

**COUNTRYSIDE PROPRIETARY**  
**BOARD OF DIRECTORS MEETING**

Parkway Meeting Room  
46020 Algonkian Parkway, Sterling, Virginia 20165  
Wednesday, February 7, 2018

**BOARD MEMBERS PRESENT:** Dave Barrie – Oatlands  
Robert King – Belmont  
Anne Steingass – Foxfield  
Rob Heckman – Morven  
Penelope Francke – Oakridge  
Ken Bour - Rokeby

**BOARD MEMBERS ABSENT:** None

**OTHERS PRESENT:** Donna Cooper – PMP  
Loretta deLamare – PMP  
Lisa Marnet - PMP

**CALL TO ORDER:**  
Dave Barrie called the meeting to order at 7:05 PM.

**APPROVAL OF MEETING MINUTES:**  
Rob Heckman moved that the Board of Directors approve as written the minutes of the Board of Directors Meeting January 24, 2018. Anne Steingass seconded the motion. Votes for: 4 – Belmont, Foxfield, Oakridge, Oatlands. Abstentions: 2 - Morven and Rokeby. Motion carried.

**RESIDENTIAL PARTICIPATION/GUESTS:** 8 Residents were in attendance. Items discussed: Parking, Architectural. Owner of Roadrunner Towing.

**GENERAL BUSINESS:**

**OLD BUSINESS: NONE**

**NEW BUSINESS:**

**Appointments to 2018 Neighborhood Advisory Council:**

Rob Heckman moved that the following members be elected to the Foxfield Neighborhood Advisory Council for 2018. Raqeeb Khan – 113 Bickel Court and Sean Mascara – 40 Alden Court. All are CountrySide members in good standing. Anne Steingass seconded the motion. Motion passed unanimously.

**Appointments to 2018 Horsepen Run Ad-hoc Committee:**

Rob Heckman moved that the Board of Directors appoint the following members/residents to serve on the 2017 Horsepen Run Adhoc Committee:

Benu Bhargava	Belmont (Voting Member)	David Barrie	Oatlands (Voting Member)
Tony Palm	Belmont	VACANT	Oakridge
Debi Holbrook	Foxfield (Voting Member)	VACANT	Rokeby
Carlos Garcia	Foxfield	Bob Griesbach	Welbourne (Voting Member)
Rob Heckman	Morven , Chair (Voting Member)	Steve LeHew	Morven

All are members in good standing. Bob King seconded the motion. Motion passed unanimously.

**EPA Agreement – Access to common ground:**

Bob King moved that the Board of Directors replace the existing map with the attached map to be included with the current EPA access agreement as approved on October 25, 2017. Rob Heckman seconded the motion. Motion passed unanimously.

**Reschedule July 4, 2018 Board of Directors Meeting:**

Robert King moved that the Board of Directors cancel the CountrySide Proprietary Board of Directors Meeting scheduled for July 4, 2018. If determined to be necessary, a Board of Directors Meeting will be scheduled at a later date in July. Anne Steingass seconded the motion. Motion passed unanimously.

**Appeal validity of tow dated 11-9-2017, ticket 289564:**

Penny Francke moved that the Board of Directors overturn the validity of Tow Ticket #289564 dated November 9, 2017. Ken Bour seconded the motion. Votes for: 4 – Foxfield, Morven, Oakridge, Rokeby. Votes Against: 2 – Belmont, Oatlands. Motion carried.

Ken Bour moved that the Board of Directors recommend to RoadRunner Towing that they reimburse the towing fee to the resident. Rob Heckman seconded the motion. Votes for: 4 – Foxfield, Morven, Oakridge, Rokeby. Votes Against: 2 – Belmont, Oatlands. Motion carried.

Two residents were in attendance.

**Appeal validity of tow dated 11-19-2017, ticket #290800:**

Ken Bour moved that the Board of Directors overturn the validity of Tow Ticket #290800 dated November 19, 2017. Anne Steingass seconded the motion. Votes for: 4 – Foxfield, Morven, Oakridge, Rokeby. Votes Against: 2 – Belmont, Oatlands. Motion carried.

Rob Heckman moved that the Board of Directors recommend to RoadRunner Wrecker Services that they reimburse the towing fee to the resident. Ken Bour seconded the motion. Votes for: 4 – Foxfield, Morven, Oakridge, Rokeby. Votes Against: 2 – Belmont, Oatlands. Motion carried.

Two residents were in attendance.

**Appeal validity of tow dated 12-3-2018, ticket # 292329:**

Ken Bour moved that the Board of Directors overturn the validity of Tow Ticket #292329 dated December 3, 2017. Anne Steingass seconded the motion. Votes for: 4 – Foxfield, Morven, Oakridge, Rokeby. Votes Against: 2 – Belmont, Oatlands. Motion carried.

Robert King moved that the Board of Directors recommend to RoadRunner Wrecker Services that they reimburse the towing fee to the resident. Ken Bour seconded the motion. Votes for: 4 – Foxfield, Morven, Oakridge, Rokeby. Votes Against: 2 – Belmont, Oatlands. Motion carried.

One resident was in attendance.

**Appeal of DRC Decision Application #70337-120717:**

Ken Bour moved that the Board of Directors uphold the DRC's decision on January 22, 2018 and deny application #70337-120717. This decision is contingent upon:

- Current owner shall disclose to all perspective purchasers that roof is in violation and will remain so until the roof is brought into compliance with the current Guidelines.
- Replacement roof shall be applied for and replaced in accordance with the current Guidelines when property is sold or when the roof needs replacement, whichever occurs first.

Penny Francke seconded the motion.

Anne Steingass moved that a friendly amendment be added to the motion that

- the Board of Directors suspend the owners voting privilege and rights to use of the common area facilities until the roof is brought into compliance with the current guidelines.

Ken Bour seconded the motion. Votes for: 5 – Belmont, Foxfield, Oakridge, Oatlands Rokeby. Abstentions: 1 - Morven. Motion carried. One resident was in attendance.

**ARCHITECTURAL ITEMS:** None

**FACILITIES:** None

**FINANCE:** None

**GROUNDS:** None

**INFORMATION/DISCUSSION ITEMS:**

- 1) RoadRunner Wrecker Service Agreement
- 2) Land Development Application

**COMMITTEE REPORTS:**

Community Relations Committee	February 1, 2018
Design Review Committee	
Facilities Committee	November 9, 2017
Finance Committee	
Grounds Committee	
HPR	January 31, 2018
Neighborhood Advisory Council	

**MANAGEMENT REPORTS:**

**Management Report**  
Financial Reports  
**Project List**

**EXECUTIVE SESSION:** NONE

**ADJOURN:**

Robert King **moved to adjourn the meeting.** Anne Steingass seconded the motion. Motion carried unanimously. The meeting adjourned at 8:58 PM.

Respectfully Submitted,

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Loretta deLamare – Recording Secretary