

GROUNDS COMMITTEE MINUTES

April 18, 2018

1) CALL TO ORDER

- a) Meeting Called to Order at 7:02 P.M.
- b) Attendees: David Barrie (Chair), Diane Blunt (Welbourne), Pamela McGraw (Oakridge), Ron McNulty (Morven), Tim Shaw (Belmont- Alternate), Anne Steingass (Oatlands), Mike Stracka (PMP), Matt Hochstetler (BrightView)
- c) Absent: Terri Hess, Courtney McRae, Linda Montfort and Barbara O'Connor.

2) COMMITTEE ADMINISTRATION

- a) Approval of the March Meeting Minutes. The Committee unanimously voted to approve the March Meeting Minutes.

3) RESIDENT & GUEST PARTICIPATION

- a) Continuing discussion of a resident request to have the common area trees trimmed back and the common area reseeded behind their property on Haxall Court. The resident was not present. The Committee accepted Option 3, that the resident presented via an email, to resolve this issue.
- b) Discussion of a resident request to have the common area trees trimmed back behind their property on Alden Court. The resident was present. After discussion, the Committee voted 4 Yes 1 No, to remove the tree. The resident accepted this decision. PMP will notify the resident, prior to the removal, which should occur in the next two tree service visits.

4) BRIGHTVIEW ITEMS

- a) Discussion of items noted on the BrightView Landscape Report.
- b) Confirmation of the upcoming scheduled events:
 - i) Spring cleanup between Feb 1 and April 30
 - ii) Deciduous tree trimming and limbing up to 7 feet clearance in spring.
 - iii) Mowing to begin April 1
 - iv) Pre-emergent herbicide, turf and ornamental tree fertilization by April 15
 - v) Evergreen and shrub fertilization in spring
 - vi) Mulching completed by May 1
 - vii) Evergreen trimming May thru June
 - viii) Annual flowers by May 15- Due to the weather, this item will be delay until May 30.
 - ix) Soil test to be completed in June

5) PMP REPORT

- a) Tree Removal/Trimming Items
 - i) Brightview has been onsite for a total of 5 additional days working to remove 15 additional trees that were downed or damaged by the windstorm of March 2, 2018. Work is still in progress to date cleaning up the damages. PMP reported that all requests/notifications about trees have been completed.
- b) Common Area Ground Maintenance Items
 - i) Staff replaced 3 sections of rotted split rail fencing, 1 damaged or rotted street sign posts and 1 damaged fire lane posts this period.
- c) Accident Related Items
 - i) None this period
- d) 2018 Budget Draft—Currently, on budget.
- e) 2017 Project List Draft- Reviewed.

6) OLD BUSINESS

- a) DSC Aquatics has completed the replacement of the compressors for the pond aerator pumps.

7) NEW BUSINESS

- a) Discussion of optional products available for the pet waste disposal bags. Members of the Committee took samples of these products and will report, via email to PMP, their opinion of the products.
- b) The Landscape bidding will be reviewed at the next meeting.

8) INFORMATIONAL ITEMS

- a) None this period.

9) ADJOURN

- a) Meeting Adjourned at 7:50 P.M.
- b) Next regular meeting is scheduled for 7:00 PM, **Wednesday, May 16, 2018** at the **Parkway Meeting Room**.