



**COUNTRYSIDE PROPRIETARY
FACILITIES COMMITTEE MEETING MINUTES
June 14, 2018**

1) CALL TO ORDER

- a) Meeting Called to Order at 7:02 PM.
- b) Attendees: Barrie, Borda, Bour, Brock, Francke, Powell, Stracka (PMP), Petrin (Titan), Brown (Titan), Freck (Waves)
- c) Absent: Andrade-Salgado

2) COMMITTEE ADMINISTRATION

- a) Minutes of May meeting – approved unanimously

3) GUEST & RESIDENT PARTICIPATION

- a) FAC members reviewed the size and location of the pilot Parkway shade sail; the committee agrees that larger sails should be considered for future purchases, depending on how this pilot sail is received this season. PMP (Stracka) confirmed plans to paint the shade sail support poles black to match the pool fence.
- b) FAC members unanimously confirmed the previous E-vote regarding CountrySide Elementary School's request to use the Lindenwood pool on June 11, 2018 for the 5th grade graduation party, and to waive usage fees.
- c) A June 9th incident at Lindenwood Pool was reviewed by the FAC, with input from Sally Buckley, Titan guard/witness. The FAC voted to suspend pool privileges for 1 week for each of the two residents cited in the incident report. Titan was reminded to submit ALL incident reports to PMP as soon as possible after write-up.

4) WAVES ISSUES

- a) Courtney Freck provided an update on swim lessons and swim team season preparations.
- b) We discussed several scheduling and housekeeping issues when Waves events are scheduled on the same nights as HOA committee events.
- c) Courtney reported a lack of Titan guards for several Waves events; Waves and Titan will coordinate on staffing and billing issues, and Waves will alert the FAC of any ongoing issues.

5) TITAN ISSUES

- a) Titan to confirm, in writing, its commitment to full-season staffing; Titan will provide the FAC with a list of all lifeguards hired to date, with pool schedule assignments.
- b) Titan to investigate, and report to FAC, on why no safety demonstrations were performed at the Pool Safety Picnic.
- c) The FAC requested that Titan speak to all CountrySide pool staff to review our pool policies and procedures, with retraining as required to address problem areas reported over the last several weeks. Particular areas of concern include:
 - i) CountrySide policy on accepting/issuing Amenities and Guest Passes; use of PMP List
 - ii) Need for detailed and thorough completion of incident reports, and for timely submission of all incident reports to PMP office
 - iii) Procedures for properly handling trash for timely collection
 - iv) Lap lane procedures (On demand and swim lessons)
 - v) Break Schedules
 - vi) Off duty guard recreation activities
- d) Titan to submit written recommendation on late-season pool operating hours (i.e., whether reduced hours are necessary after August 23rd, due to staffing issues).
- e) Titan to investigate, and respond to FAC, on whether it is feasible to have Titan staff close FunBrellas in the event of stormy weather.

6) PROJECT UPDATE

- a) Titan found and repaired a stuck hydrostat at the Parkway wading pool. However, it still appears the pool is still losing water and we are awaiting the results of the pressure test.
- b) Puritan expects to begin work on the Cromwell wading pool the week of June 25; target is to have the wading pool open by the 4th of July Holiday.

7) OLD BUSINESS

- a) None this period.

8) NEW BUSINESS

- a) An update on suggested covers for the electrical boxes around the pool perimeters was deferred to the July meeting.
- b) The FAC discussed several possible ways to adapt the issuance of amenities passes for children (ages 8-11 and over 12) to comply with new policy for unattended children at pools, including the possibility of grandfathering the

passes for those children under 12 who currently hold picture ID passes.
Further discussion is necessary, but was deferred to the July meeting.

9) INFORMATIONAL ITEMS

- a) Cascades Tennis will be discussing possible program extensions for 2019 with the Board of Directors.

10) ADJOURN

- a) Meeting Adjourned at 10:05 PM.
- b) Next FAC meeting scheduled for 7:00 PM, Thursday, **July 12, 2018** at the **Parkway meeting room.**