

Community Relations Committee minutes

1. Call to order: The first meeting of the CRC Committee was called to order, by David Barrie, at 6:37 P.M. The Meeting was held at the Proprietary Office on Thursday, February 4, 2016.

In attendance were Pat Bour, Elizabeth Moran, Judy Smith, David Barrie and Laura Roethlein, (PMP)

Absent: Amanda Jacks

2. General Action Items

A. Resident Participation & Presentations (2 min per resident)-No residents present.

B. Old Business- No old business

C. New Business

Discussion Items

- Elect Amanda Jacks to represent Morven - The Committee voted unanimously to have Amanda Jacks represent Morven.
- Elect an alternate CRC Chairperson - The Committee voted unanimously to elect Pat Bour as the alternate CRC Chairperson.
- Request from the Loudoun County Sheriff's Department – March Madness (basketball tournament) – The Committee voted unanimously to advertise March Madness via email and on the CountrySide webpage.
- CRC Events
 - 1.Set 2016 CRC events, dates, times, and rain dates - The Committee reviewed and discussed the proposed dates for the 2016 CRC events. These will be published on our web page and in the Courier.
 - 2.Harmon's Hayrides has tentatively been scheduled for Fall Fest.
 - 3.Possible concert vendor, Justified - PMP will contact Justified to see if they are available to play at one of the concerts.
 - 4.Laura to contact Sub-Radio Standard to see if they would be interested in playing at one of the concerts.
 - 5.Judy Smith to advise of a possible band for Family Fun Night.
 - 6.CountrySide will hold a second shred event on October 15th.

D. Adjournment –The meeting was adjourned at 7:10 P.M. The next CRC meeting is scheduled for March 3, 2016 at 6:30 P.M., at the Proprietary Office.

2016 Events Schedule			
Event	Date	Time	Location
Spring Fling	Saturday, March 19th	2-4pm	Parkway
Spring Clean-Up	Saturday, April 16th	10am-12pm	Parkway Parking Lot
Spring Yard Sale	Saturday, May 7th	8am	N/A
Shred Event	Saturday, May 14th	8am-12pm	Parkway Parking Lot
Concert #1	Saturday, June 11th	7-9pm	Parkway Lawn
Family Fun Night #1	Saturday, June 25th	5:30-8:30pm	Parkway
Concert #2	Saturday, July 9th	7-9pm	Parkway Lawn
Family Fun Night #2	Saturday, July 23rd	5:30-8:30pm	Parkway
Family Fun Night #3	Saturday, August 13th	7-11pm	Parkway
Pre-Teen Pool Party	Saturday, August 27th	5-8pm	Lindenwood
Fall Yard Sale	Saturday, September 10th	8am	N/A
Fall Fest	Saturday, October 1st	12-4pm	Parkway Parking Lot
Boo Fest	Saturday, October 29th	2-4pm	Parkway
Winter Celebration	Saturday, December 10th	2-4pm	Parkway
Misc.			
Halloween House Decoration Contest Round 1	Monday, October 24th	7pm	
Halloween House Decoration Contest Round 2	Tuesday, October 25th	7pm	
Holiday House Decoration Contest Round 1	Monday, December 19th	7pm	
Holiday House Decoration Contest Round 2	Tuesday, December 20th	7pm	

CRC minutes
Community Relations Committee
Thursday, March 3, 2016

1. Meeting called to order at 6:36 P.M.
2. In Attendance were: Pat Bour, Elizabeth Moran, Amanda Jacks, David Barrie and Laura Roethlein (PMP)
3. Absent: Judy Smith

4. General Action Items

A. Resident Participation & Presentations (2 min per resident)- No residents attended

B. Old Business

Spring Fling – March 19th 2-4pm, Parkway Pool Meeting Room

- Easter Bunny – Lisa Marnet has volunteered
- Volunteers – Pat, Elizabeth, Amanda and David
- Food & Drinks- Water, Capri Sun, sliced apples, raisins, goldfish, cookies, and candy
- Crafts –Scratch art, coloring sheets, and “sticky items”
- Games/Activities – Jelly bean counting contest, egg race
- Face painter will be at the event

C. New Business

River Bend Middle School Donation request; The Committee voted unanimously to donate \$50.00 to the River Bend Middle School for their Annual Spring Carnival fundraiser.

Discussion Items- The only event in April is the Annual Sprint Clean-Up on Saturday, April 16th from 8am-12pm.

Laura is working on the getting the Bands for our Concerts and finding ponies for the Fall Fest.

D. Adjournment – The meeting was adjourned at 7:01 P.M. The next meeting of the CRC will be on Thursday, April 7th, at 6:30 P.M. at the Proprietary Office.

CRC Agenda
Community Relations Committee
Thursday, April 7, 2016
6:40 p.m. Proprietary Office

1. Call to order: The meeting was called to order at 6:40 P.M.
2. In attendance were: Pat Bour, Judy Smith, David Barrie and Laura Roethlein (PMP).
3. Absent: Amanda Jacks and Elizabeth Moran

4. General Action Items
 - A. Resident Participation & Presentations (2 min per resident)- No residents present

 - B. Old Business - No old business to discuss

 - C. New Business
Discussion Items
 - ❖ Potomac Falls High School Project Graduation Donation Request. The Committee voted unanimously to donate to the Project Graduation.
 - ❖ Loudoun County Home Improvement Program for Elderly and Disabled (website request) – The Committee voted unanimously to put this article on our web site.
 - ❖ Join Scouting Night – Pack 956 (Courier request) – The Committee voted unanimously to put the Scouting Night article in the Courier, at no charge.

 - ❖ Spring Clean-Up – April 16th from 10am - noon, Parkway Parking Lot
 - Snacks & Drinks - Water and Donuts will be provided.
 - Volunteers - David.

 - ❖ Spring Yard Sale – May 7th, Begins at 8am
 - Last day to sign up, May 3rd by 6pm
 - Maps of residences participating will be available on the CountrySide website and in the Proprietary Office on Thursday, May 5th

 - ❖ Shred Event- May 14th, from 8am - noon, Parkway Parking lot
 - Cascades, Great Falls, and CountrySide HOA's will co-sponsor this event. All three HOA's will share the cost of the Shred event.

 - ❖ Concert #1 – June 11th 7-9pm, Parkway Lawn
 - Update on Justified's availability: Due to the Band's inability to play on June 11th, Justified offered and the Committee unanimously accepted a new date for Concert #1 of June 18th.

5. Adjournment: The meeting was adjourned at 6:55P.M. The next meeting of the CRC will be on Thursday, May 5, 2016, at 6:30 P.M. at the Proprietary Office.

Community Relations Committee Unofficial minutes

1. Call to order at 6: 36 P.M. at the Proprietary Office, on Thursday, June 2, 2016.
2. In attendance were: Pat Bour, David Barrie and Laura Roethlein (PMP)
3. Absent: Amanda Jacks, Judy Smith and Elizabeth Moran.
4. Since there was not a quorum, there was an evote on the following items.

B. Old Business- The Committee unanimously voted to accept the minutes of the April 7 meeting. No other old business.

C. New Business

Discussion Items

Department of Health – Zika Virus Information. The Committee unanimously voted to put as a Link on our web page.

Request from Homeowner – Loudoun County No Soliciting Policy - The Committee unanimously voted to put as a Link on our web page.

Thank You Card from the Women’s Club. The Committee expressed their appreciation for the Thank You Card.

Concert #1 – Justified, June 18th 7-9pm, Parkway Lawn

- Snacks & Drinks – Popcorn, Water, Soda, Juices and Ice Pops.
- Volunteers – Pat, Judy, David, & Amanda
- A general email will be sent to the residents.

Family Fun Night #1, June 25th 5:30-8:30pm, Parkway Pool

- Games & Prizes – Hula, Limbo, Pennies in the Pool with prizes.
- Music – summer CDs
- Food & Drinks- Hot dogs, chips, cole slaw, water, soda, juices, veggie trays, fruit trays, and ice cream sandwiches.
- Volunteers - Pat and David
- Admittance will require a 2016 Amenities pass or a party fee of \$5.00.
- A general email will be sent to the residents.

Concert #2 – Sub-Radio, July 9th 7-9pm, Parkway Lawn

- Snacks & Drinks- Popcorn, water, soda, juice, and ice pops.
- Volunteers - Pat and David
- A general email will be sent to the residents.

D. Adjournment – The meeting was adjourned at 6:50 P.M.

CRC Minutes
Thursday, August 4, 2016

1. Call to order- The meeting was called to order at 6:32 P.M.
2. In attendance were: Pat Bour, Amanda Jacks, Judy Smith, David Barrie and Laura Roethlein (PMP)
3. Absent : Elizabeth Moran,
4. General Action Items
 - A. Resident Participation & Presentations (2 min per resident) No residents present.

B. Old Business

C. New Business

Discussion Items

The Committee discuss the 2017 CRC Proposed Budget. The Committee unanimously voted to request the same funding for the 2017 budget, as was approved for the 2016 budget.

Family Fun Night #3, August 13th 5:30-8:30pm, at Parkway Pool was discussed.

- Games & Prizes – Limbo, Hula Hoop and Diving for Pennies.
- Music
- Food & Drinks –We will serve hot dogs and pizza. Also, chips, veggie trays, fruit trays, water, soda, and juices. We will have both ice pops and ice cream sandwiches.
- Volunteers –Pat and David

Pre-Teen Pool Party, August 27th 5-8pm, at Lindenwood Pool was discussed.

- Games & Prizes – Limbo, Hula Hoop and Diving for Pennies.
- Music
- Food & Drinks – Pizza, chips, water, soda, juice and ice cream sandwiches.
- Chaperones –Pat, Amanda and David
- Glow sticks and tattoos will be distributed.

❖ Fall Fest, October 1 12-4pm, Parkway Parking Lot was discussed.

- Vendor, Rides/games - Laura will investigated and advise the Committee about other vendors/games.
- Petting zoo or another activity? Laura will determine if we can get Ponies for the event.

The Committee agreed to have a second shred event in October. Exact date to be determined, either October 15 or 22. Laura to talk to other HOA's about sharing the cost of this event, one or two shredding units and/or limiting this to CountrySide residents only. Also, Laura will contact 123-Junk to see if they can be available for the shred event. 123-Junk will collect electronic devices/equipment such as old computer monitors, hard drives, etc.

- D. Adjournment – The meeting was adjourned at 7:09 P.M. The next meeting of the CRC will be on Thursday, September 8, 2016, at 6:30 P.M. at the Proprietary Office.

CRC Agenda
Community Relations Committee
Thursday, September 1, 2016
6:30 p.m. Proprietary Office

1. The September 1, 2016 CRC meeting was called to order at 6:30pm. Pat Bour, Dave Barrie, and Laura Roethlein (PMP) were present. This meeting did not have quorum and all items have been discussed and voted on via E-mail.

2. General Action Items

A. Resident Participation & Presentations (2 min per resident) - None

B. Old Business - None

C. New Business

Discussion Items

❖ **2016 Waves Donation Request** - The committee agreed to donate the budgeted amount to the Waves.

❖ **Fall Fest, October 1 12-4pm, Parkway Parking Lot**

- Currently have hay rides and face painters booked. The committee discussed additional costs for water, sodas, juice, hot dog buns, wristbands, prizes, etc.
- Discussed three vendors Laura obtained quotes for, which company we want to go with, and what activities we want to continue to have and which we can do without.
- The committee agreed they would like to go with either Talk of the Town of Big D. Since we have a good relationship with Talk of the Town, the committee has requested Laura contact them to see if they are willing to come down on their price.
- The committee has asked Laura to create signs for Fall Fest advising that you must have a wristband to receive food, drinks, and a pumpkin. Also, signs for the pumpkin patch stating "one pumpkin per child".

❖ **Discussion on shred event in October**

- Possible date, October 15th or 22nd.
- Laura contacted 123-Junk and Go Rover regarding availability and if they offer shredding and electronics disposal. 123-Junk does not offer either service and Go Rover is able to provide shred trucks and electronics disposal.
- Limit amount of items to be shredded per person/vehicle

D. The CRC Meeting adjourned at 7:15pm. The next CRC meeting will be October 6th at 6:30pm at the Proprietary Office.

CRC minutes

1. Call to order- The meeting was called to order at 6:31 P.M., November 3, 2016 at the Proprietary Office.
2. In attendance were Pat Bour, Amanda Jacks, Elizabeth Moran, David Barrie and Laura Roethlein (PMP)
3. Absent: Judy Smith

4. General Action Items

- A. Resident Participation & Presentations (2 min per resident)-- One resident attended to observe the CRC meeting.

- B. Old Business- The Boo Fest had 120 residents. The Balloon vendor was outstanding.

C. New Business

Discussion Items

- ❖ Courier Request from Resident – Little Free Library- The Committee agreed to the Courier request for the January or February Courier. Further details, location, etc. will be gathered by Laura to be included in the article.
 - ❖ Allegra Contract Renewal- The Committee voted unanimously to renew the Allegra contract for 2017, with a maximum increase of no more than five percent in their prices.
 - ❖ Winter Celebration, December 10th, Parkway Meeting Room
 - Santa-TBD
 - Music
 - Arts & Crafts, Goodie Bags
 - Food & drinks
 - Volunteers – David & Amanda
 - Additional Suggestions –Have a jar with mini candy canes, as the guess the amount game.
 - ❖ Holiday House Decorating Contest, Round #1 December 19th & Round #2 December 20th, 7pm
 - Prize - \$25 gift card
 - Judging by community:
 - Belmont – Judy
 - Morven SF & TH – Amanda
 - Oakridge SF & TH – Elizabeth
 - Oatlands – Dave
 - Rokeby – Pat
 - Available communities: Foxfield, Welbourne, and The Villa's
- D. Adjournment – The meeting was adjourned at 7:29 P.M. David thanked all the members of CRC for their contribution and work at the events in 2016. The next CRC meeting will be in 2017.