CountrySide

"A community on the Potomac"
www.countryside-va.com

COURIER VOL. 37, NO. 5 MAY 2017

LINDENWOOD POOL OPENING EARLY

Lindenwood Pool will be opening early this year on May 20th and 21st from 11:00am - 7:00pm for the weekend only. See page 5 for the complete 2017 Pool Hours Schedule.

YOU MUST HAVE A VALID 2017 AMENITIES PASS TO GAIN ADMITTANCE TO THE POOLS OR PURCHASE A GUEST PASS FOR $5.00.

17TH ANNUAL POOL SAFETY PICNIC

Saturday, May 20, 2017
1 - 4 pm at Lindenwood Pool

Rain Date: Sunday, May 21st
(same time and place)

There will be pool safety demonstrations, free pizza, drinks, and ice cream! All you need is your valid 2017 Amenities Pass to enter the pool.

2017 AMENITIES PASS STICKERS

Another pool season is upon us! We will be mailing out the 2017 amenities pass stickers to all homeowners during the first week of May. Please look out for the purple stickers and if you do not receive them by Monday, May 15th, please contact the Proprietary Office at (703)430-0715. If you need additional amenities passes or you have lost your amenities pass, please stop by the Proprietary Office with an idenification showing your CountrySide address (driver's license, car registration, bill, bank statement, etc.). Replacement passes are $10.00 each.

EXTENDED OFFICE HOURS

The CountrySide Proprietary Office will be open the following Saturdays from 9:00am - 12:00pm:
May 20th, May 27th, and June 3rd
AND
The following Thursdays until 7:00pm:
May 18th, May 25th, and June 1st

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PRESORTED
STANDARD
US POSTAGE
PAID
PERMIT NO. 349
DULLES, VA

2017 MEETING DAYS

Parkway Meeting Room

Board of Directors (BoD)
1st and 4th Wednesdays, 7pm

Design Review Committee (DRC)
4th Monday, 6:30pm

Facilities Committee (FAC)
2nd Thursday, 7pm

Grounds Committee (GRNDS)
3rd Wednesday, 7pm

Horsepen Run Ad Hoc Committee (HPRN)
2nd Wednesday, 7pm

Neighborhood Advisory Council (NAC)
2nd Tuesday, 7:15pm

Proprietary Office

Community Relations Committee (CRC)
1st Thursday, 6:30pm

Finance Committee (FIN)
3rd Tuesday, 7pm

COUNTRYSIDE WOMEN'S CLUB

Meets monthly September through May on the second Friday of each month at Parkway Pool Meeting Room, 46020 Algonkian Parkway, Sterling. For further information please contact Annette Douglas at aldouglas3@hotmail.com or 703-430-6505.

UPCOMING EVENTS IN MAY...

Annual Spring Yard Sale

CountrySide will be holding the Annual Spring Yard Sale on ***Saturday, May 6, 2017*** starting at 8:00am and running as long as the sellers feel necessary, rain or shine.

Maps will be provided at the CountrySide Proprietary Office and on the CountrySide website, www.countryside-va.com on ***Thursday, May 4th***. If you will be participating and would like to be added to our map, please call the office at 703-430-0715, or E-mail Laura Roethlein at Lauralr.cside@pmpbiz.com.

Shred Event

May 20th from 9:00AM - 12:00PM

CountrySide, in conjunction with Cascades and Great Falls Chase, will be holding a FREE shred event on Saturday, May 20th from 9am-12pm at the Parkway Parking Lot located at 46020 Algonkian Parkway. **There is a 5 box maximum of shred material per vehicle.**

Paper clips and staples do not need to be removed. However, please take a moment to make sure all binder clips are removed as this slows the shred process for everyone when we have to remove them on-site at the shred event. Any plastic materials, binders, or x-rays cannot be shredded and need to be removed. **Box removal is not included, so please plan on taking home all boxes with you for re-use.**

TENNIS COURT COMBO CHANGING

The tennis court lock combinations will be changing effective May 15, 2017. Residents who have registered for the combination will receive an e-mail notification of the new combination early in the week of May 8, 2017. If not received by May 11, please contact the Proprietary Office at (703)430-0715.

HOLIDAY OFFICE CLOSING

The Proprietary Office will be closed on Monday, May 29, 2017 in observance of Memorial Day. The Office will re-open on Tuesday, May 30th at 8:00am.

2017 COUNTRYSIDE POOL OPERATING HOURS - EARLY SEASON

Only Lindenwood Pool will be open from 11AM to 7 PM on Saturday, May 20th and Sunday May 21st

May 27th through June 9th

	Cromwell Pool	Lindenwood Pool	Parkway Pool
Monday	**CLOSED**	**CLOSED**	11 a.m. to 7 p.m.
Tuesday	**CLOSED**	11 a.m. to 7 p.m.	**CLOSED**
Wednesday	11 a.m. to 7 p.m.	**CLOSED**	**CLOSED**
Thursday	**CLOSED**	**CLOSED**	11 a.m. to 7 p.m.
Friday	**CLOSED**	11 a.m. to 7 p.m.	**CLOSED**
Saturday	10 a.m. to 9 p.m.	10 a.m. to 9 p.m.	10 a.m. to 9 p.m.
Sunday	10 a.m. to 8 p.m.	10 a.m. to 8 p.m.	10 a.m. to 8 p.m.
Holidays	10 a.m. to 9 p.m.	10 a.m. to 9 p.m.	10 a.m. to 9 p.m.

June 10th through July 31st

	Cromwell Pool	Lindenwood Pool	Parkway Pool
Monday	**CLOSED**	11 a.m. to 8 p.m.	11 a.m. to 8 p.m.
Tuesday	11 a.m. to 8 p.m.	**CLOSED**	11 a.m. to 8 p.m.
Wednesday	11 a.m. to 8 p.m.	11 a.m. to 8 p.m.	**CLOSED**
Thursday	11 a.m. to 8 p.m.	11 a.m. to 8 p.m.	11 a.m. to 8 p.m.
Friday	11 a.m. to 9 p.m.	11 a.m. to 9 p.m.	11 a.m. to 9 p.m.
Saturday	10 a.m. to 9 p.m.	10 a.m. to 9 p.m.	10 a.m. to 9 p.m.
Sunday	10 a.m. to 8 p.m.	10 a.m. to 8 p.m.	10 a.m. to 8 p.m.
Holidays	10 a.m. to 9 p.m.	10 a.m. to 9 p.m.	10 a.m. to 9 p.m.

POOL CONTACT INFORMATION

CROMWELL	3 Edds Lane	703-430-9858
LINDENWOOD	100 Lindenwood Court	703-430-9827
PARKWAY	46020 Algonkian Parkway	703-430-9818

One-day guest passes are available for purchase at any pool lobby by Proprietary members who are in good standing. One-day guest passes are $5.00 each, or a book of ten passes may be purchased for $40.00.

REPLACEMENT AMENITIES PASSES

Beginning this year, a replacement amenities pass will be $10.00. If you lost your amenities pass at one of the pools, please contact the Proprietary Office to see if we have recovered it.

SWIMMING WITH THE COUNTRYSIDE WAVES AND RIPPLES

Summer is coming! Pool safety is a common concern for all parents; and as a CountrySide resident you have excellent options available to prepare your children for a safe summer at the pool.

The CountrySide Ripples (Junior Swim Team): This program is for 5-8 year olds who aspire to swim along with the older Waves swimmers, are just beginning their competitive swimming career, and require a little extra attention in their workouts. Ripples swimmers must be ready and willing to learn to swim freestyle and backstroke. Swimmers need to be able to leave their parent and enter the water with the coaches. They don't yet need to be able to swim a full length of the pool (25 meters) in a recognizable stroke. However, Ripples swimmers must be comfortable in the water. Swimmers must be able to submerge his/her face in the water and blow bubbles, float unassisted on front and back, kick independently on front and back, and be comfortable entering the water where they cannot stand.

Ripples practices will be weekday mornings starting June 12th and continuing through late July. The Ripples Team is divided into groups. Prior to their season, evaluations are conducted to determine your child's ability level in the water, and thus, the appropriate group. **This year's first Ripple evaluation will take place during the first week of the Waves practices, at Parkway Pool. More information will be available as we get closer to the start of the season.**

The CountrySide Waves Swim Team: This program is for experienced swimmers, ages 5-18, who are interested in swimming competitively. The team is a member of the Colonial Swim League which includes teams throughout Northern Virginia. We compete in four major swim strokes: back, breast, butterfly, and freestyle. Swimmers must be able to swim freestyle and backstroke to be placed on the Waves Swim Team. Our regular season begins immediately following Memorial Day on May 30th and ends with Divisionals on July 29th.

The CountrySide Waves Swim Team has been developing outstanding competitive swimmers for years. We are committed to providing a safe, nurturing program for swimmers of all levels. We hope you will consider one of our two outstanding programs for your children this summer.

Online registration for existing families begins on April 1st!

Registration for NEW families will open April 9th.

More details and information are available on our website: www.countrysidewaves.org.

THE COUNTRYSIDE TIDE SWIM LESSONS

Our lessons are based on the Red Cross Learn to Swim program. Safety is our main concern, so we teach the students how to safely have fun in the water along with basic swimming instruction, floating and water treading skills. Classes are available for children as young as infants with parental assistance through twelve year olds. Course levels range from introduction to water to Elementary Level 4 classes. Sessions meet twice a week for 3 weeks. Swim lesson instructors include CountrySide Waves Swim Team coaches along with some of our finest, current and graduated swimmers and CounrtySide residents.

All CountrySide residents in good standing are welcome to participate in our swim lessons. Non-resident children are welcome when they attend as a guest of a CountrySide resident. Guests must arrive at the pool with their hosting resident and all residents must show a current CountrySide amenities pass to enter the pool area.

Online Registration for Session 1 and/or Session 2 opens Friday May 5th, 2017.
Session 1 June 19 – July 7 (no classes July 4th)
Session 2 July 10 – July 28.

Please go **www.countrysidewaves.org/** and click on '**Tide Swim Lessons**' to view class days/times and to register. If you are unsure what class level to sign your child up for please make your best guess. We will switch kids around the first week of classes depending on ability. If you have any questions, please email Erin Jackson and Cristina Koethe at countrysidetides@gmail.com.

NEIGHBORHOOD SERVICES DATABASE

Service	Location	Date/Times	Phone Number	Name	Age
Y, S	A	A	(571)471-6076	Stephen Hogan	Adult
Y, P	B, R, W	W, S	(703)994-8860	Mat Johnson	Adult
Y, P	A	S	(703)939-4908	Nicholas Mazza	Adult
Y	A	W, D, S	(703)430-2231	Avery Perkins	12
P	A	A	(703)433-5376	Ginger Hall	Adult
P	A	A	(703)203-9825	Julianne McNulty	Adult
P	A	W, E	(571)926-3608	Natalie Aponte	Adult
P	A	W, E, S, H	(703)786-0665	Shelley Shearer	Adult
P	A	D, E, S, H	(571)276-1274	Karin Zaccagnino	Adult
P	F, OT	E, S, H	(703)488-8452	Edyt McCotter	12
P, B	A	W, E, H	(540)907-0947	Tori Mosiniak	Adult
P, B	A	A	(703)203-4026	Emily McNulty	Adult
P, B	A	W, E, S	(703)444-2881	Izi Belogay	13
P, B	A	A	(703)430-3395	Claire Goyer	14
P, B	A	W, S, H	(703)430-3395	Megan Goyer	16
P, B	A	A	(703)581-9076	Lauren Malazarte	17
B	A	D	(571)212-7613	Roxana Jahnsen	Adult
B	A	A	(703)404-3449	Paige Bakatsias	14
B	A	A	(703)404-3449	Madison Bakatsias	12
B	A	A	(703)444-5191	Rachel Burden	15
B	A	A	(703)444-5191	Abby Burden	13
B	A	W	(703)999-7451	Auburn Rasmussen	13

Service

A	*All*
B	*Babysitting*
P	*Pet Care*
S	*Snow Removal*
Y	*Yard Maintenance*

Location

A	*All*
B	*Belmont*
F	*Foxfield*
M	*Morven*
OK	*Oakridge*
OT	*Oatlands*
R	*Rokeby*
V	*Villas*
W	*Welbourne*

Date/Times

A	*Anytime*
D	*Days*
E	*Evenings*
H	*Holidays*
S	*Summer*
W	*Weekends*

2017 COUNTRYSIDE POOL RULES, REGULATIONS, AND POLICIES

These rules exist to promote safety, good order and discipline at CountrySide's swimming pools to maximize the enjoyment of our pools by CountrySide residents. They are guidelines but do not intend to supersede *common sense* and *courtesy*. Misconduct will not be tolerated and will most likely result in suspension of pool privileges. These rules apply to all CountrySide residents and their guests attending any of CountrySide's three pools (Cromwell, Lindenwood, or Parkway). CountrySide has retained Titan Pools to provide our pool management and lifeguard services for 2017. While many consider the lifeguards to be the first line of safety defense, the truth is that you as a pool user are the first line of defense. Parents are ultimately responsible for the *safety* and *behavior* of their children whether they accompany their children to the pools or not. Residents are responsible for the behavior of their guests. If pool patrons (residents or guests) violate our rules or engage in unsafe behavior, the lifeguards are granted the authority to enforce the rules to include suspension of privileges.

If a patron observes rude behavior, unsafe activity, or feels that good order and discipline are being compromised, they should bring it to the attention of the pool management staff. Members and staff are also encouraged to submit a written *Incident Report* to the CountrySide Proprietary. Forms are available at the pools and on the CountrySide Proprietary website: (http://www.countryside-va.com).

Note: English and Spanish versions of the pool rules are available at the Proprietary office, at each pool, and on our website.

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Pool Contact Information

Parkway Pool	**46020 Algonkian Parkway**	**703 430 9818**
Lindenwood Pool	**100 Lindenwood Road**	**703 430 9827**
Cromwell Pool	**3 Edds Lane**	**703 430 9858**

I RESIDENTS

1. Residents of Countryside who are in good standing, current in their assessment and with no outstanding DRC violations, who possess an amenities pass will be mailed the current year's sticker, which will allow them to use all CountrySide amenities including the pools. Residents who are not in good standing will have their amenities passes confiscated and returned to the Proprietary Office and will not be allowed to use the pools until all violations are resolved.

2. All new residents (including additional family/household members), who are in good standing, current in their assessment and with no outstanding DRC violations, are automatically issued a one time, free picture ID amenities pass, which is issued by stopping in at the Proprietary office.
3. Children age 2 and older must be issued an amenities pass which is issued by stopping in at the Proprietary office. Children under the age of 2 are not required to have an amenities pass.
4. Children 8 and over who have passed their swimming test will also receive a one time free picture ID which is issued by stopping in at the Proprietary office.
Note: CountrySide lifeguards conduct swimming tests. For safety reasons, wristbands may be used to identify non-swimmers to the lifeguards.
5. The same amenities pass shall be reused year to year; annual registration is necessary to receive a current year validation of existing picture ID amenities pass.
6. Should a pass be either lost or destroyed, there is a $10.00 replacement fee.
7. Any amenities passes forgotten or left at the pool at close of business shall be returned to Proprietary office by the pool management staff at the end of the day. Residents may pick up their passes at the Proprietary office during normal office hours.

II GUESTS

1. One-day guest passes are available for purchase by Proprietary members, who are in good standing, current in their assessment and with no DRC violations outstanding, at any pool lobby. One-day guest passes cost $5.00 each, or a book of ten passes may be purchased for $40.00. Guest passes can be used at the time of purchase or they may be retained for future use. The guest pass entitles either an adult or child to one full day's use of the pool facilities.
2. Guest passes will not be sold at the Proprietary office. Guest passes may be purchased only at the pools.
3. The policy of exchanging previous year's guest passes for current year's guest passes will continue for 2017. Residents must be in good standing before the guest passes will be exchanged.
4. For pool admittance, guests must have a valid guest pass and must be accompanied by a Proprietary member, who is current in their assessment and with no DRC violations outstanding.
5. Guests under age 11 must pass a swim test if they desire to swim in the deep end of the pool.
6. A guest who is not in swim attire and does not plan to utilize the pool may accompany a member into the pool without purchasing a guest pass.
7. No guest pass is required for children under two years of age.
8. Residents are responsible for the behavior of their guests at all times.

III ADMISSIONS POLICY

1. Members will be admitted upon surrendering their amenities pass and are required to use the "sign-in" log.
2. **Any member must have a current 2017-year amenities pass to gain admittance**. Pool staff shall direct the members' attention to these policies and procedures, which shall be posted in public view at all times. Complaints should be referred to the Proprietary office staff.
3. Guests will only be admitted when accompanied by a member and upon surrendering a guest pass to the lobby attendant. All guests and members are required to use the "sign-in" sheet. In the event that a member invites a guest to revisit the pool subsequent times during the day, the lobby attendants must check the "sign in sheet" against identification provided by the guest.

Age Restrictions for Children and Chaperones (See Table 1)
Children ages 7 and under
4. Children age 7 and under must be accompanied by a responsible person at least 14 years of age. A 14-year old may escort no more than two children age 7 and under.
5. In the event a child age 7 or younger is left unattended at any CountrySide pool, the pool management staff shall attempt to effect the child's return to home in the same manner by which the child arrived. If the child was driven to the pool, the staff shall attempt to contact the child's parent or legal guardian. Furthermore, the staff shall confiscate the child's amenities pass and initiate an incident report directed to the CountrySide Proprietary Board of Directors, who shall take whatever action is deemed necessary in the interest of safety and welfare.

CHILDREN			CHAPERONES	
of Age	**Swim Test Status**	**Must be Accompanied by a Chaperone**	**Must be of age**	**Maximum # of children**
7 and under	Are encouraged to learn to swim and take the swim test	YES Regardless of whether or not they have ever passed any swim test	14 or older	Two (2)
8-10	that have NOT passed the swim test	YES	14 or older	Two (2)
	that have NOT passed the swim test	YES	21 or older	Four (4)
	that HAVE PASSED the swim test	NO	Not Required	Not Applicable
11 and older	Eligible for picture ID with or without swim test	NO	11-13 may come to the pool unaccompanied, but MAY NOT chaperone non-swimmers	Zero (0)

Children ages 8-10

6. Children aged 8 to 10, who have not passed the swim test, must be accompanied by a responsible person at least 14 years of age. A 14-year old may escort no more than **two** children aged 8-10, who have not passed the swim test.

7. One adult (aged 21 years or older) must accompany every group of **three to four** children, when the children are aged 10 or under and have not passed the swim test.

Children ages 11 and older

8. At age 11 a child is eligible to obtain a picture ID amenities pass without taking the swim test. These passes are issued by stopping in at the Proprietary office.

Table 1: Children's And Chaperone's Ages and Swimming Ability Requirements

9. No pets or animals of any kind are allowed within the pool enclosures.

10. Swim privileges shall be refused to all persons with colds, coughs, inflamed eyes, severe infections, nasal discharge, or anyone wearing bandages at the discretion of the pool management personnel.

11. Persons creating any disturbance or suspected of being impaired or under the influence of alcohol or any substance shall be asked to leave the pool premises. In such instances, the judgment of the pool management personnel prevails.

IV GENERAL RULES

1. The on-duty Pool Manager/Operator shall be the final on-site authority to interpret these operating policies and procedures. The Pool Manager may take any action he or she feels is necessary to preserve the health and safety of the pool patrons and to preserve the peace and dignity at the pool facility.

2. The pool management staff (i.e., lifeguards) is empowered by the CountrySide Board of Directors to enforce these rules at CountrySide's swimming pools. This means that in their judgment, serious offenses may warrant suspension of privileges accompanied by confiscation of a member's amenities pass. Such action shall necessitate that the Pool Manager submit a written Incident Report (with the amenities pass attached) to the CountrySide Board of Directors via the Facilities Committee.

3. The 2017 pool rules and regulations will continue the policy of "Zero Tolerance" to remedy instances of misconduct at any of our three pools this season. "Zero Tolerance" means that any misconduct or disregard to the set policies will not be tolerated. The Pool Manager will document infractions on an Incident Report form describing the nature of the incident and the individuals involved including the lifeguard, and may also, at his or her discretion, include the names of witnesses if necessary. Any violators are subject to immediate suspension of privileges throughout CountrySide facilities. The Facilities Committee administers the Zero Tolerance policy. They will adjudicate Zero Tolerance issues and make recommendations to the CountrySide Board of Directors to suspend pool privileges of any individual who represents a hazard to the safety of themselves or others at our family-friendly pools.

4. All persons shall use the pool facilities at their own risk. The CountrySide Proprietary assumes no responsibility for any accident or injury neither in connection with such use nor for any use and/or damages to personal property.
5. No rough play or dangerous activity will be allowed. If a member believes that an unsafe condition is present, he/she should approach a lifeguard for immediate remedy of such condition. Such member is also free to complete a written complaint form addressed to the CountrySide Proprietary's Board of Directors for review and further action.
6. Adult members and chaperones are responsible for the actions of their children.
7. Members are responsible for the actions of their guests.
8. Damage to pool property will result in the individual involved being denied use of the pool until the CountrySide Proprietary's Board of Directors has satisfaction in the matter.
9. All persons shall immediately obey the instruction and respect the judgment of the lifeguards and/or Pool Manager. Disputes shall be filed, in writing, with the CountrySide Proprietary Board of Directors.
10. The pool management personnel are responsible for the pool area safety and discipline. As such they are authorized to rule on situations and enforce all rules of safety. All pool management personnel have the authority to evict patrons and guests who fail to comply with these rules and regulations. In that event a written Incident Report shall be completed by the Pool Manager and submitted to the Facilities Committee (see Zero Tolerance under #3 of GENERAL RULES section).
11. Situations not specifically covered by these rules and regulations may be acted upon by the Board of Directors to provide
clarification to the members. The Board of Directors is empowered to amend, add, or delete rules for the benefit of the general membership.

V GENERAL PRACTICES

1. No running, pushing, or rough play will be permitted anywhere in the pool enclosure. Lifeguard's judgment prevails. In the event a second warning becomes necessary, the offender will be required to take a 15-minute break. Should a third warning become necessary, the Pool Manager is authorized to suspend the member's pool privileges for up to 72 hours. Pool Managers are authorized to confiscate the member's amenities pass and evict the offender provided that a written Incident Report is submitted accompanied by the member's amenities pass to the CountrySide Proprietary Board of Directors.
2. Standing jumps will be permitted in 3 feet of water or greater. No diving is permitted in less than 8 feet of water (i.e., you may only dive into a diving well at Cromwell or Lindenwood). One exception to this rule is that competition swim team members may dive during officially sanctioned events (to accommodate and train for race starts).
3. No excessive splashing and games of "tag" are permitted in the water at any time. Lifeguard's judgment shall prevail.
4. Only "nerf" and "beach-type" balls will be permitted.
5. Non-U.S.C.G. approved flotation devices are discouraged but allowed at user's risk. Use of devices such as "water wings" requires direct parental supervision at all times.
6. Breastfeeding is allowed at all CountrySide pools but we do ask that patrons who do so please try to minimize any distractions to other pool patrons.
7. Cursing, insults, foul language, inappropriate gestures, and rudeness are not acceptable in any public facility – especially when children are present. Courtesy is encouraged. If a patron observes rude behavior, unsafe activity, or feels that good order and discipline are being compromised, they should bring it to the attention of the pool management staff. Members and staff are encouraged to submit a written Incident Report to the CountrySide Proprietary. The forms are available at the pools and on the CountrySide Proprietary website (www.countryside-va.com). The Facilities Committee shall review all Incident Reports. In those instances where suspension of privileges is deemed appropriate, the Facilities Committee may forward their recommendations to the CountrySide Board of Directors for final determination.

VI SWIM ATTIRE POLICY

1. Street clothing is permitted in the deck area provided the person does not enter the pool and remains no closer than 5 feet from the water's edge.
2. All persons will shower and be attired in proper swimwear prior to entering the water. "Cut Offs" and/or any

other article of clothing, which may prove hazardous to the pumps and filters, are prohibited.
3. Patrons wearing cloth or disposable diapers are prohibited from entering the pool water. Properly fitted swim diapers are acceptable.
4. Swim goggles are permitted and are recommended in lieu of regular eyeglasses or sunglasses in the pool.

VII CONSUMPTION OF FOOD AND BEVERAGES

1. **The pool snack bar will be open only during the 10 minute rest break. The snack bar typically carries a limited assortment of drinks and ice cream for purchase by pool patrons. There is also a water fountain available for patrons while the snack bar is closed.**
2. Patrons may also bring their own food and drink to the pools as long as they comply with the following rules:
   a. No glass containers are permitted within the pool enclosure – ONLY paper or plastic containers are safe within the pool enclosure.
   b. No alcoholic beverages are permitted in the clubhouses or within the pool enclosure. The only exception to this rule are official CountrySide sponsored or approved events.
3. In accordance with Loudoun County Swimming Pool Ordinance, Section 838.37, neither eating nor drinking is allowed on the pool deck. Eating and drinking activities are confined to the grass areas only. Smoking is prohibited within all CountrySide Pool Facilities and within 25 feet of the front entrance.

VIII BREAK TIME

1. A ten-minute rest period is to be observed every hour for children under sixteen years of age. THIS IS A MANDATORY REQUIREMENT for reasons of safety. Normally, the lifeguard will blow the whistle to begin the break at 50 minutes past the hour and blow the whistle to resume swimming on the hour. The 10-minute break is designed to be adult swim time. Note: The pool shall not close at 10 minutes before the hour. It will close on the hour. Adults may swim until the end of the last hour.
2. Children two and under will be allowed to accompany an adult during the designated break time provided that the adult is in the
water with the child. At no time is an adult permitted to have more than one child in the water during break time.
3. If in the view of the Pool Manager, the number of people in the pool presents an unsafe situation, the manager may call a break time in excess of the standard ten-minute break time procedures outlined in No. 1 above. This should be a rare exception and not the rule.
4. In the event of overcrowded conditions, as determined by the Pool Manager, the manager may instruct the lobby attendant to direct any member/guest arrivals to a less crowded pool facility.

IX SWIM TEST POLICY

1. Children ages 8 through 10 must have passed the prescribed swim test in order to attend the pool unaccompanied by an adult.
2. Children wishing to take the swim test must inquire with the pool lobby attendant to schedule a test time. A parent or guardian, who shall provide proof of the child's age, must accompany them.
3. The swim test requirements are as follows:
   a. Must swim **at least one pool length (25 meters) without stopping**. Note: Each of our pools is 25 meters in length.
   b. **Must use a "recognizable" swim stroke** such as Australian crawl, breast stroke etc.; "dog paddling" above/under water is not acceptable;
   c. Must tread water for **2 minutes** in deep water.
4. A child, age 8 to 10 years old who successfully completes the swim test shall receive a temporary label affixed to his/her amenities pass, which expires approximately 14 days after issuance. During the 14-day period, the child must come to the Proprietary office during normal office hours and obtain a photo, which will be permanently affixed to his/her pass and will permit future unattended admittance to the pool. However, any child age 10 or younger must be accompanied by an adult or chaperone (at least 14 years of age) if the child is a non-swimmer.
5. A child who does not successfully pass the swim test may request another test at a future date.

6. Any child, aged 8 to 10, who has successfully completed the swim test during the current or previous pool season and has obtained a permanent photo ID amenities pass may not be required to retake the test during a subsequent pool season, provided he/she does not exhibit swimming difficulty and does not lose the current photo ID pass. However, any child, aged 8 through 10, who loses his/her photo ID amenities pass shall be required to retake the swim test, because no permanent record of successful completion is maintained. Lifeguards, at their discretion, may re-administer the swim test to any child under age 11 who exhibits difficulty swimming and may temporarily revoke swim privileges for safety reasons. This is especially useful at the beginning of the season for young swimmers who may need refresher training.

X DIVING BOARDS & WATER SLIDES AT CROMWELL & LINDENWOOD

1. At any time there are patrons using the diving board or slides while there are other swimming patrons in the pool, there must be a second lifeguard on duty either in a chair or on the deck to monitor the activity at the deep end of the pool. NO EXCEPTIONS!
2. Only one person at a time is allowed on the diving board or any individual slide. It is OK for two people to slide down the dual slides at Lindenwood simultaneously (i.e., one person per slide). However, any time a lifeguard observes a safety issue, they may modify this rule temporarily.
3. Only those individuals who have a permanent photo ID amenities pass may use the diving boards. This also applies to slides that egress the swimmer into diving wells (i.e., water over the swimmer's head).
4. No running, pushing or horseplay is permitted around the perimeter of the diving area.
5. No hanging, sitting or standing on the lifeline separating the swimming and diving areas is permitted.
6. The diver on the board may not proceed off the board until the previous diver has reached the ladder or completely cleared the diving well. This rule pertains to water slides too. Furthermore, persons on adjacent diving boards and slides may not proceed into the water at the same time. They must wait until the previous diver or slider has cleared the diving well. Lifeguards have the final authority for regulating diving and sliding to maintain safety.
7. Divers may only take one bounce before leaving the board, and divers may only progress in a forward direction towards the pool while on the board.
8. Backflips are allowable but inwards, cut-aways, gainers or other types of dives, which propel a diver towards the diving board, are prohibited. Keep your dives simple.
9. Do not dive off the side of a diving board. Dive straight ahead only.
10. Do not run and dive.
11. No one (parents or otherwise) may be in the diving well to "catch" or assist others going off the diving board or exiting from a slide.
12. No items may be tossed or thrown to or towards divers going off the diving board, slides, or otherwise entering the diving well.
13. No flotation devices are permitted on the diving boards, slides, or in the diving well.
14. Slide only feet first.

XI WADING POOL: SAFETY AND HEALTH REGULATIONS

1. **No lifeguard services are provided in the wading pool.**
2. Use privileges are limited to children 5 years of age and under.
3. Children must be accompanied by a responsible person 14 years of age or older (see Chaperone Rules Pg. 3- 4).
4. Children left unattended in the wading pool shall be removed at once. A report in writing shall be directed to the CountrySide Proprietary Board of Directors, who shall take whatever action, deemed necessary in the interest of safety and welfare.
5. Patrons wearing cloth or disposable diapers are prohibited from entering the pool water. Properly fitted swim diapers are acceptable.
6. Toys and playthings must be limited to non-breakable items.

XII FLOAT DAY POLICY

1. "Float day" is designated at all pools as follows: Cromwell: Everyday; Lindenwood: Wednesday; and Parkway: Friday. Floats will be permitted on these days.

2. Floats are not allowed in the diving wells of the Cromwell and Lindenwood Pool ever.
3. Floats must be of a design for a single person. For rectangular floats the length can be a maximum of seven feet and a maximum width of four feet. For inner tubes the diameter can be a maximum of four feet.
4. The Pool Manager shall be the final authority for determining the acceptability of any float. Further, if in the view of the Pool Manager or his representative, an unsafe condition should occur from the presence of too many floats in the water at a given time, or unsafe use of a float, then the Pool Manager or his representative shall be free to call a break time in order to alleviate such unsafe condition.

XIII VOLLEYBALL NET POLICY

The Parkway Pool volleyball net may be used Thursday evening during the hours of 5:00 p.m. to 7:00 p.m.

XIV LAP LANE POLICY

All three pools will have an "on demand" lap lane available seven days a week. These lanes are for the sole use of those who wish to swim laps. Other swimmers shall respect lap-lane swimmers and should not interfere.

XV POOL RENTAL POLICY

Members current in their assessment and with no violations outstanding, wishing to rent the pool facility during non-operating hours should contact the Proprietary office at 703-430-0715 for a ***Rental Information Sheet*** and copy of the ***Pool Rental Agreement***.

XVI SUSPENSION OF PRIVILEGES

Any resident who is delinquent in his/her assessment payment may not be permitted use of the pool facilities until such time as his/her account is brought current. Any member who has a covenant violation may not be permitted use of the pool facilities until such violation is abated.

XVII SUSPENSION DUE TO IMPROPER CONDUCT

Members may be suspended as outlined in Section IV General Practices. When a suspension occurs, the Board of Directors will be notified and the procedures set forth in Resolution #134 "**Suspension of Pool Privileges**" will be followed.

XVIII TERMS AND DEFINITIONS

resident.....a homeowner or renter in CountrySide (including family members that reside permanently with them)

renter.....person(s) to whom a homeowner has conveyed their amenities privileges

Proprietary member.....a homeowner in CountrySide (including family members that reside permanently with them)

in good standing.....resident or Proprietary member that is current in their monthly assessment and with no DRC violations outstanding. The in good standing status applies to the homeowner (or to a renter to whom a homeowner has conveyed their amenities privileges) and includes family members that reside permanently with them.

deep end water.....depth greater than 3 feet

diving well.....water depth of 8 feet where diving boards and slides exit enter the water

chaperone.....a person eligible to escort children who are non-swimmers to the pool. Age requirements determine how many children a chaperone may sponsor.

ENGAGING A CONTRACTOR

CountrySide strongly suggests that all homeowners follow the recommendation outlined below when hiring a contractor.

- Check out the contractor with your local or state consumer protection officials.
- Ask the contractor for customer references who have projects similar to yours.
- Ask for a copy of the contractor's current insurance certificates and licenses, if required.
- Get written estimates from several firms. Make sure bids are based on identical project specifications.
- Get all guarantees, warranties and promises in writing.
- Agree on start and completion dates, and have them written into the contract.
- Never pay money up front for deposits.
- Report suspicious contractor behavior to the Better Business Bureau and to Renovation Experts.
- Never pay for work that is not completed to your satisfaction.

Below are links to additional resources that will provide you with the latest background information on perspective contractors.
The Better Business Bureau
http://www.bbb.org/
Background Check-Info Registry
http://inforegistry.com/
Background Check- USSearch
http://www.ussearch.com

PLANNING A HOME IMPROVEMENT PROJECT?

Early Spring is a great time to look at your home with an eye for maintenance and/or home improvement projects. If you anticipate any changes to the exterior of your home (roofing, painting, siding, landscaping, etc.), please remember you need to submit an application and obtain approval from the Design Review Committee (DRC) prior to starting any work. The DRC Application form, pertinant checklists and the Guidelines are posted on our website www.countryside-va.com. Feel free to contact the Proprietary Office for information and guidance as you begin the planning phase of your project. If you are looking for referrals for reliable contractors, refer to the CountrySide "Resident Recommended Contractors List" posted on the website at www.countryside-va.com or pick up a copy at the Proprietary Office.

The bottom line is that submitting an application to the Design Review Committee (DRC) isn't a scary or intimidating process. The professionals on the architectural reviewing committees are here to work with you to ensure that you have a project that pleases both you and maintains the aesthetic integrity of CountrySide. If you have questions about the DRC, Design Review Committee process, please contact Lisa Marnet, DRC Coordinator, by phone at lisamm.cside@pmpbiz.com.

PROHIBITED ITEMS

DID YOU KNOW?

Vegetable Gardens are prohibited in the front of the home. Pursuant to the Guidelines vegetable gardens are to be placed behind the front fence line of a home or in the rear yard.

LOST & FOUND

Did you know that the Proprietary Office maintains a lost and found? If you have lost an item, please contact the Proprietary Office at (703)430-0715 to see if your item has been found. We do occasionally receive/find larger items, such as bicycles, that we store for 30 days. If the larger item is not claimed within 30 days, we donate them to charitable organizations.

VILLAS AT COUNTRYSIDE

Property Management Contact Information:
National Realty Partners
365 Herndon Parkway, Suite 106
Herndon, VA 20170
703-435-3800

Office Hours: Monday - Thursday 8:30am to 5:30pm and Friday 8:30am to 1:00pm.
AFTER HOURS EMERGENCIES: 703-476-3639 for "**life or property threatening situations ONLY**"!

If you have any questions or concerns, please contact Karen Conroy, our Property Manager at KConroy@NRPartnersLLC.com or call their main number listed above.

BOARD of DIRECTORS
President: Denise Cook
Vice-President: Eliah Omwake
Secretary: Monique Hess
Treasurer: Doug Channell
Board Member: Adam Imbert

Villas at Countryside Website Information:
www.villasatcountrysideva.com
Please check website for updates, meeting notices and other important information concerning our community. All residents may sign up. Only Owners will have access to their financials.

Next Meeting: May 2, 2017 at 7pm. Location: TBD
Please check bulletin boards and our website for detailed information as meeting date approaches. We encourage all **Owners to attend**.

New Cleaning Service:
We have contracted with Clean Office and are excited for them to provide services for our community. Below is the new cleaning schedule:
- Buildings 100 to 110 on Mondays
- Buildings 112 to 122 on Wednesdays
- Buildings 105, 119, and 125 on Fridays

Volunteer Clean-Up Committee:
If you are interested in becoming a volunteer, please email us at villasatcountryside@gmail.com. There has been interest from residents and the BOD of holding some volunteer clean-up days here at the Villas. Weather permitting, we will try to schedule our first clean-up day in early December.

Note to Owners / Residents:
Please ensure that you are abiding by the Villas at Countryside's Bylaws including our Rules and Regulations. Take pride in our community to keep our community safe and clean so that all may enjoy living here at The Villas at Countryside.

Reminders:
- **Dryer Vents**: Owners are responsible to have their Dryer Vents cleaned out at least once a year or more depending on usage and are responsible to maintain/install the cage covers on the outside of your vents to prevent birds nesting, mice, and other pests to enter duct.
- **SATELLITE DISHES:** Satellite dishes CANNOT be installed on our Buildings or Roofs. It must be on a free standing base on you patio or balcony and placed at eye level with fence/rails.
- **Dog Owners:** All pets must be LEASHED!! As a courtesy, the Villas at Countryside provide three (3) pet stations and courtesy poop bags. Owners of pets are responsible for picking up after their pets and should have their own supply of poop bags in case we run out and haven't refilled them yet.

- **MOVING IN/OUT:** All residents moving in/out of units please do not prop buildings doors open; Owners will be responsible to pay for any damage of broken doors. Also, see the above note regarding Trash/Recycling Bins and NO DUMPING. Owners will be charged for clean-up and special pick-ups if violations occur.

- **ATTENTION SMOKERS:** Reminder: No smoking in Common Areas in buildings. Also, for those who smoke on your patio or balcony, please DO NOT throw cigarettes onto our property as this is not only littering, but it creates a potential fire hazard!

- **Trash / Recycling:**
- DO NOT leave items outside of the trash/recycling bins or on property.
- DO NOT leave trash in hallways, on balconies or patios.
- DO NOT place trash in the recycling bins. All boxes must be flattened.
- NO DUMPING and NO Bulk Items (Furniture, Mattresses, Refrigerators, other Appliances, carpet, etc. are prohibited.)
- NO Hazardous Waste

Residents are responsible for removal and costs of Bulk Items. You are responsible to contact a junk removal service of your choice or take items to the Loudoun County Landfill located at 21101 Evergreen Mills Rd. Leesburg, VA 20175; Ph: 703-771-5500 / 703-771-5552
(Hours: Monday – Saturday 8:00 am - 4:00 pm)

TOWING FOR PARKING VIOLATIONS

The CountrySide Proprietary has an agreement with Roadrunner Wrecker Service, Inc. (45660 Woodland Road, Sterling, VA 20166, 703-450-7555) to provide towing services for various parking violations. During non-business hours, a Proprietary townhome resident may have a vehicle towed for the following reasons: (1) a vehicle is wrongfully parked in an assigned space; (2) a vehicle is blocking ingress or egress to an assigned space; (3) a vehicle is parked perpendicular to a parking space.

Before any vehicle is towed for being in a reserved parking space, the resident must: (1) call Roadrunner Wrecker Service, Inc; (2) meet the towing agent at the resident's townhome; (3) produce a valid driver's license and proof of residence or signed rental agreement. All costs associated with towing and impoundment of a vehicle is the responsibility of the vehicle owner.

Before Roadrunner Wrecker Service Inc. tows a disabled vehicle they will place a warning sticker on the rear driver's side window of the disabled vehicle warning that the vehicle will be towed in one hour.

ROAD RUNNER WRECKER SERVICE, INC.

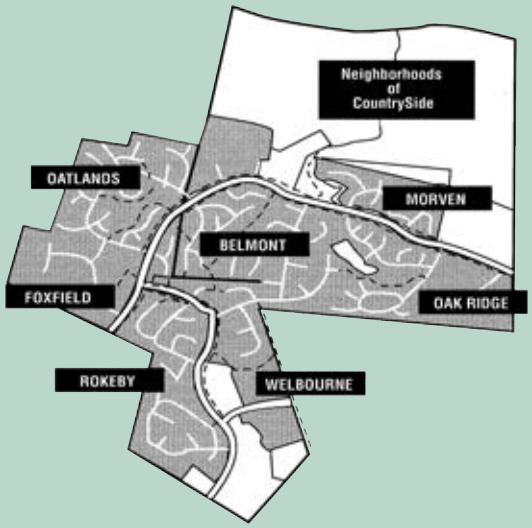
Phone Number: 703-450-7555
Hours: Monday - Friday, 8:00AM - 5:00PM

Tow..... $125
Storage first 24 hours..... No Charge
After Hours Release Fee..... No Charge
Storage (after initial 24 hours)..... $50

After Hours/Holidays/Weekends: For towing a vehicle between 7:00PM and 8:00AM, any Saturday, Sunday, or holiday, an additional fee of no more than $25 per instance will be charged.

Acceptable forms of payment: Cash and/or all major credit cards

TRASH COLLECTION SCHEDULE



AAA Recycle and Trash Removal
HOA.NOVA@RepublicServices.com

HOUSEHOLD TRASH: **Household trash will be collected twice each week on the following schedule.** *There will be no pickup on Thanksgiving, Day, Christmas Day and New Years Day.*

	Trash	Yard Waste	Recyclables/Bulk
Foxfield/Oatlands/ Morven.....	Mon & Thur	Mon	Thurs
Rokeby/Welbourne/ Belmont/Oakridge...	Tues & Fri	Tue	Fri

REMINDERS: **Trash must be placed curbside by 7:00AM on pick-up days. Be sure to properly secure all trash and recyclables on windy days. If you would like to lease a trash can or large recycle bin from AAA, please E-mail them at HOA.NOVA@RepublicServices.com.**

YARD WASTE: **Yard waste will be collected once each week with the first pick up of the week (either Monday or Tuesday) Wood waste must be cut into 4-foot lengths and bundled (arm-full size) with rope or twine and should not exceed 50 lbs. Yard waste must be in paper bags, clear plastic bags, or a container marked "yard waste".**

RECYCLABLE MATERIALS: **Recyclable materials will be collected once each week with the second pick up of the week (either Thursday or Friday).**

RECYCLABLE MATERIALS INCLUDE: **Bundled news print, glass, mixed metals, aluminum, plastic milk jugs, soda bottles, detergent bottles, magazines, paperboard, beverage plastic containers, and cardboard. All recyclables can be placed together. AAA provides one 18 gallon Recycling Bin, extras may be ordered upon request at no additional charge.**

SPECIAL ITEMS: **AAA will collect furniture and other large, non-metal, household items (weighing less than 50lbs.) on your second pick up day of the week at no extra cost. The pick up of items over 50lbs. and ferrous metal/white good items (appliances, washers, dryers, water heaters, etc.) is not part of your paid trash service. You must arrange for a special pick-up through AAA and pay for timely removal of these items. AAA is not responsible for collecting construction/remodeling debris, tree stumps, tires, batteries, rocks, concrete, dirt, sod, bricks, boards, iron or hazardous waste of any description.**

Questions? Call the Proprietary Office at 703-430-0715.

SELLING YOUR HOME?

You will need to purchase a POA package. Virginia Property Owner's Act (Contract disclosure statement; right of cancellation).

A. *Subject to the provisions of Article 2 of 55-509, a person selling a lot shall disclose in the contract that (i) the lot is located within a development which is subject to the Virginia Property Owner's Association Act; (ii) the Act requires the seller to obtain from the property owners' association an association disclosure packet and provide it to the purchaser…..*

When the Proprietary receives an order for a POA packet it initiates a physical inspection of the entire property. The inspection of exterior maintenance items includes peeling paint, algae on siding, broken window seals, wood rot, fences in need of repair, etc.

In addition, exterior modifications/enhancements are noted and checked for approval. If you haven't done so already, please ensure that you have submitted an application for those exterior modifications. An application with a violation disclosed upon a POA inspection may request a "non-standard rush review" (less than 15 days). There will be a fee of $25.00 for this out-of-cycle, expedited review. This fee is not a commitment for approval.

Beginning January 1, 2017, the fee for a hard copy POA package is $250.00.

Selling a home can be stressful enough so ensuring the exterior of your home is in tip top shape and you have applied for and been approved for any exterior modifications before you list will make the selling process much smoother.

Ready to order a POA package? Please visit the CountrySide website at www.countryside-va.com and click on "Forms".

PMP
PROPERTY MANAGEMENT PEOPLE, INC.
"MANAGEMENT" is our middle name

92 Thomas Johnson Dr., Suite 170
Frederick, MD 21702
301-694-6900 - 1-800-336-8009
Fax: 301-694-9514

Chief Executive Officer — Edward D. Thomas
President — Rose G. Thomas

CountrySide Proprietary Staff

General Manager:
Donna Cooper, ext. 3014
donnaac.cside@pmpbiz.com

Facilities Manager:
Michael Stracka, ext. 3015
mikeas.cside@pmpbiz.com

DRC Coordinator:
Lisa Marnet, ext. 3012
lisamm.cside@pmpbiz.com

Financial Administrator:
Patti Kaka, ext. 3013
pattik.cside@pmpbiz.com

Community Relations Coordinator:
Laura Roethlein, ext. 3016
lauralr.cside@pmpbiz.com

Administrative Assistant:
Loretta deLamare, ext. 3010
lorettad.cside@pmpbiz.com

Maintenance/Land Services:
Bobby Lazaro
Carlos Ramirez

Community Resource Officer:
Matthew Harvey
matthew.harvey@loudoun.gov

BOARD OF DIRECTORS MEETING MINUTES

Parkway Meeting Room
46020 Algonkian Parkway
Sterling, Virginia 20165
Wednesday, March 22, 2017

BOARD MEMBERS PRESENT:
Dave Barrie – Oatlands
Robert King – Belmont
Rob Heckman – Morven
Anne Steingass – Foxfield
Penelope Francke – Oakridge
Jennifer Cochran - Rokeby

BOARD MEMBERS ABSENT:
None

OTHERS PRESENT:
Donna Cooper – PMP
Laura Roethlein - PMP

CALL TO ORDER
Dave Barrie called the meeting to order at 7:01 PM.

APPROVAL OF MEETING MINUTES
Robert Heckman moved that the Board of Directors approve as written the minutes of the Board of Directors Meeting March 1, 2017. Robert King seconded the motion. Motion carried unanimously.

RESIDENTIAL PARTICIPATION/GUESTS – None

GENERAL BUSINESS:

A. OLD BUSINESS - None

B. NEW BUSINESS

ARCHITECTURAL ITEMS:

Minor Violations
Robert King moved if corrective action is not taken by April 3, 2017 for MINOR violations: (see attached list) the Board agrees to exercise in accordance with Restrictions, Article IV, Section 1(d) "the right of the association to suspend the voting rights and the rights to use of the common areas for any period during which any assessment remains unpaid and for a period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the association" at a date to be determined.

The Board may also exercise the right through its agents and employees, after Design Review Committee Resolution, to enter upon the lot and take such steps as may be necessary to remove or otherwise terminate or abate such violation and the cost thereof may be assessed against the lot upon which such violation occurred. A statement for the amount shall be rendered to the lot owner, at which time the assessment shall become due and payable, in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article VI, Section 1. Rob Heckman seconded the motion. Motion carried unanimously. No residents present.

Major Violation
Robert King moved if corrective action is not taken by April 10, 2017 for Major Violation #107499 the Board will exercise the rights "to suspend the voting rights and the rights to use of the common areas for any period during which any assessment remains unpaid and for a period not to exceed sixty (60) days for any infraction of any of the published rules and regulations of the association" at a date to be determined in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article IV, Section 1 (d).

Additionally, if the violations are not corrected by April 28, 2017 our legal counsel may file for injunctive relief for the violation, and fees and charges, from the court in accordance with the CountrySide Proprietary Governing Documents, Covenants and Restrictions, Article III, Section 3-Enforcement of Governing Documents. Robert Heckman seconded the motion. Motion passed unanimously. Resident not present.

FACILITIES –

Algonkian Elementary School 5th Grade Graduation Party
Rob Heckman moved that the Board of Directors waive the deposit and rental fees and donate the cost of the lifeguards for the Algonkian Elementary School 5th Grade Pool Graduation party. The party is to be held at the Lindenwood Pool on Friday, June 2, 2017 from 3:15 – 5:00pm with a rain date of June 5, 2017. The cost of lifeguards will be paid from GL 5315. Jennifer Cochran seconded the motion. Motion passed unanimously.

FINANCE

Payment Plan Request for Account #71368
Robert King moved that the Board of Directors approve the attached payment plan for account #71368. This is not a standard Payment Plan. Rob Heckman seconded the motion. Motion carried unanimously. Resident not present.

GROUNDS - None

INFORMATION/DISCUSSION ITEMS

Use of CountrySide Tennis Courts
A local tennis Coach presented the Board of Directors with a proposal to use tennis courts during 2017 to give tennis lessons to area residents. The Coach provided his background information, certifications, trainings, and a schedule of when he would need the tennis courts. The Board of Directors asked the Coach to send them a few additional items and has asked that PMP send the documents to our attorney for review. The Board of Directors also discussed making sure to notify the residents on the website and with a sign at the tennis courts that they are going to be in use. Since the Spring season is already underway, the Coach asked if he would be able to use the tennis courts beginning this Sunday.

Rob Heckman moved that the Board of Directors support the proposal for Cascades Tennis to utilize two CountrySide Blvd. tennis courts for the trial period as indicated in the terms of the 2017 Tennis Lesson Proposal, pending legal review of the provided documents and contract. Robert King seconded the motion. Motion carried unanimously.

COMMITTEE REPORTS
Community Relations Committee
March 2, 2017
Facilities Committee
March 9, 2017
Grounds Committee
March 15, 2017
Neighborhood Advisory Council
February 14, 2017

EXECUTIVE SESSION
Robert King moved to convene in Executive Session at 7:59 PM. Jennifer Cochran seconded the motion. Motion carried unanimously.

The Board of Directors discussed a letter that was received by some residents and a pending legal case.

Penny Francke moved to reconvene in Open Session at 8:16 PM. Robert King seconded the motion. Motion carried unanimously.

MANAGEMENT REPORTS
Financial Reports
Project List

ADJOURN:
Jennifer Cochran moved to adjourn the meeting. Rob Heckman seconded the motion. Motion carried unanimously. The meeting adjourned at 8:18PM.

Respectfully Submitted,

Laura Roethlein – Acting as Recording Secretary

BOARD OF DIRECTORS MEETING MINUTES

Parkway Meeting Room
46020 Algonkian Parkway
Sterling, Virginia 20165
Wednesday, March 1, 2017

BOARD MEMBERS PRESENT:
Dave Barrie – Oatlands
Robert King – Belmont
Rob Heckman – Morven
Anne Steingass – Foxfield
Penelope Francke - Oakridge

BOARD MEMBERS ABSENT:
Jennifer Cochran - Rokeby

OTHERS PRESENT:
Donna Cooper – PMP

CALL TO ORDER
Dave Barrie called the meeting to order at 7:00 PM.

APPROVAL OF MEETING MINUTES
Robert King moved that the Board of Directors approve as written the minutes of the Board of Directors Meeting February 22, 2017. Rob Heckman seconded the motion. Motion carried unanimously.

RESIDENTIAL PARTICIPATION/GUESTS – None

GENERAL BUSINESS:

A. OLD BUSINESS- None

B. NEW BUSINESS – None

ARCHITECTURAL ITEMS: - None

FACILITIES - None

FINANCE

Non-Standard Payment Plan:
Robert King moved that the Board of Directors approve the attached payment plan for account #77942. This is not a standard Payment Plan. Rob Heckman seconded the motion. Motion carried unanimously.

Investment of Townhouse Reserve Funds:
Robert King moved that the Board authorize the Treasurer to invest funds in the Federal Money Market Fund at Vanguard Townhouse Reserves Account into two CD's of equal amounts, one for twelve (12) months and one for eighteen (18) months at the best rates available. Rob Heckman seconded the motion. Motion passed unanimously.

GROUNDS - None

INFORMATION/DISCUSSION ITEMS- None

COMMITTEE REPORTS
Design Review Committee
January 23, 2017
Finance Committee
February 21, 2017

MANAGEMENT REPORTS
Financial Reports
Project List

EXECUTIVE SESSION

ADJOURN:
Robert King moved to adjourn the meeting. Anne Steingass seconded the motion. Motion carried unanimously. The meeting adjourned at 7:33 PM.

Respectfully Submitted,

Donna Cooper– Recording Secretary

FINANCE COMMITTEE MEETING MINUTES

March 21, 2017

Call to order
Roni Hennessey called to order the regular meeting of the Finance Committee at 7:00 PM in the Proprietary Office meeting room.

Members
Members present: Ash Dean, Robert Griesbach, Roni Hennessey, Roddy Dean. Absent: Jeff Kretsch, Sheryl Rader, Bob King, and David Barrie. Patti Kaka and Donna Cooper attended representing PMP.

The committee examined the February financial report, CountrySide investments, the aging report, status of accounts with balances over $2000, and the status of payment plans. The committee discussed the transferring of Reserves occurring quarterly now rather than as directed or annually. All adjustments from the last meeting were made and the 2016 Audit package was delivered to the Auditors.

The committee discussed CountrySide's investments and a motion was made by Ash Dean to move funds from a maturing CD of approximately $119K to the Cash Reserves account to pay for upcoming pool expenses. Roddy Dean seconded the motion and the vote passed unanimously.

Roddy Dean moved with a second from Ash Dean to recommend to the Board to accept Payment Plan #71368. The motion passed unanimously.

The committee discussed a Waiver request for a payment discrepancy. Roddy Dean moved that on the committee's behalf to have PMP discuss a compromise to split of the amount in question rather than to waive the entire amount. The motion was seconded by Bob Griesbach and passed unanimously.

Ash Dean moved to adjourn seconded by Roddy Dean. Meeting adjourned at 7:53 PM.

Minutes submitted by: Roni Hennessey

FACILITIES COMMITTEE MEETING MINUTES

March 9, 2017

1) CALL TO ORDER
a) Meeting Called to Order at 7:00 PM.
b) Attendees: Borda, Bour, Brock, Francke, Stracka (PMP), Terapane (Titan)
c) Absent: Andrade-Salgado, Barrie, McGraw

2) COMMITTEE ADMINISTRATION
a) Minutes of February meeting – Approved Electronically by unanimous vote of those present.

3) GUEST & RESIDENT PARTICIPATION
a) Discussion of the continued use and maintenance of the Girl Scout shed located in the Maintenance yard (post-meeting discussion): Mike continues to receive no response to his e-mails requesting our Girl Scout contact to attend meetings to discuss shed upkeep. Mike will email again, with "Read" receipt requested, and inform our contact that unless we have a response indicating someone will accept responsibility for the shed maintenance by next facilities meeting, then the Girl Scouts will be asked to vacate the shed and clear out its contents. If the contents are not removed by our imposed deadline (TBD), contents will be forfeited.
b) Discussion regarding the use of CountrySide Tennis Courts for private tennis lessons: Alex Rebeiz of Cascades Tennis presented his proposal for his use of CountrySide tennis courts for private lessons. The committee suggested that Alex contact Dave Barrie for some further background discussion, since Dave is probably most familiar with the tennis courts' use (no utilization data are available). Alex will prepare a more detailed proposal, including specifics on time slots requested, insurance coverages carried, and suggested remuneration to CountrySide, for the CountrySide Board of Directors. Don Brock made a motion that the Facilities Committee support this proposal to be forwarded to the BoD; Pat Bour seconded the motion; motion carried unanimously.
c) Ken Bour educated the committee on Pickle Ball, and requested we consider adapting an existing tennis court for pickle ball play; court could still be used for tennis, as well. A proposal will be submitted for the April FAC meeting.

4) WAVES ISSUES
a) Review of the Waves seasonal pool and meeting room reservation requests: Courtney Freck agreed that the Waves will adjust their schedules to resolve any conflicts for use of the Parkway Pool room and facilities.
b) Discussion of the WAVES use of the CountrySide Grille for WAVES events. No concerns were noted.
c) Update and status of the swim lessons and swim team season preparations.
d) Discussion of the Wave's request for access to the Parkway Wi-Fi for swim meets: Request granted.
e) Discussion of the WAVES consideration of hosting the Divisional and/or All Star events this season and the impacts of the latest VDOT mandated parking changes along Algonkian Parkway on those events: Courtney will check with the Loudoun County Sheriff's Office to see whether waivers are possible to allow parking along Algonkian during swim meets.
f) Discussion of any coordination necessary between the FAC, CRC and the WAVES regarding their end of season pool picnic.
g) WAVES will be amending their contract with Titan to require timely invoicing and billing in 15 minute increments.

5) TITAN ISSUES
a) Pool cleanings for Parkway and Lindenwood scheduled for April 17-21.
b) Steve Terapane anticipates no problems with guard recruitment for the season.
c) Discussion of Titan's 2017 meeting room reservation requirements: Steve Terapane agreed that all schedule conflicts will be resolved.
d) Discussion of any Titan recruiting articles requested for the April Courier or website: Steve will e-mail Donna Cooper, with copy to Mike, on articles.
e) End of season pool operating hours: no staffing shortages anticipated, per Steve Terapane.
f) Pool Safety Day scheduled for May 20th; rain date May 21st.
g) FAC pre-season pool inspections scheduled for April 28th; meet at Cromwell at 5:30 PM.
h) Algonkian 5th Grade pool party scheduled for June 2nd; rain date June 5th. Committee voted unanimously to approve waiver of pool rental fee; the cost of lifeguards will be covered as a Donation.

6) PROJECT LIST & BUDGET
a) 2017 Project List
b) Approved 2017 Budget
c) Crystal Blue Aquatics have completed the teardown of the pool walls and will be cleaning up debris and power washing the floor this week, weather permitting. They expect to have all rebar steel work done by the end of this week and all repairs completed not later than the April 28 deadline.
d) The new shop building has passed both building and electrical final inspections and the project is now complete.
e) The committee voted unanimously to accept the offer from Dan Stoltzfus to remove the old shop building from the premises for no fee (competitive bidder has not responded by deadline). We will have our contractor open and close the fence to allow for its removal (Approx. $600.00) and provide a dumpster to haul away the old roof (Approx. $550.00). We currently anticipate the building will be ready for removal in mid to late June. Cost to be applied to GL 9560.

7) OLD BUSINESS
a) None this period

8) NEW BUSINESS
a) The committee agreed that the combinations of the tennis court locks will be changed for this season.

9) INFORMATIONAL ITEMS
a) Fire Extinguisher inspections were completed on March 9, 2017.

10) ADJOURN
a) Meeting Adjourned at 8:50 PM.
b) Next FAC meeting scheduled for 7:00 PM, Thursday, April 13, 2017 at the Parkway meeting room.

GROUNDS COMMITTEE MEETING MINUTES

March 15, 2017

1) CALL TO ORDER
a) Meeting Called to Order at 7:05pm.
b) Attendees: Diane Blunt, Jennifer Cochran, Dom Maio, Tim Shaw, Anne Steingass, Mike Stracka (PMP)
c) Absent: Terri Hess, Linda Montfort, Barbara O'Connor, Matt Hochstetler (BrightView)

2) COMMITTEE ADMINISTRATION
a) Approval of the February Meeting Minutes. The committee unanimously approved the February Meeting Minutes.

3) RESIDENT & GUEST PARTICIPATION
a) Discussion of a resident request to designate portions of the curb parking on Huntley court as Fire Lanes. Two residents were present. The committee moved to approve the extension of the yellow curb to the curve adjacent to 21 Huntley and along the full corner by 56 Huntley. PMP will send a postcard to all residents on Huntley advising of the work to be done once the weather warms sufficiently to paint.
b) Discussion of a resident request to install paving stones on common area adjacent to his reserved parking spaces on Palmer Court. The resident was present. The committee moved to approve the installation of paving stones at the owner's expense, provided the stones do not create a mowing or tripping hazard.

4) BRIGHTVIEW ITEMS
a) Discussion of items noted on the BrightView Landscape Report.
b) Discussion of the following BrightView estimates:
i) Proposal 6363017 – NTE $2,875.00 to plant the spring annuals at the community entrances. The committee moved to approve proposal 6363017 for a cost NTE $2875.00 and selected red and pink begonias for the entrances. Cost to be applied to GL 6127.
c) Confirmation of the upcoming scheduled events:
i) Spring cleanup between Feb 1 and April 30
ii) Deciduous tree trimming and limbing up to 7 feet clearance in spring
iii) Mowing to begin April 1
iv) Soil test to be completed in April
v) Pre-emergent herbicide, turf and ornamental tree fertilization week of April 17
vi) Evergreen and shrub fertilization in spring (Need date for Courier)
vii) Mulching completed by May 1
viii) Evergreen trimming May thru June
ix) Annual flowers by May 15

5) PMP REPORT
a) Tree Removal/Trimming Items
b) Common Area Ground Maintenance Items
c) Accident Related Items
d) 2017 Budget
e) 2017 Project List Draft

6) OLD BUSINESS
a) The BoD approved the quote from Gardner Engineering. Garner Engineering has been given approval to proceed and they are currently working on the core samples and preparation of the bid documents.

7) NEW BUSINESS
a) Discussion and review of the bids received for the treatments to control the invasive water plant growth in the Oakridge Pond. The committee will review bids at the April 19, 2017 Grounds Committee Meeting.

8) INFORMATIONAL ITEMS
a) We have been advised by the Loudoun County Stormwater Management Department that they are planning to install a filter in a storm drain outlet on McPherson Circle (adjacent to the property at 13 McPherson Circle) to control debris flowing into a stream there and ending up flowing onto the Askegren Property. At this time, they are still reviewing the project to determine if they have the necessary easements to complete the work.

9) ADJOURN
a) Meeting Adjourned at 8:07pm.
b) Next regular meeting is tentatively scheduled for 7:00 PM, Wednesday, April 19, 2017, at the Parkway Meeting Room

HORSEPEN RUN COMMITTEE MEETING MINUTES

March 8, 2017

The second meeting of the Horsepen Run Committee was held at the Parkway meeting room, on Wednesday, March 8, 2017

Meeting was called to order at 7: 00 P.M.:

In Attendance were: Benu Bhargava, Andrew Bhargava,Debi Holbrook, Carlos Garcia, Bob Griesbach, Allison Gallo, Susan Sims, Tony Palm and Rob Heckman

Absent: David Barrie

Residents participation and presentation-(5 minutes per resident)- N/A

General Action

• Signed remaining waiver agreements for committee members to conduct work in HPR.

Old business

• Discussed trail maintenance and a volunteer event for early May
• Discussed legacy projects of trees, butterfly garden and front entrance to see if high school volunteers could be used to help weed the trees in the conversation buffer area.
• Discussed future project ideas such as the

clearing a meadow area or installation of the bat houses.
• Update on Erica Collins girl scout project. She will be coming back to the committee to review her implementation plan on 4/1.

New business
• Allison provided an update on the upcoming Loudoun Wildlife Conservancy nature walk scheduled for March 2017. (Vernal Pool walk was cancelled due to rain)

Planning Dates for work
Planning dates for volunteer work on trail maintenance and/or stream migration.

COMMUNITY RELATIONS COMMITTEE MEETING MINUTES

March 2, 2017

1. Call to order- The meeting was called to order at 6:31 P.M. at the Proprietary Office.
2. In attendance were; Elizabeth Moran, Pat Bour, Judy Smith, David Barrie and Laura Roethlein (PMP)
3. Absent; Amanda Jacks
4. General Action Items

A. Resident Participation & Presentations (2 min per resident)- No resident present

B. Old Business

Re-Affirmation of 2017 Proposed Events Calendar with Rain Dates
The Committee voted to accept the 2017 Events Calendar. Laura will post on our web page.

C. New Business
Discussion Items

Spring Fling – April 8th 1-3pm, Parkway Pool Meeting Room
• Easter Bunny – Resolved
• Food & Drinks- Cookies, grapes, apple slices, clementine, goldfish and small bottles of water.
• Crafts – will be available.
• Games/Activities – Gummy bears counting contest. Coloring pages.
• Volunteers- Pat, Judy, Amanda and David.

Fall Fest
• Pony rides this year? The Committee does want pony rides. Laura will check and advise at the next meeting.

Donation Request – Keep Loudoun Beautiful
• The Committee voted unanimously to provide a donation.
• They supply CountrySide with Spring Clean-Up items (trash/recycling bags, trash picker-uppers, etc.)

Concert Band
• Justified will be performing at the June 10th Concert.
• The Committee asked Laura to check on Sub-Radio Standard

CountrySide Website Remodel – Laura requested the Committee submit their ideas on this to her.
Laura will share this at the next meeting.

D. Adjournment – The meeting adjourned at 7: 14 P. M. The next meeting of the CRC will be April 6, at the Proprietary Office.

NEIGHBORHOOD ADVISORY COUNCIL COMMITTEE MEETING MINUTES

February 14, 2017

Members in attendance:
Belmont: Rodney Collins, Tim Shaw, Barb O'Conner and Louis Kaiser
Foxfield: Absent
Morven: Alethea Christon, Brenda Koontz and Jonathan Breslow
Oakridge: Absent
Oatlands: Courtney Hasbrouck
Rokeby: Pat Bour, Denise Moldover and Yolanda Brooks
Welbourne: Diane Blunt and Allison Powell

Others in attendance:
Jeff Kretsch, BoD Liaison to the NAC
Resident of 16 Teasdale Court, Morven
Residents of 74 Rutherford Circle, Oakridge
Residents of 3 Jeremy Court
Lisa Marnet, PMP

Alethea Christon called the meeting to order at 7:22pm

Approval of the Meeting Minutes of February 14, 2017
Shaw moved to approve, Bour seconded.
Approved unanimously.

General Discussion- Funding for Snacks and Beverages for Committee Meetings
Bour moved to approve, Blunt seconded, NAC unanimously voted to continue funding for snacks for Volunteers.

BELMONT
Approval of the Meeting Minutes January 10, 2017
Approved
General Discussion- Funding for snacks and drinks for Committee Meetings
Continue the snacks, approved.
Standing Committee Reports:
GRDS, no meeting, FIN 80% email addresses on file; 51% use direct pay, CRC set Calendar of events, FAC Cromwell pool walls to be re-done, New maintenance building.
Review of Neighborhood applications
1 Contingent approval, 1 Denied.

FOXFIELD
Approval of the Meeting Minutes January 10, 2017
No report given
General Discussion- Funding for snacks and drinks for Committee Meetings
No report given
Standing Committee Reports:
No report given
Review of Neighborhood applications
1 application reviewed by Welbourne

MORVEN
Approval of the Meeting Minutes January 10, 2017
Approved
General Discussion- Funding for snacks and drinks for Committee Meetings
Voted to keep snacks.
Standing Committee Reports:
GRDS no meeting January; FIN 80% of owners have given email address to Proprietary and 50 % of homes on ACH; CRC dates set for 2017 Events; FAC Cromwell pool walls need repair; Zinc strips on north side of pool roofs to prevent algae growth.
Review of Neighborhood applications
3 approved.

OAKRIDGE
Approval of the Meeting Minutes January 10, 2017
No report given
General Discussion- Funding for snacks and drinks for Committee Meetings
No report given
Standing Committee Reports:
No report given
Review of Neighborhood applications
Committee members gave DRC input on application, Rokeby reviewed and approved.

OATLANDS
Approval of the Meeting Minutes January 10, 2017
Approved
General Discussion- Funding for snacks and drinks for Committee Meetings
Motion to continue snacks approved.
Standing Committee Reports:
GRDS no meeting, FIN look into bill pay, CRC set Calendar of events, FAC new building up, Zinc strips on pool house roofs, Cromwell pool wall repair.
Review of Neighborhood applications
2 applications reviewed.

ROKEBY
Approval of the Meeting Minutes January 10, 2017
Approved
General Discussion- Funding for snacks and drinks for Committee Meetings
Rokeby NAC vehemently and adamantly expressed their displeasure at this request to stop providing light refreshments for the Volunteer meetings. NAC voted unanimously to continue funding these light snacks for the Volunteers who donate countless hours of their free time serving this Community.
Standing Committee Reports:
GRDS (no meeting since last NAC), FIN (Jeff Kretsch), CRC (Pat Bour), FAC (Pat Bour).
Review of Neighborhood applications

No applications for Rokeby this month. Rokeby NAC reviewed and approved an application for Oakridge since no Oakridge NAC members were present.

Welbourne
Approval of the Meeting Minutes January 10, 2017
Approved as written.
General Discussion- Funding for snacks and drinks for Committee Meetings
The NAC voted to continue having snacks and drinks for the Volunteers who are giving up their evenings to attend a meeting sometimes coming straight from work without dinner.
Standing Committee Reports:
GRDS no January meeting, FIN report given Jeff Kretsch included a discussion on bill payer usage by 51% of homeowners, CRC report given by Pat Bour CRC set calendar of events for the year, FAC report given by Pat Bour Cromwell pool walls need repair.
Review of Neighborhood applications
An application for Foxfield for a colonial townhouse for new windows (approved) and doors (color not approved).

Meeting Adjourned at 8:25pm.
Respectfully Submitted
Lisa Marnet, DRC Coordinator

DESIGN REVIEW COMMITTEE MEETING MINUTES

February 27, 2017

The regular meeting of the Design Review Committee was called to order at 6:34pm on February 27, 2017 at the Parkway meeting room.

Present:
Donna Smith, (Belmont), Lisa Viafore, (Foxfield), Roy Weidner, (Oakridge), Sarah Wertz, (Oatlands), Will Vigil (Morven), (Rich Ivey, (Rokeby) and Gustavo Rey (Welbourne).

Others Present:
Resident of 1 Rawlston Court, Belmont
Resident of 16 Teasdale Court, Morven
Resident of 74 Rutherford Circle, Oakridge
Anne Steingass, BoD Liaison (Foxfield)
Lisa Marnet, PMP

I. Approval of the January 23, 2017 meeting minutes
Wertz moved to approve, Smith seconded, approved unanimously.

II. Election of Vice Chair
Smith moved to nominate Sarah Wertz, Ivey seconded, approved unanimously.

Meeting Adjourned at 7:12pm

Respectfully Submitted

Lisa Marnet, PMP

Community	Address	Application #	Alteration	DRC Ruling
Belmont	9 Halifax Court	77094-012717	Replacement Garage Door	Approved 7-0.
	1 Rawlston Court	91334-012017	Addition	Approved 7-0.
Foxfield	19 Wyatt Court	96425-022017	Replacement/Color Change to Entry Door and Storm Door, Replacement Windows	Denied 7-0; 1. Entry Door and Storm Door; not harmonious with the Guidelines page 10. 2. Approved 7-0; Replacement Windows.
Morven	3 Byron Court	69687-013017	Replacement/Color Change Entry Door	Approved 7-0.
	16 Teasdale Court	99864-020117	Screened Porch and Deck	Approved 7-0.
	26 Millard Court	70343-020617	Replacement Windows and Patio Doors, Change in style to the front Bay Window	Approved 7-0.
Oakridge	74 Rutherford Circle	109558-013117	Patio, Retaining Wall, Seating Wall, Basement Emergency Exit and Egress Window	Approved 7-0.
Oatlands	39 Ferguson Court	71575-013117	Deck Stain	Approved 7-0.
	3 Jeremy Court	108554-0201	Replacement/Color Change to Entry Door and Storm Door	Approved 7-0.
Rokeby	None			
Welbourne	None			

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- Water or Sewer Problems- Loudoun Water at (571) 291-7880
  After hour emergency at (703) 729-7878
- Telephone Problems or Questions - Verizon at (703) 954-2222
- Hazardous Waste Collection - Loudoun County at (703) 777-0187
- Large Item Trash Pick up - AAA Recycle and Trash Removal at HOA.NOVA@RepublicServices.com
- Metro Transportation at (202) 638-7000
- Virginia Department of Transportation (VDOT) at (703) 737-2010
  To file an online report http://www.virginiadot.org/defaultflash.asp
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- Poison Control Contact at 1-800-222-1222
- Loudoun County Website - www.Loudoun.gov

Please call the Loudoun County Sheriff (Non-Emergency 703-777-0445), or go to http://sheriff.loudoun.gov and click on the link to the left to "Report a Crime", or E-mail DFC Matthew Harvey at matthew.harvey@loudoun.gov to report the following:

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- Noise complaints/barking dog complaints
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Rokeby: Vacant

Welbourne: Gustavo Rey, 18 Nicholson Ct.
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Foxfield: Debi Holbrook and Carlos Garcia

Morven: Rob Heckman, Chair and Susan Sims

Oatlands: David Barrie

Oakridge: Vacant

Rokeby: Vacant

Welbourne: Bob Griesbach

May 2017

SUN	MON	TUE	WED	THU	FRI	SAT
* meets in the Parkway Room	1	2	3 BoD Meeting 7pm*	4 CRC Meeting 6:30pm	5 Cinco de Mayo	6 Spring Yard Sale 8am
7	8	9 NAC Meeting* 7:15pm	10 HPRN Meeting* 7pm	11 FAC Meeting* 7pm	12	13
14 Mother's Day	15	16 FIN Meeting 7pm	17 GRNDS Meeting* 7pm	18	19	20 Shred Event 9am-12pm
21	22 DRC Meeting* 6:30pm	23	24 BoD Meeting 7pm*	25	26	27
28	29 Office Closed Memorial Day	30	31			

June 2017

SUN	MON	TUE	WED	THU	FRI	SAT
* meets in the Parkway Room				1 CRC Meeting 6:30pm	2	3
4	5	6	7 BoD Meeting 7pm*	8 FAC Meeting* 7pm	9	10 Justified Concert 7-9pm Parkway Pool Lawn
11	12	13 NAC Meeting* 7:15pm	14 HPRN Meeting* 7pm	15	16	17
18 Father's Day	19	20 FIN Meeting 7pm	21 GRNDS Meeting* 7pm	22	23	**24** **Family Fun Night 5-8pm Parkway Pool**
25	26 DRC Meeting* 6:30pm	27	28 BoD Meeting 7pm*	29	30	