

**COUNTRYSIDE PROPRIETARY**  
**BOARD OF DIRECTORS MEETING**  
Parkway Meeting Room  
46020 Algonkian Parkway, Sterling, Virginia 20165  
Wednesday, May 23, 2018

**BOARD MEMBERS PRESENT:** Dave Barrie – Oatlands  
Robert King – Belmont  
Anne Steingass – Foxfield  
Rob Heckman – Morven  
Penelope Francke – Oakridge  
Kumar Sangaran - Rokeby

**BOARD MEMBERS ABSENT:** None

**OTHERS PRESENT:** Donna Cooper – PMP  
Loretta deLamare– PMP  
Lisa Marnet – PMP  
1 Resident

**CALL TO ORDER:**  
Dave Barrie called the meeting to order at 7:03PM.

**APPROVAL OF MEETING MINUTES:**  
Rob Heckman **moved that the Board of Directors approve as written the minutes of the Board of Directors Meeting May 2, 2018.** Bob King seconded the motion. Motion carried unanimously.

**RESIDENTIAL PARTICIPATION/GUESTS:** One Resident was in attendance. Item discussed: Amenities suspension.

**GENERAL BUSINESS:**

**A. OLD BUSINESS:**

**B. NEW BUSINESS:**

**2017 Audit:**

Bob King moved **that the Board of Directors accept the 2017 CountrySide Proprietary Annual Audit/Independent Auditors Report performed by Malvin Riggins & Co.** Rob Heckman seconded the motion. Motion passed unanimously.

**Removal of Amenities Privileges:**

Bob King **moved that the Board of Directors exercise the right of the Association, in accordance with the CountrySide Proprietary Governing Documents: “the right of the Association to suspend the voting rights and the rights to use of the common areas for any period during which any assessment remains unpaid and for any period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the Association.”** The suspensions shall be effective as of June 1, 2018 and shall apply until the following accounts have complied with maintenance requests and/or have no unpaid assessments. Kumar Sangaran seconded the motion. Motion passed unanimously.

**Removal of Amenities Privileges Account # 70229:**

Anne Steingass moved **that the Board of Directors wait until funds are received and violation cleared before amenities are restored.** Penny Francke amended the motion as follows: **The Board of Directors shall suspend amenities for Account #70229 until such time as the outstanding balance has been brought current and the outstanding 2017 Annual Inspection violation has been abated.** Rob Heckman seconded the motion as amended. Motion passed unanimously. One resident in attendance.

**ARCHITECTURAL ITEMS:**

**Minor Violations:**

Bob King moved if corrective action is not taken by June 1, 2018 for MINOR violations: the Board agrees "to suspend the voting rights and the rights to use of the common areas for any period during which any assessment remains unpaid and for a period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the association" effective June 1, 2018 and in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article IV, Section 1 (d). The Board may also exercise the right through its agents and employees, after Design Review Committee Resolution, to enter upon the lot and take such steps as may be necessary to remove or otherwise terminate or abate such violation and the cost thereof may be assessed against the lot upon which such violation occurred. A statement for the amount shall be rendered to the lot owner, at which time the assessment shall become due and payable, in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article VI, Section 1. Rob Heckman seconded the motion. Motion passed unanimously

**Major Violations:**

Anne Steingass moved if corrective action is not taken by June 1, 2018 for Major violations the Board agrees "to suspend the voting rights and the rights to use of the common areas for any period during which any assessment remains unpaid and for a period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the association" effective June 1, 2018, in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article IV, Section 1 (d). Additionally, if the violation is not corrected by August 1, 2018 our legal counsel may file for injunctive relief for the violation, and fees and charges, from the court in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article III, Section 3- Enforcement of Governing Documents. Bob King seconded the motion. Motion passed unanimously.

**2017 Annual Violations:**

Bob king moved if corrective action is not taken by June 1, 2018 for 2017 ANNUAL Inspection Violations: (see attached spreadsheet) the Board agrees "to suspend the voting rights and the rights to use of the common areas for any period during which any assessment remains unpaid and for a period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the association" effective June 1, 2018, in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article IV, Section 1 (d). Additionally, if the violation is not corrected by August 1, 2018 our legal counsel may file for injunctive relief for the violation, and fees and charges, from the court in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article III, Section 3-Enforcement of Governing Documents. Penny Francke seconded the motion. Motion passed unanimously.

**FACILITIES:**

**Algonkian Elementary School 5<sup>th</sup> Grade Party:**

Penny Francke moved that the Board of Directors waive the deposit and rental fees, and donate the cost of the lifeguards for the Algonkian Elementary School 5<sup>th</sup> Grade Pool Graduation party. The party is to be held at the Lindenwood Pool on Thursday, June 7, 2018 from 2 pm to 6 pm with a rain date of June 8, 2018, same times and location. The cost of lifeguards will be paid from GL 5315. Rob Heckman seconded the motion. Motion passed unanimously.

**FINANCE:**

**Standard Payment Plan:**

Bob King moved that the Board of Directors approve the attached payment plan for account #111035. This is a standard Payment Plan. Kumar Sangaran seconded the motion. Motion passed unanimously.

**GROUNDS:** None

**INFORMATION/DISCUSSION ITEMS:**

Eastern Loudoun Substation Quarterly Meeting:

Zoning changes for Gas Station Sites:

Cascades Tennis-Update:

**COMMITTEE REPORTS:**

Community Relations Committee	May 3, 2018
Design Review Committee	April 23, 2018
Facilities Committee	May 10, 2018
Finance Committee	
Grounds Committee	May 16, 2018
HPR	May 9-No quorum
Neighborhood Advisory Council	April 10, 2018

**MANAGEMENT REPORTS:**

Management Report  
Financial Reports  
Project List

**EXECUTIVE SESSION:** Bob King moved **that the Board of Directors enter into Executive Session.** Rob Heckman seconded the motion. Executive Session commenced at 7:05pm. Penny Francke moved **that the Board of Directors conclude Executive Session.** Rob Heckman seconded the motion. Executive Session ended at 7:15pm. One Resident in attendance.

**ADJOURN:**

Bob King **moved to adjourn the meeting.** Penny Francke seconded the motion. Motion carried unanimously. The meeting adjourned at 8:07pm.

Respectfully Submitted,

---

Loretta deLamare – Recording Secretary