

**CRC Meeting Minutes**  
**Community Relations Committee**  
**Thursday, February 1, 2018**  
**6:30 p.m. Proprietary Office**

**Call to order:** The meeting was called to order by David Barrie, Chairperson, at 6:33pm

1. **In attendance were:** Dave Barrie, Pat Bour, Judy Smith, Amanda Boone, Elizabeth Moran, John Fernandes, Amy Cornwell, Donna Cooper (PMP), and Melanie Tilghman (PMP).

2.

**Absent:** Dana Cizmadia, Eva Mendoza

**3. General Action Items**

A. Donna introduced the Community Relations Coordinator, Melanie Tilghman

B. Resident Participation & Presentations (2 min per resident): No residents present.

C. Old Business - None

D. New Business

- Amanda Boone was elected as an alternate CRC Chairperson.
- The Committee unanimously voted to approve John Fernandes and Amy Cornwell as members of the CRC.
- Dana Cizmadia and Eva Mendoza appointed to CRC at January NAC meeting.
- The Committee established dates for the CRC events in 2018.
- The dates and time for the 2018 CRC events will be printed in the Courier and on our web page.
- The Committee directed PMP to establish, maintain and update essential information involving each event, such as ---- food inventory, before and after the event, number of residents, weather, etc.
- The Committee directed PMP to investigate and report on obtaining a Hayride contract and Pony rides contract.

**3. Adjournment**

- The meeting ended at 7:32 pm