



**COUNTRYSIDE PROPRIETARY
GROUNDS COMMITTEE AGENDA
February 20, 2019**

1) CALL TO ORDER

- a) Meeting Called to Order at _____.
- b) Attendees:

2) COMMITTEE ADMINISTRATION

- a) Approval of the November Meeting Minutes.
- b) Election and assignment of an alternate committee chairperson

3) RESIDENT & GUEST PARTICIPATION

- a) Report of the Morven parking subcommittee activities and discussions.
- b) Discussion of a resident request to review options to address traffic safety along Rutherford Circle.
- c) Discussion of a resident request to review drainage concerns behind the property at 5 Lipscomb Court.
- d) Discussion of a request from LCPS regarding the installation of sidewalks and trails to support their "Safe Routes" initiative for pedestrian access to the CountrySide Elementary School.
- e) Discussion of a resident request to limb up a common area tree adjacent to their property at 7 Webley Court.
- f) Discussion of a resident concern about the sidewalk in front of 59 Benton Court.

4) BRIGHTVIEW ITEMS

- a) Discussion of items noted on the BrightView Landscape Report.
- b) Review and discussion of the BrightView progress regarding the landscaping improvements in the neighborhood entrance sign areas.

5) PMP REPORT

- a) Tree Removal/Trimming Items
 - i) Brightview has been onsite for a total of 3 days working to remove 7 trees.
- b) Common Area Ground Maintenance Items

- i) Staff are currently working to remove numerous areas of graffiti recently identified in the common areas.
- ii) Staff replaced 3 sections of rotted split rail fencing, 1 damaged or rotted street sign posts and 0 damaged fire lane posts this period.
- c) Accident Related Items
 - i) None this period.
- d) 2019 Budget
- e) 2019 Draft Project List

6) OLD BUSINESS

- a) None this period

7) NEW BUSINESS

- a) Discussion of the \$5,100.00 estimate from Gardner Engineering to complete the core samples and engineering documents for the Phase 4 2019 street repairs (Fairmont Court, Asbury Way and Southall Court). Cost to be applied to GL 9554.
- b) Discussion of the \$2,044.00 estimate from Allegra to replace the damaged Oakridge neighborhood entrance sign at Christopher Lane. (We are working to determine if the damage was caused by a Dominion Power subcontractor to see if we can recover some/all of the replacement cost). Cost to be applied to GL 6055.

8) INFORMATIONAL ITEMS

- a) Attached is an updated list of recyclable items collected by AAA. We have updated our Courier and CS Website to reflect the updated list.

9) ADJOURN

- a) Meeting Adjourned at _____.
- b) Next regular meeting is tentatively scheduled for 7:00 PM, **Wednesday, March 20, 2019** at the **Parkway Meeting Room**.