must accompany all classified submittals.

The CountrySide Proprietary, its members, and/or Board of Directors do not recommend or endorse any advertiser.

The CountrySide Proprietary reserves the right to decline any advertisement for any reason it deems appropriate.

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Email: Lori@LoriChristCPA.com

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NMLS #411458



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March 2019

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	BoD Meeting* 7pm (Parkway)	CRC Meeting 6:30pm (CS Office)	8	9
10 Daylight Saving Time Begins	11	12 NAC Meeting* 7:15pm (Parkway)	13 HPRN Meeting* 7:00pm (Parkway)	14 FAC Meeting* 7:00pm (Parkway)	15	16
17 St. Patricks Day	18	19 FIN Meeting* 7pm (CS Office)	20 GRND Meeting* 7:00pm (Parkway)	21	22	23
24 31	25 DRC Meeting* 6:30pm (Parkway)	26	27 BoD Meeting* 7pm (Parkway)	28	29	30

April 2019

SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	BoD Meeting* 7pm (Parkway)	CRC Meeting 6:30pm (CS Office)	5	6
7	8	9 NAC Meeting* 7:15pm (Parkway)	10 HPR Meeting* 7:00pm (Parkway)	11 FAC Meeting* 7:00pm (Parkway)	12	13 Spring Fling 1-3pm
14	15	16 FIN Meeting 7pm (CS Office)	17 GRNDS Meeting* 7:00pm (Parkway)	18	19	20
21 Easter	22 DRC Meeting* 6:30pm (Parkway)	23	24 BoD Meeting* 7pm (Parkway)	25	26	27 Spring Clean-Up 10am-12pm
28	29	30				