

GROUNDS COMMITTEE MEETING MINUTES  
June 20, 2018

1) CALL TO ORDER

- a) Meeting Called to Order at 7:00 P.M.
- b) Attendees: David Barrie (Chair), Diane Blunt (Welbourne), Terri Hess (Foxfield), Pamela McGraw (Oakridge), Ron McNulty (Morven), Tim Shaw (Belmont- Alternate), Anne Steingass (Oatlands), Mike Stracka (PMP), Matt Hochstetler (BrightView)
- c) Absent: Courtney McRae, Linda Montfort and Barbara O'Connor.

2) COMMITTEE ADMINISTRATION

- a) Approval of the May Meeting Minutes. The Committee unanimously approved the May meeting minutes.

3) RESIDENT & GUEST PARTICIPATION

- a) Discussion of an ongoing resident request to have bee's nests removed from the common area tree behind their property on Paxton Court. The resident did not attend the meeting. The Committee reviewed the PermaTreat report that indicated no signs of a nest.
- b) Discussion of a resident request to review the pond bank erosion behind their property on Carrollton Road. The resident did not attend the meeting. The Committee reviewed the request. The Committee questioned if the resident may have created the problem, by altering the common area. The consensus was that the resident submit his request in August, as a project for the 2019 budget process.
- c) Discussion of a resident request to remove a common area tree that is between two end unit townhouses that has roots that are approaching the foundations of their house on Chelmsford Court (266 & 270). The resident did not attend the meeting. After discussion of the request, the Committee voted 6 yes 1 no to remove the tree. Also, to notify the resident that the tree would not be replaced. Cost to be applied to GL 8571.
- d) 8:00 PM - Discussion of continuing resident concerns about parking along Paxton Court in Morven. Resident was present. The Committee agreed to the resident forming a Parking Committee for Morven. The Committee suggested that Ron McNulty had valuable historical information about parking in Morven and Ron indicated he would assist in this project.
- e) The resident requested painting the curb yellow on Paxton. PMP will send out postcards to the affected resident to gather their input and inviting them to the next Grounds meeting. The Committee will decide at the next Grounds meeting about this request.

4) BRIGHTVIEW ITEMS

- a) Discussion of items noted on the BrightView Landscape Report.
- b) Discussion of numerous and ongoing resident complaints about the timing and effectiveness of the mowing in all areas, but most specifically in Morven, Oatlands and the small common areas. There was a lengthy discussion about the cutting of the grass. Brightview acknowledged that due to the heavy and extended days of rain, their scheduled time frame for the cutting of grass had been delayed and caused extension of the schedule. Brightview reported they are now on the regular schedule of cutting grass.
- c) Discussion of the plantings at the Oakridge sign at Christopher Lane and options for the sign and or plantings. Pamela requested and Brightview agreed to remove the tall plantings and put them behind the Oakridge sign. She will send Mike her recommendations about what to plant in front of the sign.
- d) Confirmation of the upcoming scheduled events:
  - i) Status of deciduous tree trimming and limbing up to 7 feet clearance.
  - ii) Soil test to be completed in June

5) PMP REPORT

- a) Tree Removal/Trimming Items
  - i) Brightview has been onsite for a total of 3 additional days working to remove 6 additional trees that were downed or damaged by the windstorm of March 2, 2018. Tree crews also removed the trees in the parkway pool parking lot and this completes the clean-up of the damages from this storm.
  - ii) We are now working with Brightview to compile a stump list and to get their crews working on grinding the many stumps in the common turf areas from the trees that were removed.
- b) Common Area Ground Maintenance Items
  - i) Staff replaced 4 sections of rotted split rail fencing, 2 damaged or rotted street sign posts and 1 damaged fire lane posts this period.
- c) Accident Related Items
  - i) None this period
- d) 2018 Proforma- reviewed, currently under budget.
- e) 2018 Project List- reviewed- on schedule

6) OLD BUSINESS

- a) None this period.

7) NEW BUSINESS

- a) Copy of the draft Landcare, Snow removal and Tree Services bid RFP for member review and comment. Need feedback to PMP by noon on Friday, June 29.

8) INFORMATIONAL ITEMS

- a) None this period.

9) ADJOURN

- a) Meeting Adjourned at 8:19 P.M.
- b) Next regular meeting is tentatively scheduled for 7:00 PM, Wednesday, July 18, 2018 at the Parkway Meeting Room.