

COUNTRYSIDE PROPRIETARY
FACILITIES COMMITTEE MEETING MINUTES
September 20, 2018

1) CALL TO ORDER

- a) Meeting Called to Order at 7:02 PM.
- b) Attendees: Andrade-Salgado, Barrie, Borda, Brock, Francke, Cooper (PMP)
- c) Absent: Bour, Stracka (PMP), Petrin (Titan)

2) COMMITTEE ADMINISTRATION

- a) Minutes of the August meeting approved unanimously.

3) GUEST & RESIDENT PARTICIPATION

- a) The FAC voted unanimously to approve a request from Boy Scout Pack 956 Den 5 to use the Parkway Meeting room for their meetings over the upcoming season. **Note:** The Parkway Meeting Room agreement form needs to be corrected to update the standard “end date” to July 31, 2019, rather than 2018.
- b) Maria Borda suggested we ask the Boy Scouts to spruce up the landscaping around the gazebo at Parkway (since they originally provided the plantings), as part of the “quid pro quo” for allowing use of the Parkway Meeting Room.
- c) Donna Cooper/PMP will ask Grounds to look at the plantings around Parkway in general for any required maintenance.
- d) Guest Participation – no guests present

4) WAVES ISSUES

- a) None this period.

5) TITAN ISSUES

- a) No Titan representative present, due to the rescheduling of this meeting.
- b) Titan still owes us copies of any “Check Lists” they have developed for use in daily pool operations, so FAC can review and amend as needed.
- c) We will need to follow up with Titan for a report on end of year operations and any findings or recommendations upon closing each pool.
- d) FAC agreed that no lifeguard bonuses will be awarded for 2018, given this season’s performance issues and the fact that there were no nominations submitted by Titan.
- e) FAC agreed on Friday, October 12, 2018 for the post-season pool inspections. FAC members who are able to participate will meet at Cromwell Pool at 5:30 PM.

6) PROJECT LIST & BUDGET

- a) 2018 Project List reviewed.
- b) Budget Proforma reviewed.
- c) Parkway wading pool has a leak in the underground piping. Titan has submitted bids for both detection of the leak and for overall replacement of the piping. FAC has requested that PMP prepare and submit an RFP package for replacement of the piping; based on the quotes received, we will decide whether leak detection is a cost-effective option. PMP to confirm that the wading pool piping was not replaced during the 2015 Parkway Pool renovation.
- d) Puritan completed the repairs to the Cromwell Wading Pool in August.
- e) The Board of Directors approved the award of the Lindenwood filter replacement to NVblu; NVblu agreed to provide a two-year warranty.

7) OLD BUSINESS

- a) PMP will provide an update on the Task List generated by the mid-season Pool Inspection (Item 7d in August Minutes).
- b) Action Item for PMP (Item 8b in August Minutes) to convey request to Waves and CountrySide Women's Club re: review of cabinet space and food storage guidelines.
- c) FAC members to suggest options for umbrella storage during and after pool season, to prevent damage to umbrellas.
- d) Electrical box cover options to be explored post-pool season.
- e) Doggie Swim Day was thoroughly enjoyed by a number of CountrySide canines!

8) NEW BUSINESS

- a) PMP to provide a detailed update on the operational status of the camera systems at all three pools. Need to confirm whether we need to budget for any replacement equipment at Cromwell and Lindenwood.
- b) Adriana will attempt to follow up with a resident who requested we install a pickleball court, as the resident may not be aware that we have such a court available.
- c) FAC reviewed the 2019 Budget project suggestions submitted by residents and FAC. FAC members to submit their votes to Donna Cooper after she distributes an updated spreadsheet.
- d) Donna Cooper to send draft RFP for the 2019 -2021 Pool Mgt Contract to P. Francke for review.

9) INFORMATIONAL ITEMS

- a) Informational copies of the 2018 Pool Rules and Regulations are available on Google Drive for review and comment before the February 14, 2019 FAC meeting.

10) ADJOURN

- a) Meeting Adjourned at 9:05 PM.
- b) Next FAC meeting scheduled for 7:00 PM, Thursday, **October 11, 2018** at the **Parkway meeting room.**