

COUNTRYSIDE PROPRIETARY
FACILITIES COMMITTEE MEETING MINUTES
February 11, 2019

1) CALL TO ORDER

- a) Meeting Called to Order at 7:05 PM.
- b) Attendees: Andrade-Salgado, Barrie, Borda, Bour, Brock, Francke, Stracka (PMP), Neelley (PMP)

2) COMMITTEE ADMINISTRATION

- a) Minutes of the November meeting were approved with 5 votes (one abstention).
- b) Don Brock appointed alternate chair; unanimous vote.

3) GUEST & RESIDENT PARTICIPATION

- a) None this period.

4) WAVES ISSUES

- a) None this period.

5) TITAN AND POOL ISSUES

- a) FAC reviewed suggestions for preseason requirement for Titan pools.
- b) FAC reviewed Titan's sample Daily Work Check List.
- c) FAC confirmed that the 19th annual pool safety picnic will be held at the Lindenwood pool on May 18, 2019.

6) PROJECT LIST & BUDGET

- a) 2019 Project List reviewed. PMP was directed to add more detail to the line descriptions for future meetings.
- b) 2019 Budget reviewed.
- c) FAC discussed the results of the leak testing of the Parkway wading pool. Questions still remain about whether the leak is the result of improper winterization procedures; PMP to prepare RFP package for necessary repairs.
- d) Titan has recommended that the Parkway main pool needs to be re-whitecoated this year; PMP to prepare RFP for bids.

7) OLD BUSINESS

- a) A copy of the 2019 spring pool repair list was reviewed; the task list will be reviewed at each meeting to ensure progress is being made.
- b) PMP has completed the installation of the combination locks on the cabinets in the Parkway kitchen; combinations were provided to the Waves and Women's Club.
- c) FAC again discussed options for electrical box covers; PMP to purchase 1-2 containers (per Adriana's recommendations) for pilot adaptation and installation. Committee will review installed samples at the next meeting.

- d) FAC reviewed sample handle and hinge options for the replacement shower doors in the women's restrooms. PMP (Stracka) to continue to search for alternative locks and hinges to match the FAC's requested specifications.
- e) PMP is contacting vendors to investigate the ongoing leaks around the dormers at the Cromwell pool; updates to be provided when available.

8) NEW BUSINESS

- a) FAC discussed the damaged drain on the pool fill water line at Cromwell, which resulted in an erroneous \$700+ water bill for the winter quarter. There were outstanding questions about what repairs are required and whether Loudoun Water bears any responsibility. PMP committed to providing greater clarity on a more detailed description of the problem and on recommendations for repairs.
- b) Discussed the temporary failure of the HVAC system in the meeting room side of the Parkway clubhouse and the efforts to adjust the heat flow in the kitchen ceiling vent (damper to be installed).
- c) PMP reported on the ceiling damage resulting from a frozen water line previously above insulation at Parkway (over the snack bar), and the necessary repairs.
- d) FAC members asked to review the draft 2019 Pool Rules and Regulations before the next meeting and submit suggested changes. M. Stracka will issue a revised draft incorporating M. Borda's submitted suggestions.
- e) FAC members asked to review the draft 2019 Meeting room rental rules and regulations for suggested changes.
- f) FAC discussed the impact of careless sledding on the fencing around the maintenance yard, and the advisability of posting warning signs for residents.
- g) FAC reviewed a proposal from LTA Tennis Academy to provide tennis lessons in 2019. Based on the potential impact on residents' use of the tennis courts, the FAC recommends that we decline the proposal. PMP was also requested to send a copy of the last tennis agreement to the members for review.
- h) PMP was directed to contact local HOA's to inquire if they use pool covers and if their use has shown any demonstrable returns on their investment. PMP to report results at the next meeting.
- i) PMP was directed to prepare and publish the following articles in the next edition of the Courier:
 - i) Sledding safety near the fence around the shop compound.
 - ii) Being respectful of common area property (Vandalism at Little Free Library)
 - iii) Notice of the availability of the Parkway Meeting Room for rentals.

9) INFORMATIONAL ITEMS

- a) We are currently monitoring camera 2 at the Lindenwood pool as it appears there may be an intermittent failure of the camera. PMP was directed to buy a spare camera for the pools to hold if needed for replacement.

10) ADJOURN

- a) Meeting adjourned at 9:24 PM.
- b) Next FAC meeting scheduled for 7:00 PM, Thursday, **March 14, 2019** at the **Parkway meeting room.**