



*"A community on the Potomac"*  
*www.countryside-va.com*

COURIER VOL. 37, NO. 1

JANUARY 2017

## 2017 ASSESSMENTS

Beginning January 1, 2017, the assessment amounts are:

**\$70.00 for Single Family & Manor Homes**

**\$90.50 for Townhomes**

**\$52.00 for the Villa's of CountrySide**

If you have not received your coupon book, please contact Patti Kaka at [Pattik.cside@pmpbiz.com](mailto:Pattik.cside@pmpbiz.com) or (703)430-0715. In an effort to support our "Going Green" efforts, those members paying through our ACH will not be receiving a coupon book.

All payments are due on the first of the month and are considered late if received after the 10th of the month.

## PROPRIETARY OFFICE HOLIDAY CLOSING

The Proprietary Office will be closed on Monday, January 2nd in observance of New Year's Day. The Office will re-open on Tuesday, January 3rd at 8am.

The Proprietary Office will be closed on Monday, January 16th in observance of Martin Luther King Jr. Day. The Office will re-open on Tuesday, January 17th at 8am.

## CHRISTMAS TREE REMOVAL

Christmas trees will be removed on your normal yard waste removal day for the first two weeks in January 2017. Those residents with regular Monday yard waste will receive Christmas tree removal services on January 2nd and January 9th. Those residents with Tuesday yard waste removal will receive Christmas tree removal services on January 3rd and January 10th. Christmas trees not placed out the first two weeks will be serviced with the regular trash pick-up days.

Please make sure trees have all tinsel, ornaments, and lights removed before placing curbside. **Please do not bag trees.** Trees in excess of 8 feet in length need to be cut in half in order to be removed.

## HOLIDAY TRASH COLLECTION

Trash and recycling pick-up will **not** be affected by New Year's Day and will occur as normally scheduled for all communities.

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RESORTED  
STANDARD  
US POSTAGE  
PAID  
PERMIT NO. 349  
DULLES, VA

## 2017 MEETING DAYS

### **Parkway Meeting Room**

**Board of Directors (BoD)**  
1st and 4th Wednesdays, 7pm

**Design Review Committee (DRC)**  
4th Monday, 6:30pm

**Facilities Committee (FAC)**  
2nd Thursday, 7pm

**Grounds Committee (GRNDS)**  
3rd Wednesday, 7pm

**Horsepen Run Ad Hoc Committee (HPRN)**  
2nd Wednesday, 7pm

**Neighborhood Advisory Council (NAC)**  
2nd Tuesday, 7:15pm

### **Proprietary Office**

**Community Relations Committee (CRC)**  
1st Thursday, 6:30pm

**Finance Committee (FIN)**  
3rd Tuesday, 7pm



## NEIGHBORHOOD ADVISORY COUNCIL ELECTIONS

The Board of Directors announces a meeting of the members in each neighborhood will be held on January 4, 2017. The purpose of this meeting is to elect members to represent each neighborhood on the Neighborhood Advisory Council (NAC). If you are interested in electing members to serve on your NAC, or are interested in serving on the NAC, please plan on attending.

**January 4, 2017 - 7:00pm**  
**Parkway Meeting Room**  
**46020 Algonkian Parkway, Sterling, VA 20165**

## WHEN IT SNOWS

Friendly reminder, when it snows please ensure the walkway in front of your homes are cleared in accordance with the Covenants and Restrictions and Loudoun County Ordinance.

### ***CountrySide Covenants and Restrictions, Article IX, Section 4. Snow Removal***

All owners shall have the obligation to clear any snow or ice from sidewalks or trails located on their property, which sidewalk or trail lies within a trail or sidewalk easement granted to the Proprietary, as soon as reasonably possible after snowfall or storm causing the accumulation of snow and/or ice. In the event that any owner fails to remove such snow and/or ice in a timely manner, the Proprietary shall have the right to go upon the property and remove the snow and ice, and the reasonable cost thereof, as incurred by the Proprietary, shall be charged against the defaulting member as an additional assessment pursuant to Article V hereof.



### ***Loudoun County Ordinance - 1022.01 Removal of Ice and Snow***

(a) Removal Required. Every occupant, owner or other person in charge of any property in the County which has a sidewalk or a footway of stone, brick, gravel, cinder, wood or other substance, when such walk is publicly owned or maintained, and is adjoining and touching the property in front, rear or either side thereof, shall have all snow and ice, and any combination thereof, removed from such sidewalk or footway within six hours after such snow or ice, or a combination thereof, has ceased falling, unless the same has fallen during the night, in which case it shall be removed before 12:00 noon following the night in which the snow or ice, or combination thereof, has fallen. In the event snow or ice, or a combination thereof, falls upon Sunday, such occupants, or other persons in charge shall have until 12:00 noon Monday to comply with this requirement.

## 2016 ANNUAL MEETING REPORT FROM PMP

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We wish to thank the CountrySide Proprietary Board of Directors for the continued confidence placed in PMP to manage the community. We are grateful for the opportunity, consider it an honor and a privilege, to manage CountrySide.

2016 was another busy, but productive year for the PMP on-site staff assigned to Countryside. Listed below are several of the 2016 highlights:

- Another stable staffing year with no staff turnover; excited to welcome Loretta Delamare who's been a tremendous addition to the on-site staff. She joins Donna Cooper (11 years), Mike Stracka (11 years), Lisa Marnet (10 years), Laura Roethlein (6 years), Carlos Ramirez (7 years), Bobby Lazaro (4 years) and Patti Kaka (1 year) at CountrySide.
- During 2016 PMP supervised and managed more than 15 capital reserve improvement projects costing more than \$475,000.
- This year PMP processed more than 24,000 CountrySide homeowner payments totaling more than \$2,250,000; managed total 2016 revenue of approximately \$2,500,000.
- Received another perfectly clean audit for fiscal year 2015 from the independent certified public accountants.
- Who can forget the Blizzard of 2016! That taxed everyone's resources. Mike Stracka, Carlos Ramirez and Bobby Lazaro lived at CountrySide for five days last January performing and directing snow removal activities.
- In 2016 PMP sent fewer non-compliance letters than in previous years. This is great news as we've noticed CountrySide residents are keeping their properties in better shape. Thank you! This is a major accomplishment, especially in a community that's now 36 years old!

In the past five years (2012 – 2016) PMP has managed/supervised common area reserve projects

totaling \$1,126,742 and townhome reserve projects totaling \$574,611 ... total combined projects of \$1,701,353. We are excited about 2017 as there aren't as many reserve projects next year!

On behalf of the PMP-CountrySide staff and all of the other members of our company, we wish each of you a safe, healthy and happy Holiday Season and a wonderful 2017.

Ed Thomas, CEO  
Property Management People (PMP)

## 2016 STATE OF THE PROPRIETARY

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### PRESIDENTS ANNUAL MEETING REPORT

CountrySide continues to be a financially secure community. We will end the year under budget. The home sales in 2016 continued to improve over sales in 2015, and homes in CountrySide sold quickly. We prepared over 130 Resale Disclosure Packets this year. For 2016 we had a very small number of account delinquencies and violations.

In 2016, our primary contractors were: PMP, our management company, Brightview (formally Valley Crest), our landscaping company, Titan, our Pool Management Company and AAA, our waste management company. These companies assist in the overall operation, maintenance and service of CountrySide.

We also engage Lawrence McClafferty and Laura Sardo as our attorneys on legal issues. Our insurance provider is Prescott Engle. We have an independent accounting firm of Malvin, Riggins & Company that audit our finances annually. They have reviewed our processes and we have received a very positive report from them.

In 2016, the Board of Directors consisted of Robert King, Jennifer Cochran, Rob Heckman, Anne Steingass, Penny Francke, Jay Vegel and David Barrie. These individuals contributed their time, expertise and efforts to improve the quality of life in CountrySide.

I also want to recognize and thank all the Volunteers

of 2016, in all of our Committees. These volunteers ensure that CountrySide has neighborhood input, present their added value to the committees and provide feedback to both the committees and Board of Directors, on an on-going basis. Their dedication, energy and involvement help to make CountrySide a great community.

Respectfully submitted:  
David Barrie, President

## 2016 GROUNDS COMMITTEE YEAR-END REPORT

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It was another busy year for the Grounds Committee. Once again the community was faced with a historic snow in 2016. I am pleased to say Countryside's private roads were cleared before many VDOT roads with Countryside. Hopefully 2017 will be a snow lite year. In 2016 projects in the Grounds Committee included additional road refurbishment, curb and gutter replacement and cement sidewalks within the Townhome communities; replacement of the large foot bridge between Rutherford and Chelmsford; additional trail paving throughout the community; and review of the snow removal policy for sidewalk management throughout the community. The Grounds Committee continued the project to remove aggressive invasive species growth in our common areas in 2016. To date all invasive species removal efforts have been successful and will continue in 2017. The committee also fielded a number of common area tree concerns across all of CountrySide as well as a multitude of parking concerns within the town home communities.

In 2017 we will be back out in the communities working on trails and sidewalks, tree pruning and planting and further investigating bridge maintenance for some of our larger foot bridges. As always on the Grounds Committee it will be a full and fun year. If you have an interest in our common areas I encourage you to come to a Grounds Committee meeting in the New Year and get involved with this great, knowledgeable group of veteran volunteers. Participation in the community is a great way to give back and see how your monthly dues dollars are contributing to keeping our natural amenities beautiful.

The members of the 2016 Grounds Committee were:

Barbara O'Connor, Tim Shaw, Terri Hess, Dom Maio, Diane Blunt, Anne Steingass, Linda Montfort, and Brian Peters. These dedicated volunteers worked hard to ensure our common areas reflected the best landscaping possible. My thanks to this knowledgeable group of people, that made chairing the Grounds Committee a pleasure.

Respectfully Submitted:  
Jennifer Cochran, Chairperson

## 2016 HORSEPEN RUN COMMITTEE YEAR-END REPORT

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The first meeting of the Horsepen Run Committee was held at the Parkway meeting room, on Wednesday, February 10, 2016.

The Committee consists of:

Benu Bhargava	David Barrie
Jen Cochran	Allison Gallo
Carlos Garcia	Bob Griesbach
Debi Holbrook	Rob Heckman

In 2016 the committee continued the improvement and protection of the HPR nature area. Projects included:

A Volunteer Day with Potomac Falls High School students was held in March to clean up the front entrance area, install the save the frog signs and clean up trash along the creek and trails.

Continued trail widening and maintenance and use of the lawn tractor. Tractor training was conducted in order to certify multiple drivers on the equipment. We now have coverage on nearly all trails in HPR.

Pond Restoration on Deer Trail was completed and the damage from the winter storms was repaired.

Maintenance of the Butterfly Garden fence for the Monarch Butterfly area.

Volunteer Days in May, June, and July to continue trail clearing and maintenance and cut high grass on the River trail East and West along with high grass on Cougar, Bob Cat and Box Turtle.

Ensure that the trees planted in 2015 from the Loudoun

Soil Conservation project would continue to grow and thrive. I am happy to report that 95% of the original trees continue to grow and the trees that did not make it were replaced from our warranty program with the vendor.

Moved and used fill dirt in the sloped area going down to the stream and up the Barred Owl trail. This was done by PMP personnel. Also installed a low rise berm to prevent runoff from going down the trail and divert the water into the existing spill way towards the creek.

Discussions of equipment to purchase. Mike of PMP suggested we buy a battery powered Chain Saw along with a small 30 inch riding mower to cover tight areas along the trails. The Cub Cadet lawn mower was purchased in August 2016 and proved to be an excellent tool which will allow the volunteers to maintain over 98% of the trails using the tractor and the riding mower.

Use of remaining wood chip pile. Volunteers completed putting wood chips down at the picnic area next to the Potomac. Completed putting wood chips down the hill on Barred Owl.

Rebuilt the walk over bridge along the River West Trail. The existing bridge was very small and was replaced with a 48 inch wide bridge with safety rails on both sides. This project was a volunteer effort and saved the community a tremendous amount given the remote location of the bridge.

Reinstalled the placement of a stage riser on Eagle Trail that was washed out. Also installed some drainage tubes to help not flood the Eagle trail next to the creek.

I want to extend a very special thank you to all the Volunteers who assisted with the projects in 2016.

Rob Heckman

## 2016 FACILITIES COMMITTEE YEAR-END REPORT

In 2016 has been a very good year for the Facilities Committee and CountrySide. The members of the Facilities Committee are: Maria Borda, Pat Bour, Don Brock, Roni Hennessey, Kim McGraw, Adriana Andrade-Salgado, and David Barrie. We also had the assistance of the PMP staff, Mike Stracka, Carlos Ramirez and Bobby Lazaro, supporting the Facilities Committee.

In 2016 Facilities had five major projects.

1. A new exterior for Cromwell and Lindenwood Pools. We received many compliments from our residents upon completion of this activity.

2. Purchase of Parkway Pool furniture. A big success and improvement to Parkway.

3. Concrete pool decks that needed to be repaired furnished were completed this year.

4. The Basketball court at Parkway to be resurfaced. Delayed until 2019.

5. A new Maintenance building to replace the existing structure. We expect the new building to be complete, before the end of the year.

The FAC also rebid the Pool management agreement this year and they and the BoD agreed to again award the bid to Titan Pools.

Titan had a very good year and previous issues from 2015 were resolved. We received many kudos about the Lifeguards and Titan management was very responsive to the concerns that were raised and resolved quickly. The Committee approved new Lap lane rules, which Titan administered during the year and appeared to be well received by the residents.

Titan recommended to adjust end of season lifeguard staffing requirements to avoid late season shortages when lifeguards return to school after 29 Aug 2016. The FAC and BoD approved the recommendation. (For residents' information: the FAC has always taken a more conservative approach to the ratio of lifeguards to swimmers. We staff at one lifeguard per 25 swimmers while LoCo mandates only one lifeguard per 50 swimmers.) Reducing by one lifeguard per pool when attendance is historically much lower will not jeopardize pool operations and is still better than the LoCo ratio.

The Committee held the Second Annual Doggie Swim Day on Saturday, September 10th at Parkway. It was well attended by the CountrySide dogs and they had a great time.

We have done a lot of renovation and maintenance to our Pools and Parkway over the last three years, for the enjoyment of our CountrySide residents.

Guest Pass totals to date and comparison to last 3 years. As of August 30, we have collected over \$9,000 –exceeding our budgeted amount for 2016. This was the second best year in the dollar collections of guest passes.

The FAC voted unanimously to approve the requests from the CountrySide and Algonkian Elementary Schools for their 5th grade graduation parties at the Lindenwood pool. The kids all had a great time!

The FAC unanimously voted to recommend the BoD approve the bid from Stolfus Structures to supply the replacement shop building and foundation. Due to delays in the permit approval process from Loudoun County, we are expecting to begin the installation on December 19th and complete by the year end if the weather is favorable. The old building will be demolished in 2017.

The FAC also sourced bids to repair the walls at the Cromwell pool to prepare for the pool to be repaired in the early spring of 2017.

The Facilities Committee will be under budget for 2016.

Sincerely,

David Barrie  
2016 Facilities Chairperson

## 2016 NEIGHBORHOOD ADVISORY COUNCIL YEAR-END REPORT

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The Neighborhood Advisory Council (NAC) had another busy year in 2016. There were a total of 229 non-standard applications submitted for review for architectural modifications in CountrySide. In addition, the committee reviewed modifications and provided feedback to the Board of Directors on the following items:

The proposed changes to architectural guidelines for 2016 dealt with basement emergency exit, skylights. Room additions/house expansion, entry door styles for Fox field and Morven townhouse communities including entry door colors. Finally, the NAC reviewed the proposed budget for 2017 and provided critical input to the Board of Directors in its final determination of the budget.

The NAC is an important part of our community and provides both a voice for the community along with the architectural review process ensuring all residents are represented and served.

I would like to thank our committed residents for volunteering their time this year to ensure CountrySide remains aesthetically pleasing and well-designed architecturally harmonious homes. Additionally, it should be noted many NAC members serve on various other CountrySide committees. I truly appreciate all your hard work and commend each of you on a job well done!

Respectfully submitted:

Pat Bour and Jeff Kretsch, NAC Board Liaisons,  
Rokeby & Oakridge

## 2016 DESIGN REVIEW COMMITTEE YEAR-END REPORT

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In 2016, the Design Review Committee (DRC) reviewed 229 “non-standard” applications and the Design Review Coordinator reviewed and approved 117 “standard” applications.

The annual inspection was conducted on 2,437 properties in CountrySide and 1,418 maintenance requests were issued. In addition, 123 “major” violations and 1,335 “minor” violations were issued this year.

In September 2016, the DRC worked with the Neighborhood Advisory Committee (NAC) to revise several of the community guidelines, some of which were approved by the Board of Directors. The revised guidelines were related to basement emergency exits, skylights, room additions/house expansion, townhouse entry door styles and colors.

I would like to thank all of the DRC members that served in 2016, Donna Smith, Lisa Viafore, Joyce Wildgoose, Will Vigil, Art Libertucci, Sarah Wertz, Gustavo Rey and David Barrie for taking the time to represent their neighborhoods on the Design Review Committee. I would also like to provide a special “Thank You” to all NAC members for their valuable input in reviewing applications, as well as the Design Review Coordinator for overseeing the process -- the goal of which is to help make CountrySide an excellent community to live.

Respectfully,

Rich Ivey, Chairperson  
Design Review Committee

## 2016 COMMUNITY RELATIONS COMMITTEE YEAR-END REPORT

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This was another very successful year for the CRC committee here in CountrySide with a very small team of 5 very hardworking and dedicated Volunteers. The Committee not only plans the events but work very hard at the events to provide a wonderful time for our residents.

The Spring Fling started off our year with a special visit from the Easter Bunny, face painting and lots of goodies for our young residents to enjoy.

As we wrapped up the spring we had our Community Spring Cleanup, The Spring Yard Sale and The Safety Picnic. Our May 14th Shred event was a big hit. We totally filled one shred truck.

Summer arrived and it began with the always popular Family Fun night in June. Lots of hotdogs and ice cream served with a small number of volunteers and Laura from PMP. We had a mix of music for the Summer Concerts and another really successful Family Fun Night in August. The summer was wrapped up with our annual “Pre-teen Pool Party” and the kids had a blast with games, lots of food and fun time in the pool. In September, as the nights cooled off and the kids went back to school, we had the Fall Yard sale.

Our largest attended event is The Fall Fest with months of planning and coordinating along with all of our volunteers and all of the PMP staff assisting. This year we had Moon bounces, a climbing wall, a train ride for toddlers, a horse drawn hay ride through Horsepen Run and carnival games for everyone to enjoy. Our Fall Fest has the best hot dogs, funnel cakes and crisp apples in town! The Pumpkin patch was a great success. The weather started out cloudy but by the afternoon we had sunshine and over 500 residents had joined the Fall Fest.

Then the days grew shorter and the weather cooled off and we wrapped up the fall with our Fall Yard Sale, the Boo Fest, Halloween house decorating contest, the Winter Celebration and the Holiday House Decorating contest.

We held a second Shred event on October 15th

providing both paper shredding and collection of electronics for destruction. The response was fantastic. In three hours, we had 191 participants use this service.

Throughout 2016 the committee was able to make these events available to all residents and still remain within budget.

As a CountrySide resident if you enjoy planning and participating in fun events, receiving the satisfaction of lots of Smiles and Thank You's, please consider donating your time and join the CRC committee..... We would love to have you and need your help.

A very special THANK YOU for an excellent job and another successful year to the 2016 CRC Volunteers: Pat Bour, Elizabeth Moran, Judy Smith, Amanda Jacks, and to Laura Roethlein with PMP. We all look forward to an amazing 2017.

David Barrie  
CRC Chairperson

## 2016 FINANCE COMMITTEE YEAR-END REPORT

I would like to start by thanking each member of the Finance Committee and our Finance Manager Patti Kaka for their hard work in helping me with CountrySide's finances.

I am pleased to say that CountrySide's financial picture remains strong. We will run a surplus in 2016, have sufficient reserves for emergencies, and received a clean bill of financial health from auditors again this year. We were able to earn more revenue than what we had budgeted. On the expenditure side, we continued to work to control our spending, particularly our administrative costs and grounds and pool expenses. One area we did run a significant deficit in is snow removal and we reduced townhouse categories to cover the added expenses.

The Pro Forma financial summary below contains actual figures through November 30 and estimated figures for the remainder of the year and provides for a comparison with the original budget.  
2016 Consolidated Summary

	Budget:	Pro Forma:
<b>TOTAL REVENUE:</b>	<b>\$2,423,732</b>	<b>\$2,451,233</b>
<i>Budget Element-</i>		
Administrative	\$814,215	\$780,137
Community Activities	\$36,950	\$34,207
Pool and Community Center Expenses		
	\$266,320	\$251,357
Grounds and Maintenance		
	\$632,046	\$621,850
Townhouse Expenses	\$257,260	\$271,237
Reserve Deposits	\$424,117	\$424,117
Reserve Expenditures	\$583,390	\$592,804
<b>TOTAL EXPENDITURES:</b>	<b>\$2,318,525</b>	<b>\$2,267,514</b>
<b>CONSOLIDATED SURPLUS/(DEFICIT):</b>	<b>(\$7,176)</b>	<b>\$ 69,238</b>

This past year, we had significant Reserve Expenditures but our General and Townhouse Reserves funds remain in accordance with our future expected expenditures, and they will total about \$1,487,000 at yearend.

Let me just say a few words on the 2017 budget that the Board passed last month. For the second year in a row, the Board faced some difficult choices in building a realistic budget that will continue to provide residents with the community activities, grounds and facilities upkeep, and services they have enjoyed. In particular, in order to meet the recommendations of our Reserve study that we had increase in our reserve deposits. As a result, in 2017, we had to increase both the general and townhouse assessments.

Respectfully Submitted,

Robert A. King  
Treasurer and Finance Committee Chairman

**2017 CountrySide Budget**

The CountrySide Board of Directors unanimously approved the 2017 operating budget at their November 2, 2016 meeting. The 2017 assessment rates are indicated below.

**2017 CountrySide Proprietary Approved Consolidated Budget**

	<b>2017</b>
<b>Total Income</b>	\$ 2,560,102.00
Total Administrative Expenses	\$786,445.00
Total Insurance & Tax Expenses	\$27,750.00
Total Community Relations Expenses	\$37,850.00
Total Pool & Community Center Expenses	\$224,890.00
Total Grounds & Maintenance	\$707,687.00
Total Townhouse Expenses	\$254,243.00
Reserve Expense	\$521,237.00
<b>Total Operating Expenses</b>	<b>\$2,560,102.00</b>
<b>Operating Income vs. Expense</b>	<b>-0-</b>
<b>Total Reserve Projects</b>	<b>\$568,654.00</b>

**2017 MONTHLY ASSESSMENT SUMMARY**

- Single Family/Manor Homes.....\$70.00 per unit per month
- Town Homes.....\$90.50 per unit per month
- Villas.....\$52.00 per unit per month

**CONSIDER PAYING YOUR MONTHLY ASSESSMENT VIA DIRECT DEBIT**

It's easy to use this service.

The Authorization form is available on our website at [www.countryside-va.com](http://www.countryside-va.com).

## COUNTRYSIDE SNOW ALERT: PLOWING AND SANDING POLICY

The snow months are here and I thought you might like an early reminder about snow plowing on your street. Please read below to see whose responsibility it is to plow and sand your street. If you have any questions, please feel free to call or email me at the Proprietary Office. (\*\* see below)

**The following streets are owned and maintained by Virginia Department of Transportation (VDOT):**

CountrySide Boulevard and Algonkian Parkway

**Rokeby:**

Clapham Ct  
Coleman Ln  
Hamilton Ct  
Hamilton Rd  
Minor Rd  
Moss Rd  
Mucklehany Ln  
Peyton Rd  
Russell Ct  
Turner Ln  
Tyler Ln  
West Ct

**Foxfield:**

Bentwood Rd  
Sarret Way  
Spotswood Ct

**Welbourne:**

Cromwell Rd

**Belmont:**

Austen Ct  
Awsley Ct  
Bedford Dr  
Bentley Dr  
Braxton Dr  
Carrollton Rd  
Crisswell Ct  
Cumberland Ct  
Devenshire Ct  
Exeter Ct  
Foxmore Ct  
Halifax Ct  
Lindenwood Ct  
Lipscomb Ct  
Newland Ct  
Oakdale Ct  
Rawlston Ct  
Webley Ct  
Westmoreland Dr  
Wickham Ct  
Wiltshire Ct  
Worthington Ct

**Oakridge:**

Amersham Ct  
Christopher Ln  
Dunbar Way  
Forester Ct  
Lowery Ct  
Owens Ct  
Prescott Ct  
Rutherford Cir  
Stafford Ct  
Steed Pl  
Thorton Ct  
First ½ Chelmsford Ct  
(through cul-de-sac,  
portion with no townhomes)

**Morven:**

Byron Ct  
Carter Ct  
Griswold Ct  
Harrow Ct  
Powell Ct  
Teasdale Ct  
Thales Way  
Vinson Ct  
Whittingham Cir

**Oatlands:**

Bentmoor Ct  
Brinks Ct  
Brookmeade Ct  
Darian Ct  
Dudley Ct  
Fenton Wood Dr  
Ferguson Ct  
Glengyle Ct  
Glengyle Ln  
Jeremy Ct  
McCarty Ct  
McPherson Cir  
Meskill Ct  
Selden Ct  
Whaley Ct



**Please report unplowed roads on VDOT owned streets and hazardous conditions to [novainfo@vdot.virginia.gov](mailto:novainfo@vdot.virginia.gov) or call 1-800-367-7623.**

To see the status of plowing in northern Virginia neighborhoods: [www.vdotplows.org](http://www.vdotplows.org).

### **SNOW EMERGENCY ROUTES IN COUNTRYSIDE - ALGONKIAN PKWY & COUNTRYSIDE BLVD**

According to Loudoun County Ordinance 466.06, when a “snow emergency” is declared, vehicles parked or abandoned on any snow emergency route, or considered to be road hazards, will be removed at the owners expense. Cars that are in the lane of traffic on any road, and deemed a hazard, or a barrier to snow-removal, may also be towed. Vehicles will be towed to the towing company’s tow lot.

**The following townhome streets are maintained by the Proprietary:**

**Foxfield:**

Alden Ct  
Asbury Way  
Bickel Ct  
Clinton Ct  
Devon Ct  
Dorrell Ct  
Fairmont Pl  
Gannon Way  
Harbert Ct  
Huntley Ct  
Marian Ct  
Mercer Ct  
Palmer Ct  
Quincy Ct  
Southall Ct  
Wyatt Ct

**Oakridge:**

Second ½ Chelmsford Ct  
(after cul-de-sac, portion  
with townhomes)  
Felsted Ct  
Finchingfield Ct  
Sulgrave Ct  
Waltham Ct

**Morven:**

Aldridge Ct  
Haxall Ct  
Ludwell Ct  
Lyndhurst Ct  
Millard Ct  
Paxton Ct

**Welbourne:**

Benton Ct  
Berkeley Ct  
Conoy Ct  
Dulany Ct  
Hopton Ct  
Jermyn Ct  
Mosbey Ct  
Nicholson Ct  
Redlin Ct  
Vandercastel Rd



A twelve foot (12') wide area will be cleared on each street.

Every effort will be made to push the snow to a location which provides the least amount of obstruction to parked vehicles (normally the medians and open grassy areas).

The contractor will attempt to clear snow from the areas in front of fire hydrants and mailboxes. A reasonable standard of care will be exercised not to damage the streets or curbing.

In the event of freezing rain or icy conditions, the streets will be sanded. Salt is not used on CountrySide roads.

The only pathways that are cleared of snow are along Algonkian Parkway, near the school, and along CountrySide Boulevard leading from Algonkian Parkway to the shopping center.

\*\*For information or any problems, please call or email me at: [mikeas.cside@pmpbiz.com](mailto:mikeas.cside@pmpbiz.com), or (703) 430-0715 ext. 3015. Ask for Mike Stracka and I will be happy to assist you\*\*



**COUNTRYSIDE PROPRIETARY  
POLICY RESOLUTION #276  
SNOW REMOVAL POLICY**

WHEREAS, Article III, Section 3 (c)(2) of the Declaration of Covenants and Restrictions grants the Board authority to establish rules and regulations for the use of all common area; and

WHEREAS, Article IV, Section 1(c). of the Covenants enables the Board to adopt and publish rules and regulations governing the common areas and those agents employed for the provision of services and performance of business obligations and duties of the Proprietary; and

WHEREAS, the Board wishes to develop a program which will assist in protecting the safety and property of the Proprietary and its Members;

WHEREAS, there is a need to establish Board policy in the area of Snow Removal and adopt formal rules and procedures for publication of this policy

WHEREAS, it is the intent of the Board of Directors to adopt sound procedural standards for the provision of snow removal services and obligations; and

WHEREAS, the CountrySide Proprietary is responsible for clearing snow on roadways owned by the Proprietary  
NOW, THEREFORE BE IT RESOLVED, THAT the CountrySide Proprietary Board of Directors adopt the following Snow Removal Policy:

**I. SCOPE OF WORK**

The CountrySide Proprietary is responsible for clearing snow on roadways and trails owned by CountrySide Proprietary. This means that the Proprietary is responsible for clearing snow from the “travel” portion of a roadway in the townhouse communities that have assigned parking spaces on the street. All other roads within the townhouse communities and in all of the single family communities are maintained by the Virginia Department of Transportation (VDOT).

**A. Townhouse Communities**

1. When adequate notice is available before the storm, the streets will be pretreated with a liquid brine mixture to help prevent the snow from bonding to the street surfaces.
2. Plowing will commence within 1 hour after 2” of snow has accumulated. During the storm, our snow removal contractor will plow the travel portions of the roadways with the intention of keeping a 12-foot-wide path open down each roadway. Contractor will have one piece of equipment in each of the townhouse neighborhoods.
3. Within 4 hours of the end of the snowfall (or 6 AM for an overnight snowfall), CountrySide maintenance staff will begin clearing access paths to all community mailboxes, fire hydrants and storm drains in those areas that had been identified where drainage is a concern.

For snow accumulations of less than 2”:

No action will be taken on CountrySide streets.

For snow accumulations of 2” to 4”

Actions 1, 2 and 3 above will apply.

Once the snow stops falling and roads are passable, there will be no additional contractor snow clearing services. Loudoun County Snow Removal Ordinance 1022.01

Every occupant, owner or other person in charge of any occupied property in the County which has a sidewalk or a footway of stone, brick, gravel, cinder, wood or other substance, when such sidewalk or footway is publicly owned or maintained, and is adjoining and touching the property in front, rear or either side thereof, shall have all snow and ice, and any combination thereof, removed from such sidewalk or footway within six (6) hours after such snow or ice, or a combination thereof, has ceased falling, unless the same has ceased falling during the night, in which case it shall be removed before 12:00 noon following the night in which the snow or ice, or combination thereof, has fallen. In the event snow or ice, or a combination thereof, has ceased falling upon a Sunday, such occupants, owners or other persons in charge shall have until 12:00 noon the immediately following Monday to comply with this requirement.

For snow accumulations of greater than 4”

Actions 1, 2 and 3 above will apply.

Once the snow stops falling and roads are passable, the contractor will remain onsite to move as much snow as possible off the roadways and onto common ground areas to reduce sightline and signage obstructions. Residents are required to clear the snow accumulations in their reserved parking spaces and areas directly behind vehicles. Snow should be placed in front yards or on common areas and shall not be thrown into the plowed portions of the roadway. Loudoun County Snow Removal Ordinance 1022.01

Every occupant, owner or other person in charge of any occupied property in the County which has a sidewalk or a footway of stone, brick, gravel, cinder, wood or other substance, when such sidewalk or footway is publicly owned or maintained, and is adjoining and touching the property in front, rear or either side thereof, shall have all snow and ice, and any combination thereof, removed from such sidewalk or footway within six (6) hours after such snow or ice, or a combination thereof, has ceased falling, unless the same has ceased falling during the night, in which case it shall be removed before 12:00 noon following the night in which the snow or ice, or combination thereof, has fallen. In the event snow or ice, or a combination thereof, has ceased falling upon a Sunday, such occupants, owners or other persons in charge shall have until 12:00 noon the immediately following Monday to comply with this requirement.

## **B. Trails and Townhouse Sidewalks**

1. Following the intent of Loudoun County Snow Removal Ordinance 1022.01, townhouse residents are required to clear the snow from the sidewalks in front of their units. Snow should be placed in front yards or on common areas and shall not be thrown into the plowed portions of the roadway. Loudoun County Snow Removal Ordinance 1022.01. Every occupant, owner or other person in charge of any occupied property in the County which has a sidewalk or a footway of stone, brick, gravel, cinder, wood or other substance, when such sidewalk or footway is publicly owned or maintained, and is adjoining and touching the property in front, rear or either side thereof, shall have all snow and ice, and any combination thereof, removed from such sidewalk or footway within six (6) hours after such snow or ice, or a combination thereof, has ceased falling, unless the same has ceased falling during the night, in which case it shall be removed before 12:00 noon following the night in which the snow or ice, or combination thereof, has fallen. In the event snow or ice, or a combination thereof, has ceased falling upon a Sunday, such occupants, owners or other persons in charge shall have until 12:00 noon the immediately following Monday to comply with this requirement.

1. Within 4 hours of the end of the snowfall (or 6 AM for an overnight snowfall) CountrySide maintenance staff will begin plowing the trails, beginning with the main trails that feed the schools and run along Algonkian Parkway and CountrySide Blvd. Remaining trails and common area sidewalks in the townhouse neighborhoods between the VDOT streets and the first townhouse unit will be plowed once all the main trails are completed.

2. If more than 8” is forecasted, CountrySide maintenance staff will be onsite during the storm to make a pass on all main trails after each 4 to 6 inches of accumulation. Depending on the rate of accumulation, the remaining trails may not be plowed until all the main trails have been cleared. Depending on the total accumulation, some trails may not be plowed until the snow melts enough to be addressed by CountrySide maintenance staff and CountrySide equipment (Generally 6” or less).

3. Once all main trails have been cleared, CountrySide maintenance staff will begin work to clear the remaining common area sidewalks in the townhouse neighborhoods, between the curb cuts and the first townhouse in each row. Work will proceed until completed

## **II. Enforcement**

The Proprietary will follow the Minor Violation process outlined in Resolution #235 for townhouse properties that do not clear snow from the sidewalks in front of their units.

## Rokeby & Welbourne Board of Directors Vacancies

There are vacancies on the CountrySide Proprietary 2017 Board of Directors for the Rokeby and Welbourne neighborhoods. We are currently accepting applicants to fill those vacancies. The CountrySide Proprietary Bylaws state “in the event of a vacancy, his/her successor shall be selected by the remaining Elected Directors and shall serve for the unexpired term of his/her predecessor.” If you are a homeowner in the Rokeby or Welbourne neighborhoods of CountrySide and would like to make a contribution to your community, please consider applying to represent your neighborhood on the Board of Directors. Representing your neighborhood will be challenging, rewarding and an educational experience. All Board members are volunteers who serve the community. To apply, fill out the application directly below. If you have any further questions, please feel free to contact Donna Cooper, General Manager, CountrySide Proprietary at 703-430-0715 ext. 3014 or via e-mail [donnaac.cside@pmpbiz.com](mailto:donnaac.cside@pmpbiz.com).

NOTE: Applications must be received at the Proprietary Office, 6 Pidgeon Hill Drive, Suite 120, Sterling, VA 20165 to the attention: Donna Cooper, no later than 6:00 PM on Thursday, January 19, 2017.

### COUNTRYSIDE PROPRIETARY PETITION OF APPOINTMENT FOR THE 2017 BOARD OF DIRECTORS

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Briefly state your reasons for seeking the Board of Directors. This statement may be published in the Courier. Please include a picture for publication as well. Please Print.

Signatures and addresses of ten (10) property owners in your neighborhood who support your candidacy.

NAME	ADDRESS
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	

Applications may be either mailed or delivered to CountrySide Proprietary Office: Proprietary Office, 6 Pidgeon Hill Drive, Suite 120, Sterling, VA 20165 to the attention of Donna Cooper. Applications must be received in this office by 6:00 PM on Thursday, January 19, 2017.

**REVISED****1. Addition of a basement emergency exit (non- walk out basement) (single family, manor home and townhouse)**

Building codes are now requiring proper emergency exits from basements and proper emergency entry for firemen and other rescue workers in the event of a basement fire. Building permits for basement remodeling now require that such exits be installed. For more information on obtaining a Loudoun County building permit please see <http://www.loudoun.gov/Default.aspx?tabid=683>

Link for review - <http://www.loudoun.gov/documentcenter/view/897>

The installation of a Basement Emergency Exit must be approved by the DRC. There are two types of emergency exit systems that may be installed:

1. An egress window well
2. A door with a stairwell.

An egress window well is large enough to allow an adult to crawl out of the window and then stand up in the window well. The well should be no more than four feet deep. Egress window wells and steps must comply with the state and county building codes and shall be compatible with the architectural design and scale of the home.

**Location**

Basement Emergency Exits shall be located on the side or rear of the house. If steps are being installed on the side of the house, they must run parallel to the foundation wall. Steps installed at the rear of the house may run either parallel or perpendicular to the foundation wall.

**Height**

Basement doors and windows may not exceed the height of the sill plate or cannot cross into the siding of the house (door & windows must be below the bottom of the siding).

**Materials**

~~Egress window wells may be made of concrete, plastic, or metal. Steps must be of concrete and railings may be of metal or synthetic material.~~

Egress window wells may be made of concrete, composite, or metal. Steps must be of concrete or composite. Railings may be of metal, composite or wood.

Application Contents - site plat (addition), dimensions, elevation, materials, color, and style of house.

**REVISED****54. Skylights (single family, townhouse, and manor home)**

All skylights including tubular skylights require an application. If there are existing skylights, additional skylights should match them in color, style (flat or domed), and materials (glass or plastic).

Application Contents - site plat (other), dimensions, elevation (drawing showing skylight on house not necessary), materials and color.

**REVISED****44. Room additions/house expansion (single family)**

The addition of a room or sunroom, or any expansion of the house (hereinafter referred to as "addition"), will have a significant visual and physical impact on the appearance of the house. Such an addition may also affect the privacy of adjacent properties. These two factors will be weighted heavily in the review of applications. Equal consideration shall be given to the rights of both homeowners to live comfortably and with adequate privacy.

**Location**

Additions shall be located on the rear or side of the home and shall be considered on a case-by-case basis. The addition shall not impair the view, sun, or ventilation of any neighbor.

**Design**

The design objective in reviewing additions shall be a "seamless" appearance, i.e., the addition shall appear to be part of the original house, not a box that has been stuck onto it. This is achieved, in part, by matching the new roof style to that of the existing roof or adding a new roof that is not incompatible with the existing roof. There are three roof styles in CountrySide.

In most cases, the roof on an addition should be the same style as on the original structure. However, there may be instances in which a mixture of styles would be appropriate. The final appearance shall be a harmonious blend of rooflines. Slope of the new roof shall, to the extent possible, match that of the existing roof (with the minimum being 3/12).

The style of new doors and windows shall match the style of existing doors and windows. Please see the two separate sections DOORS and WINDOWS for more detailed guidance. The placement of new walls, windows, doors and roofline shall relate well to the existing walls, windows, doors and roofline. The objective here is for the entire, completed structure to present a balanced appearance.

**Size**

Addition shall be compatible with the size of the primary structure and lot. Merely meeting County Code setback requirements is an insufficient size/location measure. The addition shall not be as massive and close to the property line as to visually impose upon an adjacent property. This is an especially important concept where houses with the main living area in the rear are situated back to back. Screening and landscaping can lessen the impact of an addition on neighboring properties.

**Materials and Color**

The composition and color of all materials shall match exactly the existing structure. **Roof shingles shall match in color and style to the existing structure.**

Application Contents - listed Enclosed Structure Application Checklist in Appendix B.

The Applicant should contact Loudoun County before beginning any work to verify what additional approvals or permits are required.

**REVISED****45. Room additions/house expansion (townhouse)****Location**

Additions are restricted to the rear on the ground level and shall be set back a minimum of 1 foot from side property lines. Length of the addition shall not exceed 12 feet from the rear wall of the primary structure.

**Design**

Design shall be architecturally harmonious with the primary structure. Roof style is limited to shed style with a minimum slope of 3/12. The style of new doors and windows shall match the style of existing doors and windows. Please see the two separate sections DOORS and WINDOWS for more detailed guidance. The placement of new walls, windows, doors, and roofline shall relate well to the existing walls, windows, doors and roofline. The objective here is for the entire completed structure to present a balanced appearance.

**Materials and Color**

The composition and color of all materials shall match exactly the existing structure. **Roof shingles shall match in color and style to the existing structure.**

Application Contents - listed on Enclosed Structure Application Checklist in Appendix B.

The Applicant should contact Loudoun County before beginning any work to verify what additional approvals or permits are required.

### Foxfield Townhouses Entry Door Standards

These entry door “Standards” apply to the townhouses located in Foxfield. Replacement entry doors shall be steel or fiberglass. Colorless etched glass or silver or gold leaded glass is permitted. Stained glass doors and wood grain styles are prohibited.

Please indicate on the application form the style of your choice as illustrated below. Also indicate the color of your selection and its relationship to existing colors of the townhouse and the neighborhood.

If the color and style remain the same the Design Review can consider it a “standard” application for approval. No signatures are required from neighbors for a standard application request.

New!



### Morven Tudor Townhouse Entry Door Standards

These entry door “Standards” apply to the Tudor townhouses located in Morven. The Morven Tudor townhouses encompass the following streets, Lyndhurst Court and Millard Court.

Replacement entry doors shall be steel or fiberglass. Colorless etched glass or silver or gold leaded glass is permitted. Stained glass doors and wood grain styles are prohibited.

Please indicate on the application form the style of your choice as illustrated below. Also indicate the color of your selection and its relationship to existing colors of the townhouse and the neighborhood

If the color and style remain the same the Design Review can consider it a “standard” application for approval. No signatures are required from neighbors for a standard application request.

New!



The “standard” colors for the door styles above are McCormick Paints “Old Colonial Red”, “Deep Forrest Brown”, “Sugarloaf” and “Super White”. The color shall not match in color to the neighboring property on either side.

## Oakridge Tudor Townhouses Entry Door Standards

These entry door “Standards” apply to the Tudor townhouses located in Oakridge. The Oakridge Tudor townhouse neighborhood is Chelmsford Court.

Replacement entry doors shall be steel or fiberglass. Colorless etched glass or silver or gold leaded glass is permitted. Stained glass doors and wood grain styles are prohibited.

Please indicate on the application form the style of your choice as illustrated below. Also indicate the color of your selection and its relationship to existing colors of the townhouse and the neighborhood.

If the color and style remain the same the Design Review can consider it a “standard” application for approval. No signatures are required from neighbors for a standard application request.



The “standard” colors for the door styles above are McCormick Paints “Old Colonial Red”, “Deep Forrest Brown”, “Sugarloaf” and “Super White”. The color shall not match in color to the neighboring property on either side.

## VILLAS AT COUNTRYSIDE

Property Management Contact Information:  
National Realty Partners  
365 Herndon Parkway, Suite 106  
Herndon, VA 20170  
703-435-3800

**Office Hours:** Monday - Thursday 8:30am to 5:30pm and Friday 8:30am to 1:00pm.

**AFTER HOURS EMERGENCIES:** 703-476-3639 for "life or property threatening situations ONLY!"

If you have any questions or concerns, please contact Karen Conroy, our Property Manager at [KConroy@NRPartnersLLC.com](mailto:KConroy@NRPartnersLLC.com) or call their main number listed above.

### BOARD of DIRECTORS

**President:** Denise Cook  
**Vice-President:** Eliah Omwake  
**Secretary:** Monique Hess  
**Treasurer:** Doug Channell  
**Board Member:** Adam Imbert

**Villas at Countryside Website Information:**  
[www.villasatcountrysideva.com](http://www.villasatcountrysideva.com)

Please check website for updates, meeting notices and other important information concerning our community. All residents may sign up. Only Owners will have access to their financials.

**Next Meeting: February 7, 2017 at 7pm. Location: TBD**

Please check bulletin boards and our website for detailed information as meeting date approaches. We encourage all **Owners to attend.**

### 2016 Accomplishments:

- Completion of Building Roof replacement and Downspouts
- Picnic Tables refurbished and installation of new Grill
- Drainage corrections behind and side of buildings 112 and 114
- Several dead trees removed and tree trimming where needed
- Signed contract for updated Reserve Study
- Signed engagement letter for audit and taxes for 2016, 2017, and 2018 keeping the 2015 price the same for all 3 years.
- Renewed Cleaning Contract
- Increased bulk trash pick-up service to twice a month
- Completed annual fire extinguisher inspections (April)
- Modified Towing agreement to post a "warning only" on vehicles not displaying a county sticker
- Signed a contract to replacement building entry doors (and sidelights, where applicable).
- New Building Entrance Doors (\* work was scheduled week of 12/19/16 weather permitting)

### Volunteer Clean-Up Committee:

If you are interested in becoming a volunteer, please email us at [villasatcountryside@gmail.com](mailto:villasatcountryside@gmail.com). There has been interest from

residents and the BOD of holding some volunteer clean-up days here at the Villas. Weather permitting, we will try to schedule our first clean-up day in early December.

### Note to Owners / Residents:

Please ensure that you are abiding by the Villas at Countryside's Bylaws including our Rules and Regulations. Take pride in our community to keep our community safe and clean so that all may enjoy living here at The Villas at Countryside.

### Reminders:

- **Dryer Vents:** Owners are responsible to have their Dryer Vents cleaned out at least once a year or more depending on usage and are responsible to maintain/install the cage covers on the outside of your vents to prevent birds nesting, mice, and other pests to enter duct.
- **SATELLITE DISHES:** Satellite dishes CANNOT be installed on our Buildings or Roofs. It must be on a free standing base on you patio or balcony and placed at eye level with fence/rails.
- **Dog Owners:** All pets must be LEASHED!! As a courtesy, the Villas at Countryside provide three (3) pet stations and courtesy poop bags. Owners of pets are responsible for picking up after their pets and should have their own supply of poop bags in case we run out and haven't refilled them yet.
- **MOVING IN/OUT:** All residents moving in/out of units please do not prop buildings doors open; Owners will be responsible to pay for any damage of broken doors. Also, see the above note regarding Trash/Recycling Bins and NO DUMPING. Owners will be charged for clean-up and special pick-ups if violations occur.
- **ATTENTION SMOKERS:** Reminder: No smoking in Common Areas in buildings. Also, for those who smoke on your patio or balcony, please DO NOT throw cigarettes onto our property as this is not only littering, but it creates a potential fire hazard!

### Trash / Recycling:

- DO NOT leave items outside of the trash/recycling bins or on property.
- DO NOT leave trash in hallways, on balconies or patios.
- DO NOT place trash in the recycling bins. All boxes must be flattened.
- NO DUMPING and NO Bulk Items (Furniture, Mattresses, Refrigerators, other Appliances, carpet, etc. are prohibited.)
- NO Hazardous Waste

Residents are responsible for removal and costs of Bulk Items. You are responsible to contact a junk removal service of your choice or take items to the Loudoun County Landfill located at 21101 Evergreen Mills Rd. Leesburg, VA 20175; Ph: 703-771-5500 / 703-771-5552 (Hours: Monday – Saturday 8:00 am - 4:00 pm)

**The Board of Directors wishes you a Happy New Year!**

## TOWING FOR PARKING VIOLATIONS

The CountrySide Proprietary has an agreement with Roadrunner Wrecker Service, Inc. (45660 Woodland Road, Sterling, VA 20166, 703-450-7555) to provide towing services for various parking violations. During non-business hours, a Proprietary townhome resident may have a vehicle towed for the following reasons: (1) a vehicle is wrongfully parked in an assigned space; (2) a vehicle is blocking ingress or egress to an assigned space; (2) a vehicle is parked perpendicular to a parking space.

Before any vehicle is towed for being in a reserved parking space, the resident must: (1) call Roadrunner Wrecker Service, Inc; (2) meet the towing agent at the resident’s townhome; (3) produce a valid driver’s license and proof of residence or signed rental agreement. All costs associated with towing and impoundment of a vehicle is the responsibility of the vehicle owner.

Before Roadrunner Wrecker Service Inc. tows a disabled vehicle they will place a warning sticker on the rear driver’s side window of the disabled vehicle warning that the vehicle will be towed in one hour.

## ROAD RUNNER WRECKER SERVICE, INC.

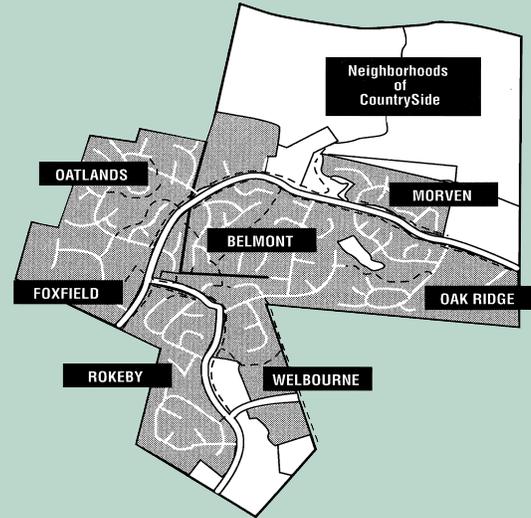
Phone Number: 703-450-7555  
Hours: 8am-5pm Mon – Fri

Tow..... \$125  
Storage first 24 hours..... No Charge  
After Hours Release Fee..... No Charge  
Storage (after initial 24 hours)..... \$50

After Hours/Holidays/Weekends: For towing a vehicle between 7pm and 8am or any Saturday, Sunday, or holiday, an additional fee of no more than \$25 per instance will be charged.

Acceptable forms of payment: Cash and/or all major credit cards

## TRASH COLLECTION SCHEDULE



AAA Recycle and Trash Removal  
HOA.NOVA@RepublicServices.com

### TRASH SHOULD BE PLACED CURBSIDE BY 7:00 A.M. ON PICK-UP DAY!

**HOUSEHOLD TRASH:** Household trash will be collected twice each week on the following schedule. There will be no pickup on Thanksgiving, Day, Christmas Day and New Years Day.

	Trash	Yard Waste	Recyclables/Bulk
Foxfield/Oatlands/ Morven.....	Mon & Thur	Mon	Thurs
Rokeby/Welbourne/ Belmont/Oakridge...	Tues & Fri	Tue	Fri

**YARD WASTE:** Yard waste will be collected once each week with the first pick up of the week (either Monday or Tuesday) Wood waste must be cut into 4-foot lengths and bundled (arm-full size) with rope or twine and should not exceed 50 lbs. Yard waste must be in paper bags, clear plastic bags, or a container marked as “yard waste”.

**RECYCLABLE MATERIALS:** Recyclable materials will be collected once each week with the second pick up of the week (either Thursday or Friday).

**RECYCLABLE MATERIALS INCLUDE:** Bundled news print, glass, mixed metals, aluminum, plastic milk jugs, soda bottles, detergent bottles, magazines, paperboard, beverage plastic containers, and cardboard. All recyclables can be placed together. AAA provides one 18 gallon Recycling Bin, extras may be ordered upon request at no additional charge.

**SPECIAL ITEMS:** AAA will collect furniture and other large, non-metal, household items (weighing less than 50lbs.) on your second pick up day of the week at no extra cost. The pick up of items over 50lbs. and ferrous metal/white good items (appliances, washers, dryers, water heaters etc.) is not part of your paid trash service. The resident must arrange for a special pick up through AAA and pay for timely removal of these items. AAA is not responsible for collecting construction/remodeling debris, tree stumps, tires, batteries, rocks, concrete, dirt, sod, bricks, boards, iron or hazardous waste of any description.

Questions? Call the Proprietary Office at 703-430-0715.

## SELLING YOUR HOME?

You will need to purchase a POA package. Virginia Property Owner's Act (Contract disclosure statement; right of cancellation).

- A. Subject to the provisions of Article 2 of 55-509, a person selling a lot shall disclose in the contract that (i) the lot is located within a development which is subject to the Virginia Property Owner's Association Act; (ii) the Act requires the seller to obtain from the property owners' association an association disclosure packet and provide it to the purchaser.....*

When the Proprietary receives an order for a POA packet it initiates a physical inspection of the entire property. The inspection of exterior maintenance items includes peeling paint, algae on siding, broken window seals, wood rot, fences in need of repair, etc.

In addition, exterior modifications/enhancements are noted and checked for approval. If you haven't done so already, please ensure that you have submitted an application for those exterior modifications. An application with a violation disclosed upon a POA inspection may request a "non-standard rush review" (less than 15 days). There will be a fee of \$25.00 for this out-of-cycle, expedited review. This fee is not a commitment for approval.

Beginning January 1, 2017, the fee for a hard copy POA package is \$250.00.

Selling a home can be stressful enough so ensuring the exterior of your home is in tip top shape and you have applied for and been approved for any exterior modifications before you list will make the selling process much smoother.

Ready to order a POA package? Please visit the CountrySide website at [www.countryside-va.com](http://www.countryside-va.com) and click on "Forms".



## PMP

PROPERTY MANAGEMENT PEOPLE, INC.

"MANAGEMENT" is our middle name

92 Thomas Johnson Dr., Suite 170  
Frederick, MD 21702  
301-694-6900 - 1-800-336-8009  
Fax: 301-694-9514

Chief Executive Officer  
President

Edward D. Thomas  
Rose G. Thomas

### CountrySide Proprietary Staff

#### **General Manager:**

Donna Cooper, ext. 3014  
[donnaac.cside@pmpbiz.com](mailto:donnaac.cside@pmpbiz.com)

#### **Facilities Manager:**

Michael Stracka, ext. 3015  
[mikeas.cside@pmpbiz.com](mailto:mikeas.cside@pmpbiz.com)

#### **DRC Coordinator:**

Lisa Marnet, ext. 3012  
[lisamm.cside@pmpbiz.com](mailto:lisamm.cside@pmpbiz.com)

#### **Financial Administrator:**

Patti Kaka, ext. 3013  
[Pattik.cside@pmpbiz.com](mailto:Pattik.cside@pmpbiz.com)

#### **Community Relations Coordinator:**

Laura Roethlein, ext. 3016  
[lauralr.cside@pmpbiz.com](mailto:lauralr.cside@pmpbiz.com)

#### **Administrative Assistant:**

Loretta deLamare, ext. 3010  
[Lorettad.cside@pmpbiz.com](mailto:Lorettad.cside@pmpbiz.com)

#### **Maintenance/Land Services:**

Bobby Lazaro  
Carlos Ramirez

## ANNUAL MEETING OF THE MEMBERS

Parkway Meeting Room  
46020 Algonkian Parkway  
Sterling, Virginia 20165  
Monday, December 14, 2015

### BOARD MEMBERS PRESENT:

Dave Barrie – Oatlands  
Robert King – Belmont  
Jeff Kretsch – Oakridge  
Jennifer Cochran – Rokeby  
Jay Vergel – Foxfield  
Mike Watjen - Welbourne

### MEMBERS ABSENT:

None

### OTHERS PRESENT:

Donna Cooper, PMP  
Ed Thomas, PMP

President Dave Barrie called the Annual Meeting of the Members to order at 8:00 p.m.

Jennifer Cochran moved that the Board of Directors approve the minutes of the 2014 Annual Meeting of the Members. Mike Watjen seconded the motion. The motion passed unanimously.

Dave Barrie delivered the Annual State of the Proprietary report including accomplishments in 2015 and reported CountrySide will end the year under budget. The full 2015 Annual State of the Proprietary Report will be published in the January 2016 Courier.

Treasurer Bob King provided a review of the 2015 fiscal operations and thanked all committee members and PMP for their hard work throughout the year. Mr. King reported that the townhouses will have an assessments increase in 2016. The full 2015 Finance Committee Report will be published in the January 2016 Courier.

The Community Relations Committee Year-End report was presented by Dave Barrie. Mr. Barrie reported the committee had a successful year of events with a small and dedicated number of hard working volunteers. The full 2015 Community Relations report will be published in the January 2016 Courier.

The Design Review Committee Year-End Report was provided by Mike Watjen. DRC reviewed 253 non-standard applications in 2015 and an additional 134 applications were approved as standard. The committee also reviewed a number of community guidelines to update and resolutions to amend. The full 2015 Design Review Committee Report will be published in the January 2016 Courier.

The Facilities Committee Year-End Report was delivered by Dave Barrie. Mr. Barrie is pleased to report all Facilities related projects will be completed by the end of 2015. Mr. Barrie thanked all committee members and PMP for their time and efforts throughout the year. The full 2015 Facilities Committee Report will be published in the January 2016 Courier.

The Grounds Committee Year-End Report was prepared and submitted by Jennifer Cochran. In 2015, the Grounds Committee addressed many community concerns regarding the condition of our common areas, trash removal, trails and trees. The full 2015 Grounds Committee Report will be published in the January 2016 Courier.

The Neighborhood Advisory Council Year-End Report was presented by Jeff Kretsch. The NAC reviewed 253 non-standard applications and made recommendations to the DRC and Board of Directors on guideline updates

and resolution changes. The full 2015 NAC Report will be published in the January 2016 Courier.

The Horsepen Run Adhoc Committee Year-End Report was delivered by Dave Barrie. The committee was busy in 2015. Mr. Barrie thanked the committee and volunteers who assisted with the various projects throughout the year. The full 2015 Horsemen Run Adhoc Committee Report will be published in the January 2016 Courier.

The CountrySide Management Report was prepared and presented by Ed Thomas of PMP. Mr. Thomas thanked the CountrySide Proprietary Board of Directors for their support throughout the year and is grateful for the opportunity and consider it a both an honor and a privilege to manage CountrySide. The full 2015 Management Report will be published in the January 2016 Courier.

Dave Barrie announced the 2016 Management Contract has been awarded to PMP.

Pat Bour announced the following Board of Directors are running unopposed and called for election by acclamation for a one year term:

Belmont: Robert King  
Foxfield: Jay Vergel  
Morven: Rob Heckman  
Oatlands: Dave Barrie  
Rokeby: Jennifer Cochran

The Welbourne and Oakridge neighborhood seats are vacant.

Dave Barrie thanked the Board of Directors and all volunteers for all their efforts and hard work throughout the year.

Brad Johnson, Loudoun County Sheriffs Community Policing Deputy gave a report on vandalism, graffiti, package thefts and locking vehicles throughout the year.

Bob King moved to adjourn the meeting at 8:25 PM. Jennifer Cochran seconded the motion.

The meeting was adjourned at 8:25PM.

Respectfully Submitted,

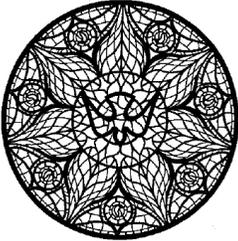
Donna Cooper  
Recording Secretary

Attachments: Committee Year-End Reports

**CLASSIFIEDS**

The CountrySide Proprietary, its members, and/or Board of Directors do not recommend or endorse any advertiser. The CountrySide Proprietary reserves the right to decline any advertisement for any reason it deems appropriate. Submitted articles are the opinion of the author and do not necessarily reflect the opinions of the CountrySide Proprietary, its members, or the Board of Directors.

**Community Lutheran Church**  
 Welcoming Others...Growing in  
 Grace...  
 Sharing Christ's Love



Our Services:  
 8:15 am and 11:00 am  
 Sunday School for all ages at 9:30 am  
 Wednesday Holy Communion  
 12:00 pm—12:30 pm  
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21014 Whitfield Place  
 Adjacent to the Cascades Library  
 (703) 430-6006 www.communitylutheran.org



**Lori Christ, CPA LLC**

Lori@LoriChristCPA.com -Certified Public Accountant  
 703-304-5173 -Enrolled to Practice before the IRS

- \*Individual Tax Planning & Preparation
- \*Bookkeeping for Small Businesses
- \*Monthly Financial Statements
- \*Business Tax Consulting & Preparation
- \*Small Business Set up
- \*Sales Tax Returns, Payroll Tax Reports

**NEIGHBORHOOD SERVICES DATABASE**

Service	Location	Date/Times	Phone Number	Name	Age
Y, S	A	A	(571)471-6076	Stephen Hogan	Adult
Y, S	A	W, E, S, H	(703)282-7407	Mark Mogensen	16
Y, P	B, R, W	W, S	(703)994-8860	Mat Johnson	Adult
Y, P	A	S	(703)939-4908	Nicholas Mazza	Adult
Y	A	W, D, S	(703)430-2231	Avery Perkins	12
P	A	A	(703)433-5376	Ginger Hall	Adult
P	A	A	(703)203-9825	Julianne McNulty	Adult
P	A	W, E	(571)926-3608	Natalie Aponte	Adult
P	A	D, E, S, H	(571)276-1274	Karin Zaccagnino	Adult
P	F, OT	E, S, H	(703)488-8452	Edyt McCotter	12
P, B	A	W, E, H	(540)907-0947	Tori Mosiniak	Adult
P, B	A	W, E, S, H	(304)270-7404	Riley Evans	16
P, B	A	W, E, S, H	(571)228-5007	Bailey Conner	17
P, B	A	W, E, S	(703)444-2881	Izi Belogay	13
P, B	A	W, S, H	(703)430-3395	Claire Goyer	12
P, B	A	W, S, H	(703)430-3395	Megan Goyer	16
B	A	D	(703)444-4418	Alma Work	Adult
B	A	D	(571)434-8127	Roxana Jahnsen	Adult
B	A	A	(703)404-3449	Paige Bakatsias	14
B	A	A	(703)404-3449	Madison Bakatsias	12
B	A	W	(703)999-7451	Auburn Rasmussen	13
B	A	W, S, H	(703)856-3055	Chale Jacks	13

Service

- A All
- B Babysitting
- P Pet Care
- S Snow Removal
- Y Yard Maintenance

Location

- A All
- B Belmont
- F Foxfield
- M Morven
- OK Oakridge
- OT Outlands
- R Rokeby
- V Villas
- W Welbourne

Date/Times

- A Anytime
- D Days
- E Evenings
- H Holidays
- S Summer
- W Weekends



## Loudoun County Public Schools

### WE NEED SCHOOL BUS DRIVERS!

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**CountrySide Proprietary**  
**6 Pidgeon Hill Dr., Suite 120**  
**Sterling, VA 20165**  
**(Office) 703-430-0715 - (Fax) 703-430-8094**  
**Office Hours: Monday - Friday 8am-6pm**  
**[www.countryside-va.com](http://www.countryside-va.com)**

Please call the Proprietary Office if you need assistance with:

**Contracts, Budget Issues, and Personnel Issues:**

Donna Cooper, ext. 3014  
 E-mail: [donnaac.csides@pmpbiz.com](mailto:donnaac.csides@pmpbiz.com)

**Assessments or Dues:**

Patti Kaka, ext. 3013  
 E-mail: [pattik.csides@pmpbiz.com](mailto:pattik.csides@pmpbiz.com)

**CountrySide Pools:**

Obtain a pool pass:  
 Loretta deLamare, ext. 3010  
 E-mail: [lorettad.csides@pmpbiz.com](mailto:lorettad.csides@pmpbiz.com)

**Pool/Meeting Room Rental:**

Loretta deLamare, ext. 3010  
 E-mail: [lorettad.csides@pmpbiz.com](mailto:lorettad.csides@pmpbiz.com)

**Common Ground:**

Mowing problems on the common ground, playground maintenance, any maintenance or operational problems

associated with the pools, snow removal in the townhouse sections of the CountrySide:

Mike Stracka, ext. 3015  
 E-mail: [mikeas.csides@pmpbiz.com](mailto:mikeas.csides@pmpbiz.com)

**Architectural Questions or Complaints:**

To report any house in a state of visual disrepair, to obtain an Architectural Application for Improvement:

Lisa Marnet, ext. 3012  
 E-mail: [lisamm.csides@pmpbiz.com](mailto:lisamm.csides@pmpbiz.com)

**General Information & Missed Trash Service:**

General HOA Information/Missed Trash Service  
 Loretta deLamare, ext. 3010  
 E-mail: [lorettad.csides@pmpbiz.com](mailto:lorettad.csides@pmpbiz.com)

**Parking on Townhouse Streets:**

Laura Roethlein, ext. 3016  
 E-mail: [lauralr.csides@pmpbiz.com](mailto:lauralr.csides@pmpbiz.com)

**Services Provided by the Proprietary & Included in Your Monthly Assessment:**

- Trash removal and recycling service
- Enforcement of Covenants and Restrictions, By-Laws, Architectural Guidelines, and Resolutions
- Administrative and financial services for efficient operation of the community
- Maintenance of common land and community amenities (pools, trails, fitness system, tot lots, etc.)
- Maintenance of townhouse parking areas (including snow removal)

**Please refer to the following agencies if you need assistance:**

- If you need immediate assistance, dial 911
- Dominion Virginia Power at 1-888-667-3000
- Northern Virginia Electric Cooperative at (703)-335-0500
- Columbia Gas of Virginia at 1-800-543-8911
- Commonwealth Gas at (800) 222-0808
- Washington Gas at (703) 750-1000, 1-800-223-9452, 1-800-752-7520
- Verizon at 1-800-483-1000
- Water or Sewer Problems- Loudoun Water at (571) 291-7880  
 After hour emergency at (703) 729-7878
- Telephone Problems or Questions- Verizon at (703) 954-2222
- Hazardous Waste Collection- Loudoun County at (703) 777-0187
- Large Item Trash Pick up - AAA Recycle and Trash Removal at [HOA.NOVA@RepublicServices.com](mailto:HOA.NOVA@RepublicServices.com)
- Metro Transportation at (202) 638-7000
- Virginia Department of Transportation (VDOT) at (703) 737-2010 to report  
 To file an online report <http://www.virginiadot.org/defaultflash.asp>  
 Or call the VDOT highway help line (800) 367-7623
- Humane Society of Loudoun County (703) 777-2912, [www.hslcva.org](http://www.hslcva.org)
- Poison Control Contact at 1-800-222-1222
- Loudoun County Website - [www.Loudoun.gov](http://www.Loudoun.gov)

Please call the Loudoun County Sheriff (Non-Emergency 703-777-0445), or go to <http://sheriff.loudoun.gov> and click on the link to the left to "Report a Crime":

- Dogs that bark constantly or at night.
- Loud noise, music or parties.
- To report cars that had dead tags or no tags on VDOT Streets.
- Speeding on the roadways.
- Unwanted Solicitation.
- Bad behavior on the basketball court (next to Cromwell).
- Trespassing in common area.
- Placing items of hazard in drain storms.
- Neighbor disputes.

Please call Animal Control to report the following (703)777-0406:

- Stray cats and dogs. • Dogs without a leash.

Please E-mail or call Virginia Department of Transportation (VDOT) - [novainfo@vdot.virginia.gov](mailto:novainfo@vdot.virginia.gov) or 1-800-367-7623 to report the following:

- Snow removal and street repairs on single-family area roadways, or main streets throughout the community. Please see snow removal list in Courier to see who is responsible for your street.

**CountrySide Courier Advertising Information**

**Advertising Rates Per Issue:** the CountrySide Board of Directors has adopted the following Advertising Policy for the CountrySide Courier. Annual and Semi-Annual contracts are available for display advertising with monthly billing. Two months MUST be paid at signing; remaining months of contract will be billed monthly. For those advertisers who do not have a signed contract, payment is required at the time of submittal. There is a \$25 fee for any and all returned checks.

**Display Advertising:** (Effective March 1, 2014)

Full Page.....	7-3/4" wide x 9-3/4" tall.....	\$300.00
Half Vertical.....	3-3/4" wide x 9-3/4" tall.....	\$200.00
Half Horizontal.....	7-3/4" wide x 4-3/4" tall.....	\$200.00
Quarter Page.....	3-3/4" wide x 4-3/4" tall.....	\$125.00
Business card (1/8)...	3-1/2" wide x 2" tall.....	\$75.00

**Classified Advertising:** \$10 for the first 40 words, and 25 cents for each word thereafter. Payment in full must accompany all classified submittals.

**Additional Information:** The deadline for articles, advertisements, and classified ads is the 8<sup>th</sup> of every month for the following month's issue. *Example: January 8<sup>th</sup> is the deadline for the February issue.* All articles, advertisements, pictures, etc., that are to be returned must be accompanied by a stamped, self-addressed envelope. **Please note, advertisements that have been billed and are still awaiting payment by the Courier deadline will not be submitted for inclusion in the following month's Courier.** Advertisers will be charged our cost (approximately \$25.00 each) for half toning photographs. The Courier will not be responsible for advertising errors made in non-electronically submitted files. If you have any questions, please call us at (703)430-0715. We reserve the right to remove any and all advertising that is not suitable for CountrySide Property Owners.

## 2016 BOARD &amp; COMMITTEE LISTINGS

## BOARD OF DIRECTORS:

703-430-0715, ext. 3050



**Belmont:**  
**Robert King**  
 12 Bentley Drive  
[Belmont@countryside-va.com](mailto:Belmont@countryside-va.com)



**Foxfield:**  
**Anne Steingass**  
 36 Palmer Court  
[Foxfield@countryside-va.com](mailto:Foxfield@countryside-va.com)

**Morven:**  
**Vacant**  
[Morven@countryside-va.com](mailto:Morven@countryside-va.com)



**Oakridge:**  
**Penelope Francke**  
 161 Sulgrave Court  
[Oakridge@countryside-va.com](mailto:Oakridge@countryside-va.com)



**Oatlands:**  
**Dave Barrie**  
 1 Brookmeade Court  
[Oatlands@countryside-va.com](mailto:Oatlands@countryside-va.com)

**Rokeyby:**  
**Vacant**  
[Rokeyby@countryside-va.com](mailto:Rokeyby@countryside-va.com)

**Welbourne:**  
**Vacant**  
[Welbourne@countryside-va.com](mailto:Welbourne@countryside-va.com)

## DESIGN REVIEW COMMITTEE

**Belmont:** Donna Smith, 42 Bentley Dr.  
[Donnasmithcxii@gmail.com](mailto:Donnasmithcxii@gmail.com)

**Foxfield:** Lisa Viafore, 34 Huntley Ct.  
[lviafore@verizon.net](mailto:lviafore@verizon.net)

**Morven:** Vacant

**Oakridge:** Vacant

**Oatlands:** Sarah Wertz, 9 Meskill Ct.  
[sarah.g.wertz@gmail.com](mailto:sarah.g.wertz@gmail.com), 443-386-5266

**Rokeyby:** Richard Ivey, 6 West Ct., Chair  
[baltolords@hotmail.com](mailto:baltolords@hotmail.com)

**Welbourne:** Gustavo Rey, 18 Nicholson Ct.  
[gustavorey68@hotmail.com](mailto:gustavorey68@hotmail.com)

## NEIGHBORHOOD ADVISORY COUNCIL

**Belmont:** Tim Shaw, Chair, 29 Newland Ct.  
[mckabby@verizon.net](mailto:mckabby@verizon.net), 703-430-4171

Barbara O'Connor, 38 Westmoreland Dr.  
[barb@moconner.net](mailto:barb@moconner.net)

Art Rodriguez, 26 Halifax Ct.  
[artandjanet.public@gmail.com](mailto:artandjanet.public@gmail.com)

Rodney Collins, 12 Halifax Ct.  
[rcollins@fairfaxwater.org](mailto:rcollins@fairfaxwater.org)

Louis Kaiser, 9 Wiltshire Ct E  
[lmk1981pa@yahoo.com](mailto:lmk1981pa@yahoo.com)

**Foxfield:** Dana Cizmadia, 31 Alden Ct.  
[danacizmadia@yahoo.com](mailto:danacizmadia@yahoo.com)

Devin Reise, 3 Mercer Ct.  
[devinreise@gmail.com](mailto:devinreise@gmail.com)

Elizabeth McMahon, E\_McMahon555@comcast.net

**Morven:** Alethea Christon, Chair, 52 Millard Ct.  
[aletheachriston@gmail.com](mailto:aletheachriston@gmail.com), 703-444-9658

Brenda Koontz, 5 Griswold Ct.  
[d.koontz1@verizon.net](mailto:d.koontz1@verizon.net), 703-406-0216

Will Vigil, willvigil@gmail.com

**Oakridge:** Roy Weidner, 2 Amersham Ct.  
[roypw@msn.com](mailto:roypw@msn.com)

Elizabeth Moran, 267 Chelmsford Ct.  
[ekamoran1@comcast.net](mailto:ekamoran1@comcast.net), 703-430-7566

Mike Sziede, mikesziede@gmail.com

**Oatlands:** Courtney Hasbrouck, 5 Darian Ct.  
[chasbrouck@hotmail.com](mailto:chasbrouck@hotmail.com), 571-436-9674

Tonya Lovelace, tslovelace@verizon.net  
 913-219-5018

**Rokeyby:** Pat Bour, Chair, 4 Clapham Ct.  
[patricia.bour@verizon.net](mailto:patricia.bour@verizon.net)

Yolanda Brooks, 17 Mucklehany Ln.  
[yfbrooks@verizon.net](mailto:yfbrooks@verizon.net)

Jim Krips, 154 Peyton Rd., 703-404-2292

Denise Moldover

**Welbourne:** Diane Blunt, Chair, 1 Nicholson Ct.  
[diane.blunt92@gmail.com](mailto:diane.blunt92@gmail.com), 703-430-7136

Allison Powell, jajpowell@gmail.com

## FINANCE COMMITTEE

**Belmont:** Roni Hennessey, 4 Westmoreland Dr.  
[rthennessey@verizon.net](mailto:rthennessey@verizon.net), 703-404-8895

**Foxfield:** Sheryl Rader, 25 Marian Ct.  
[sfrader2@gmail.com](mailto:sfrader2@gmail.com), 703-421-2106

**Morven:** Roddy Dean

**Oakridge:** Jeff Kretsch, 166 Sulgrave Ct.  
[jlkretsch@verizon.net](mailto:jlkretsch@verizon.net), 703-444-4650

**Oatlands:** Dave Barrie, 1 Brookmeade Ct.  
[Oatlands@countryside-va.com](mailto:Oatlands@countryside-va.com)

**Rokeyby:** Ash Dean

**Welbourne:** Bob Griesbach

## FACILITIES COMMITTEE

Belmont: Kim McGraw

**Foxfield:** Vacant

**Oakridge:** Don Brock, 7 Prescott Ct.  
[good-vibes@verizon.net](mailto:good-vibes@verizon.net)

**Oatlands:** Maria Borda, 16 McPherson Cir.  
[mborda@mmoconsult.net](mailto:mborda@mmoconsult.net)

**Rokeyby:** Pat Bour, 4 Clapham Ct.  
[Patricia.Bour@verizon.net](mailto:Patricia.Bour@verizon.net)

**Morven:** Adriana Andrade-Salgado,  
 59 Whittingham Cir., [erseyadri@yahoo.com](mailto:erseyadri@yahoo.com)

**Welbourne:** Vacant

## GROUNDS COMMITTEE

**Oatlands:** Anne Steingass, [Anne.St00@gmail.com](mailto:Anne.St00@gmail.com)

**Belmont:** Barbara O'Connor, 38 Westmoreland Dr.  
[barb@moconner.net](mailto:barb@moconner.net), 703-450-1872

Tim Shaw, 29 Newland Ct.  
[mckabby@verizon.net](mailto:mckabby@verizon.net), 703-430-4171

**Foxfield:** Terri Hess, 24 Southall Ct., [thess61@gmail.com](mailto:thess61@gmail.com)

**Morven:** Brian Peters, 18 Paxton Ct., [Dtgf91@gmail.com](mailto:Dtgf91@gmail.com)

**Oakridge:** Dom Maio, 18 Stafford Ct.  
 703-450-1372

**Rokeyby:** Linda Montfort, 106 Hamilton Rd.

**Welbourne:** Diane Blunt, 1 Nicholson Ct.  
[diane.blunt92@gmail.com](mailto:diane.blunt92@gmail.com), 703-430-7136

## COMMUNITY RELATIONS COMMITTEE

**Belmont:** Judy Smith  
[JudySmithHomeSales@gmail.com](mailto:JudySmithHomeSales@gmail.com), 703-608-0482

**Foxfield:** Vacant

**Morven:** Amanda Jacks, 3 Aldridge Ct.,  
[amandam35@gmail.com](mailto:amandam35@gmail.com), 703-869-2457

**Oakridge:** Elizabeth Moran, 267 Chelmsford Ct.  
[ekamoran1@comcast.net](mailto:ekamoran1@comcast.net), 703-430-7566

**Oatlands:** Dave Barrie, 1 Brookmeade Ct.  
[Oatlands@countryside-va.com](mailto:Oatlands@countryside-va.com)

**Rokeyby:** Pat Bour, 4 Clapham Ct.  
[Patricia.Bour@verizon.net](mailto:Patricia.Bour@verizon.net)

**Welbourne:** Vacant

## HORSEPEN RUN AD HOC COMMITTEE

**Belmont:** Benu Bhargava and Allison Gallo

**Foxfield:** Debi Holbrook and Carlos Garcia

**Morven:** Rob Heckman

**Oatlands:** David Barrie

**Oakridge:** Vacant

**Rokeyby:** Jennifer Cochran

**Welbourne:** Bob Griesbach

# January 2017

SUN	MON	TUE	WED	THU	FRI	SAT
1 New Year's Day Hanukkah Ends Kwanzaa Ends	2 Office Closed	3	4 BoD Meeting 7pm*	5	6	7
8	9	10 NAC Meeting* 7:15pm	11	12	13	14
15	16 Martin Luther King Jr. Day Office Closed	17 FIN Meeting 7pm	18	19	20	21
22	23 DRC Meeting* 6:30pm	24	25 BoD Meeting 7pm*	26	27	28
29	30	31				

# February 2017

SUN	MON	TUE	WED	THU	FRI	SAT
			1 BoD Meeting 7pm*	2 CRC Meeting 6:30pm Groundhog Day	3	4
5 Superbowl Sunday	6	7	8 HPRN Meeting* 7pm	9 FAC Meeting* 7pm	10	11
12	13	14 NAC Meeting* 7:15pm Valentine's Day	15 GRNDS Meeting* 7pm	16	17	18
19	20 Presidents Day	21 FIN Meeting 7pm	22 BoD Meeting 7pm*	23	24	25
26	27 DRC Meeting* 6:30pm	28				