



**COUNTRYSIDE PROPRIETARY
GROUNDS COMMITTEE AGENDA
September 19, 2018**

1) CALL TO ORDER

- a) Meeting Called to Order at _____.
- b) Attendees: David Barrie (Chair), Diane Blunt (Welbourne), Terri Hess (Foxfield), Pamela McGraw (Oakridge), Ron McNulty (Morven), Barbara O'Connor (Belmont), Tim Shaw (Belmont- Alternate), Anne Steingass (Oatlands), Mike Stracka (PMP), Matt Hochstetler (BrightView)

2) COMMITTEE ADMINISTRATION

- a) Approval of the August Meeting Minutes. **Attachment 2a**

3) RESIDENT & GUEST PARTICIPATION

- a) None this period

4) BRIGHTVIEW ITEMS

- a) Discussion of items noted on the BrightView Landscape Report. **Attachment 4a**
- b) Discussion of Pamela and Barb's recommendations regarding the plantings at the community entrance sign locations. **Attachment 4c**
- c) Discussion of the following proposals from Brightview:
 - i) Proposal 6673864 for \$18,255.00 for the fall turf aeration. **Attachment 4di**
 - ii) Proposal 6673862 for \$15,000.00 for the annual turf lime application. **Attachment 4dii**
 - iii) Proposal 6673866 for \$6,790.00 for the fall turf overseeding. **Attachment 4diii**
 - iv)
- d) Discussion of the soil test report. **Attachment 4e**

5) PMP REPORT

- a) Tree Removal/Trimming Items
 - i) Brightview has been onsite for a total of 3 additional day working to remove 14 trees.
 - ii) We are still working with Brightview to address the stump list and have their crews grinding the many stumps in the common turf areas from the trees that were removed.
- b) Common Area Ground Maintenance Items

i) Staff replaced 4 sections of rotted split rail fencing, 0 damaged or rotted street sign posts and 1 damaged fire lane posts this period.

c) Accident Related Items

i) There were 2 damaged pear trees noticed in the median between Minor Road and Carrolton Road. No police reports were filed for this period and we will need to ask Brightview to provide estimates to restore the damage from these damaged trees.

d) 2018 Proforma

Attachment 5d

e) 2018 Project List

Attachment 5e

6) OLD BUSINESS

a) Discussion of the bids received for the RFP's for the Land, Snow and Tree Removal services.

b) Discussion of the recommendations received from Loudoun County regarding the dry storm water management area between Berkeley Court and 777.

c)

7) NEW BUSINESS

a) Discussion of the 2019 budget project submittals from members and residents. **Attachment 7a**

8) INFORMATIONAL ITEMS

a) None this period.

9) ADJOURN

a) Meeting Adjourned at _____.

b) Next regular meeting is tentatively scheduled for 7:00 PM, **Wednesday, October 17, 2018** at the **Parkway Meeting Room**.