

COUNTRYSIDE PROPRIETARY

TERMS OF REFERENCE RESOLUTION No. 216

AD HOC STREET LIGHT COMMITTEE

WHEREAS, Article III, Section 3 of the Declaration of Covenants and Restrictions of the CountrySide Proprietary grants the Board of Directors ("Board") all powers for the conduct of the affairs of The Proprietary in accordance with the Governing Documents; and

WHEREAS, the Board recognizes that a positive communications program relating to lighting and safety issues within CountrySide is essential to the success of The Proprietary and the health, safety and welfare of its members; and

WHEREAS, the Board wishes to establish an ad hoc committee to carry out the responsibilities specified below.

NOW THEREFORE, be it RESOLVED that the Ad Hoc Streetlight Committee be established, having the following terms of reference:

I. **RESPONSIBILITIES**

The primary responsibility of the Ad Hoc Streetlight Committee is to analyze information and data as an aid in determining members' support for streetlight implementation along CountrySide Boulevard and Algonkian Parkway within the CountrySide community; the scope of a streetlight project; the cost to complete the project; and recommendations as to funding the project, In fulfilling its responsibilities, the Ad Hoc Streetlight Committee shall perform the following:

- A. Analyze initial survey data regarding the opinion of Proprietary members concerning the need for streetlights within CountrySide, the scope of a possible streetlight project, and members' willingness to fund such a project.
- B. Prepare and present a recommendation to the Board as to whether The Proprietary should fund an engineering study and proposal by Virginia Power on streetlight implementation, The recommendation shall be due on or before November 1, 2000.
- C. Contingent on the Board authorizing the engineering study and proposal Referenced in Subparagraph B above, the Committee shall:
 - 1. Investigate and recommend to the Board the appropriate scope of a streetlight project.
 - 2. Investigate and make recommendations to the Board concerning fixture type and power source for such lighting.

3. Investigate and make recommendations to the Board concerning the cost of installing the lighting,
4. In conjunction with The Proprietary's Finance Committee, investigates and make recommendations to the Board concerning the most appropriate method of funding a streetlight project,

The Committee shall make the recommendations and reports in Subparagraph C above to the Board of Directors by a date to be determined by the Board.

II. **ORGANIZATION**

A. **Membership**

Membership in the Committee shall consist of the members who volunteered at the Town Meeting held on September 23, 2000, as well as any member who volunteers on or before the first meeting of the Committee,

1. It is the intent that each Neighborhood within CountrySide be, as much as possible, equally represented on the Committee.
2. Unless otherwise appointed by the Board, the Committee Chairman shall be a director appointed by the Board.
3. The Committee shall not exceed the number of members established under Paragraph II (A) above,

B. **Chairman**

1. The duties of the Chairman shall include but not be limited to the following:
 - a. Develop an outline for the Committee's goals and objectives
 - b. Assist in development of meeting agendas
 - c. Preside over meetings
 - d. Prepare monthly reports for submission to the Board
 - e. Prepare activity summary articles for publication in the CountrySide Courier

C. **Alternate Chairman**

At the first regular meeting of the Committee, members shall elect an alternate chairman to serve in the absence of, or at the request of the Chairman.

D. **Term**

The Committee shall serve until it has fulfilled its responsibilities or until it is terminated by vote of the Board, whichever shall first occur.

E. **Removal**

The unexcused absence of a committee member from three (3) consecutive regular meetings shall be deemed a resignation and such member shall thereafter be removed from the rolls of the Committee without the necessity of further vote. Any member may be removed from the Committee with cause by a majority vote of the remaining Committee members.

III. **OPERATION**

A. Meetings

Regular meeting dates shall be established at the first meeting of the Committee. Committee meetings shall be held at least monthly.

IV. **MODIFICATION/AMENDMENT**

The terms of reference in this Resolution may be amended or modified at any time by the Board.

THE COUNTRYSIDE PROPRIETARY, INC.

By: _____
Bruce Tulloch

Its: _____ President _____

Date: _____

ATTEST: _____
Lois Gallipo, Secretary