

**COUNTRYSIDE PROPRIETARY  
BOARD OF DIRECTORS MEETING**  
Parkway Meeting Room  
46020 Algonkian Parkway, Sterling, Virginia 20165  
Wednesday, March 28, 2018

**BOARD MEMBERS PRESENT:** Dave Barrie – Oatlands  
Robert King – Belmont  
Anne Steingass – Foxfield  
Penelope Francke – Oakridge

**BOARD MEMBERS ABSENT:** Rob Heckman – Morven

**OTHERS PRESENT:** Donna Cooper – PMP  
Loretta deLamare– PMP

**CALL TO ORDER:**  
Dave Barrie called the meeting to order at 7:01 PM.

**APPROVAL OF MEETING MINUTES:**  
Anne Steingass moved that the Board of Directors approve as written the minutes of the Board of Directors Meeting March 7, 2018. Robert King seconded the motion. Motion carried unanimously.

**RESIDENTIAL PARTICIPATION/GUESTS:** No Residents were in attendance.

**GENERAL BUSINESS:**

**A. OLD BUSINESS:** None

**B. NEW BUSINESS:**

**Road Runner Wrecker Services, Inc. Contract:**

Tabled until April 4, 2018 Board of Directors Meeting.

**POA Disclosure Packet Fees and Post Closing Fee:**

Robert King moved that the Board of Directors adopt the following fees effective May 1, 2018 in accordance with the Virginia Department of Professional & Occupational Regulations:

- Disclosure Packet Electronic Delivery \$264.00 (currently \$225)
- Disclosure Packet Paper Form \$293.00 (currently \$250)
- Rush/Expedite – above fee plus \$ 58.00 (currently \$25)
- Additional hard copy \$ 29.00 (currently \$25)
- Post Closing Fee \$ 58.00 (currently \$50)

Penny Francke seconded the motion. Motion passed unanimously.

**ARCHITECTURAL ITEMS:**

**Minor Violations:**

Robert King moved if corrective action is not taken by April 15, 2018 for MINOR violations: (see attached list ) the Board agrees to exercise "the right of the association to suspend the voting rights and the rights to use of the common areas for any period during which any assessment remains unpaid and for a period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the association" " at a future date, in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article IV, Section 1 (d).

The Board may also exercise the right through its agents and employees, after Design Review Committee Resolution, to enter upon the lot and take such steps as may be necessary to remove or otherwise terminate or abate such violation and the cost thereof may be assessed against the lot upon which such violation occurred. A statement for the amount shall be rendered to the lot owner, at which time the assessment shall become due and payable, in

accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions Article VI, Section 1. Anne Steingass seconded the motion. Motion passed unanimously. No residents were present.

**FACILITIES:** None

**FINANCE:** None

**GROUNDS:** None

**INFORMATION/DISCUSSION ITEMS:** None

**COMMITTEE REPORTS:**

Neighborhood Advisory Council

February 13, 2018

**MANAGEMENT REPORTS:**

Management Report

Financial Reports

Project List

**EXECUTIVE SESSION:** None

**ADJOURN:**

Robert King **moved to adjourn the meeting.** Anne Steingass seconded the motion. Motion carried unanimously. The meeting adjourned at 8:00 PM.

Respectfully Submitted,

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Loretta deLamare – Recording Secretary